



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**VIDYANAGAR COLLEGE**

**NIBARAN DUTTA ROAD, P.O. CHARASHYAMDAS, P.S. BISHNUPUR,  
DISTRICT - SOUTH 24 PARGANAS**

**743503**

**[www.vidyanagarcollege.net](http://www.vidyanagarcollege.net)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**May 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Vidyanagar College affiliated with the University of Calcutta is located on the road joining Amtala and Budge Budge in Bishnupur, Block-II in the District of South 24-Parganas, some thirty kilometers away from Esplanade, the administrative and commercial hub of the city of Kolkata. The college, though only a little away from the southwest fringes of the metropolis, is situated entirely in a rural setting amidst lush pastures. The college came into being on 29 July 1963 as a result of the unflinching zeal and social commitment of visionaries of the locality such as the late Sri Dhirendranath Bera and late Sri Harendranath Majumder. The prime objective of the founder members was to provide higher education to the socially and economically challenged population of a rural area to instill in them a sense of dignity and self-respect. As the noble aspirations of these visionaries were brought to fruition, Vidyanagar College began its journey on a course for sustained holistic development of its vast rural hinterland. Over the years the college has evolved into an institution that has imbibed the values of tolerance and inclusion. With the diverse nature of students Vidyanagar College has embarked upon its noble mission of empowering young individuals so that they can contribute to the development and prosperity of their community in particular and the nation eventually.

The college received affiliation for Humanities in 1963 and later in 1969 for commerce and in 1983 for the Science stream.

### **Vision**

Vidyanagar College has a clear vision in the motto which is 'Tamaso Ma Jyotirgamaya', literally meaning 'lead me from darkness to light.' Our vision is to lead students from a life of ignorance to knowledge and mould them into responsible citizens of our country.

The College is all geared up to meet the fresh demands of the New Education Policy and its concomitant CCF 2022, which has been implemented in the 2023-24 academic session by the University of Calcutta.

The path to achieving such a vision lies in creating an inclusive and sustainable atmosphere in the college. Our College attaches prime importance and priority to creating such an atmosphere throughout the year.

### **Mission**

The Mission of the College is to empower and build lives. It aims to create an atmosphere where students will have easy access to knowledge; prepare our students to get themselves established in their fields of choice; develop entrepreneurial skills; make the students aware of the multiple opportunities that are being made available as a result of NEP; have a multi disciplinary approach towards academics; empower women by encouraging innovative thinking; and foster communal harmony by infusing the spirit of inclusiveness among the students.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

The strength of Vidyanagar College is the foresight to act according to planning.

Academic and administrative information is circulated through notices after meetings at regular intervals. Vidyanagar College can boast of a strong website through which e-notices are circulated.

The college prepares an Academic Calendar, through which academic plans are circulated at the beginning of each session.

The spirit of participation can be envisaged in the teaching-learning processes and the governance of the institution. The college can boast of dedicated faculty members who are the potential human resources inside and outside the college campus.

The strength of the institution lies in the spirit of enterprise, dedication, and accountability.

One important strength of the college is its library and its functioning.

The academic efforts of the students are assessed regularly and continuously throughout the semester. Feedback on the class performances as well as the administrative functioning are taken at the end of each semester, based on which actions are taken for better functioning.

The institution ensures that equal services are provided to all irrespective of language, religion, disability, or financial disability. Several committees like the Backward Class Subcommittee, Aid-Fund Subcommittee, Development and Service Cell for Girls, and Students' Development and Service Cell work actively to ensure inclusiveness and equitable access to all academic and administrative services.

The college incorporates several green practices like the use of energy-efficient bulbs, rainwater harvesting, solar energy plants, and medicinal plant garden.

The Grievance Redressal Subcommittee, Anti Ragging Subcommittee, and Internal Complaints Committee are strong mechanisms for student mentoring to address any grievance and provide counseling to students and motivate them.

One of the major strengths of the college is the close bonding between the students and the faculty. The faculty members remain approachable to the students even at unspecified hours, always eager to mingle with them sans inhibition, addressing their problems and offering counsels. This physical access is complemented by the teachers' availability online, responding to queries of students almost round the clock without any reservation.

The college can also take pride in a higher percentage of girl students, and a significant proportion of students belonging to the minority community. Thus the college has become a force to reckon with in bringing about major social and cultural shifts among a backward, rural hinterland.

### Institutional Weakness

The weakness which plagues the institution most is that most of the students come from economically

challenged sections thereby making it difficult for them to pursue the entire programme period and they also face limitations regarding buying study materials.

Another weakness that needs to be mentioned is that the college lacks the rational strength of faculty members in all the departments, while the student strength is considerable. Inadequate human resources cause interruptions in the course of academic activities.

The institution needs linkages of the Industry with the Academics so that students can have more access to internships and hands-on training skills.

Hostel facilities are required for the students, especially the girls.

More divyangan facilities are needed.

The college suffers from an acute paucity of infrastructure in terms of classroom and laboratories. Set against the huge student strength getting into this college every year, the existing classrooms, of a reasonable number though, prove to be inadequate.

Another area of concern is the absence of a proper mechanism of research activity in operation, which hampers the professional growth of the faculty and the academic advancement of the institution.

### **Institutional Opportunity**

Several Memoranda of Understanding have been executed with colleges and academic institutions. Several MOUS have been made functional through student exchanges, faculty exchanges and Seminars. This has created opportunities for the students of our institution to have vibrant learning experiences within the classroom and beyond.

The college has completed about 26 Value Added courses thus providing students enough scope to choose career options after leaving college.

The college has a Study Centre under the aegis of the Directorate of Distance Education, Rabindrabharati University study for students pursuing post-graduation studies.

The library provides open access to journals, books and newspapers to the students, which provides opportunities for students to face challenges regarding higher courses of study and prepare for competitive examinations.

The sub-committees within the college work relentlessly to seek opportunities to achieve overall development of the students.

The introduction of NEP has opened opportunities for interdisciplinary courses of study. It has also opened doors for collaborating with various institutions and exchange of knowledge and skills has become easier.

In order to reduce the digital divide at the institution the internet facility has been strengthened inside the campus.

The access of online mode has provided an immense opportunity to conduct seminars and to access resource persons at minimal cost and to enable a wide number of students to be included in the sessions.

### **Institutional Challenge**

The most important challenge faced by the institution of rural and semi-urban nature is that most of the students come from economically challenged classes, leading to dropouts midway. Again social taboo compels most of the female students to discontinue studies owing to prioritizing marriage. These in turn have increased the dropout rates within the college.

Due to lack of motivation and financial support outside the institution the students are compelled to look for other sources of income. So they are unable to pursue higher courses of study with a serious intent.

Although the students have extensive access to digital mode there is somehow a mental constraint regarding joining in online courses or accessing e-books and e-journals. Ironically enough they are often found using apps and tools of social media.

Since the college is located in a rural area, access to the heart of the city and seeking career opportunities is both time-consuming and economically unviable.

Monolingualism and lack of communicative skills are two other challenges faced by the students when they try to enter other institutions and professions. Although the faculty members have undertaken efforts to improve their soft skills through workshops much work remains undone.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Vidyanagar College is a constituent college affiliated to the University of Calcutta. The college follows the curriculum designed and prescribed by the university. To provide all-round development of the students the college administration works diligently. The college at present offers Choice Based Credit System programs along with the newly introduced Credit Curriculum Framework (CCF). The students are provided with the option of choosing courses by their interests although in a limited way.

Academic Calendar is published by the University regularly. The college also prepares an academic calendar whereby schedules of regular internal and University assessments are posted, and courses are distributed. The syllabi taught are complemented by project works and field tours, which are undertaken by the several departments of the college.

During the Academic Session July2022-June2023 the college has organized several value-added certificate courses to impart skills and hands-on training. A large number of students completed the Value Added courses offered by the institution. The courses are oriented in such ways as to develop entrepreneurial skills among the

students.

The college tries to promote awareness among the students regarding 'professional ethics', 'Human values', 'Gender', 'environment and sustainability' within the prescribed curriculum and also holds awareness programmes and familiarises the students with gender inequalities and biases, and raises concerns regarding neglect of the environment and several issues which distorts and stalls societal and ethical growth.

Several departments undertake project works and field trips as prescribed in the curriculum which in turn help the students to have gainful and novel experiences for their future choice of careers.

Vidyanagar College regularly collects feedback from the students, teachers employers, and alumni online and offline mode regarding the academic and administrative services provided by the institution. These are analysed and actions are taken based on the responses and communicated to the university.

### **Teaching-learning and Evaluation**

The thrust of education is "teaching, learning, and evaluation", which are necessary for society to flourish.

- The teachers try to inculcate in students a quest for knowledge and adaptability to the developments in the surroundings as well as their subject matter. Students are encouraged to ask questions and are imbued in critical thinking to enable them to understand and analyze contemporary societal, environmental, and cultural problems.
- 61 teaching faculty members are working in the college. Out of 61 teachers, 39 teachers have completed P.H.D/NET/SET/SLET etc till the Academic year 2022-23. All the teaching faculty members regularly participate in the Refresher Courses, Orientation Programmes, and other short-term courses.
- The student-teacher ratio of our college is 62:1.
- The Value-added Courses fill the gaps in knowledge and provide the students with a competitive edge.
- In strict compliance with the norms and objectives of outcome-based learning set by the affiliating university, the Program Outcomes (P.Os), the Program Specific Outcomes (P.S.O), and the Course Outcomes (C.Os) are framed by each department and are hosted on the institution's website.
- The College organizes internal assessment and final semester examinations as per university norms.
- The College has a Wi-Fi enabled campus which helps the teachers and students stay connected to the internet and learn and teach updated information. The college has ICT Enabled Classrooms having Laptops and Projectors which helps in the e-learning process.
- The college has an Automated Library with OPAC facility that enables the students to explore the availability of books easily. The library also provides accessibility to e-resources through INFLIBNET-NLIST to teachers and students.
- The college has well-equipped Laboratories in Physics, Commerce, Chemistry, Mathematics, Zoology, Botany etc for practical classes.
- Students are encouraged to prepare presentations, assignments, projects, and field reports using MS Word, MS Powerpoint, MS Excel, and other ICT tools.
- Teachers have taken classes in the online mode during the pandemic where they shared reading materials, notes, and e-books. They have also uploaded video lectures and practical classes on YouTube.

### **Research, Innovations and Extension**

Vidyanagar College is a UG Degree College affiliated with Calcutta University and is situated in the rural part of South 24-parganas district of West Bengal. The institution provides support whether financial or academic in encouraging faculty members to participate in active research. Resources from RUSA are utilized fully in this regard. The college authority always encourages the faculties to apply for research grants at the state level as well national level throughout the year. There are sustained efforts to highlight Indian Knowledge Systems in the research that is promoted.

The institution has conducted workshops on Intellectual Property Rights (IPR). We regularly organize talks, and seminars, and all the Departments take an active part in the same. Our teachers has published Journals that are listed in the UGC Care List. They have Research Publications as chapters in ISBN Books, Conference proceedings, and book-length studies on relevant issues.

During the last five years, the faculty members have published 5 papers in reputed UGC care-listed national and international journals having moderate to high impact factors and they also have published more than fifty books and chapters in Books having ISBNs.

The college organizes several extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. Several activities were carried out by NSS volunteers addressing social issues which include special camps, and awareness programmes. The NSS unit of the college organizes various extension activities such as tree plantation, Swachhta Abhiyan, and Kargil days, etc. Other than NSS the Internal Quality Assurance Cell and various Departments conducted various programs like Environmental Awareness, Tree Plantation, Blood group detection, etc. For the extension activities, the College has been awarded and recognised by a governmental agency during the last five years.

Through the signing of MoUs and the establishment of Academic Linkages, Vidyanagar College Collaborates with more than 30 academic institutions. We have regular activities in collaboration with all of these institutions and they range from Student Exchange to Faculty Exchange and conferences together. These become empowering relations where we share and enrich each other for the academic betterment of students of all institutions.

### **Infrastructure and Learning Resources**

Vidyanagar College offers a wide range of physical facilities for teaching and learning, including classrooms, laboratories, ICT facilities, cultural activities, a gymnasium, and a yoga centre. The institution has various facilities such as students' common room, games room, yoga room, NSS office, principal's office, administrative office, IQAC office, computer and other laboratory, Examination supervision room, faculty room, pump room, office go-down, clean washrooms, hall for cultural programs, and students union room. The institution has a garden, a medicinal garden, a solar panel, drinking water purification system, air conditioning system, a generator, a cycle and bike stand, a car parking strip, and ICT infrastructure. The institution also provides sports, games, and yoga classes, with a small playground for annual sports meet. We have spent 40.03 percent of expenditure on infrastructure development and augmentation excluding salary during the last five years.

Our library is a vital resource for the institution, with over 28,000 books, eBooks, e-journals, 14 computers, subscribed journals, and 6 newspapers. It is automated using Library Management Software and is supervised

by qualified librarians, ensuring optimal usage for faculty and students.

The college upgraded its internet facility, laptops, and desktop computers, added virtual classes, and implemented online admissions in 2020. It also used cloud software and implemented a Learning Management System. Regular maintenance and security measures were also implemented, including the purchase of an LMS and CCTV cameras. The student-computer ratio for the latest completed academic year is 45.02:1 and the number of computers available for students' usage during the latest completed academic year is 84. The percentage of expenditure incurred on maintenance of physical facilities and academic support facilities excluding the salary component, during the last five years (INR in Lakhs) is 16.27.

## **Student Support and Progression**

*Student Support and Progression* is ramified into eight quantitative metrics and one qualitative metric. Regarding scholarship and freeship from Govt. and non-Govt. organization catering to financial assistance for the needy and meritorious students, the college provided financial assistance to 69.01 percent of students in the last five years. The Govt. scholarships are ( i) Non-Minority Swami Vivekananda; (ii) SC, ST, and OBC; and (iii) Aikyashree ( Minority). Apart from this, the institution supplicates hands of economic support to those poverty-stricken students with Freeship and Aid-Fund from its fund.

In consonance with the capacity building and skill enhancement initiatives and to maintain the traditional ethos of our national pride through the practices of the Indian Knowledge System, our college provides Yoga training as a life skill to the students for observing a good life in the future. Seminars and conferences were held to train our students with soft skills.

About 7.27 percent of students benefitted through career counseling and guidance for competitive examinations; For the futuristic vision of the students, we have very recently started organizing seminars, and conferences of career counseling with the help of some eminent teachers to guide our students for the competitive examinations.

The college has a transparent mechanism of grievance and redressal ensuring a campus ragging-free zone Vidyanagar College has a ragging-free campus, and grievances of the students, if any, are redressed timely by a systematic mechanism executed by the Sub-Committee of the Grievance and Redressal Cell.

The institution has about 12.79 percent of students who progressed to higher education and or were placed during the last five years.

The students of the college achieved by receiving about 22 medals for outstanding performances in sports and cultural activities at the university/ state/ national/ international level. The average number of sports and cultural activities in which the students of the institution participated during the last five years.



The college has no registered Alumni Association as yet.

## **Governance, Leadership and Management**

Vidyanagar College has always wanted to ensure to inculcate a sense of inclusiveness and tolerance among the students to realize its vision of Tamaso Ma Jyotir Gamaya . The college strives to implement its mission of empowerment and self-building through effective decentralized governance. All major decisions on development, finance, admission, e-governance, academic affairs, administration, and collaborations get ratified by the Governing Body after recommendations from the IQAC, the Academic Sub-Committee, and the Finance Committee. The Organogram reflects the decentralized and participatory nature of the governance that is practiced in our college.

All initiatives are implemented after thorough discussions and deliberations in the Teachers' Council, Academic Sub Committee, Finance Committee, and the IQAC. Accordingly, a perspective plan has been chalked out which includes a specific action plan for its deployment.

Vidyanagar College practices e-governance in administration, finance & accounts, student admission & support, and examination.

The teachers and the non-teachers submit appraisals to the Principal after they get scrutinized by the IQAC.

Our college supports the teaching and non-teaching staff in their endeavour to upgrade themselves. The faculty members receive financial assistance to attend seminars/workshops/conferences. All staff members attend FDPs, RCs, OPs, etc for their upgradation.

The IQAC conducts regular meetings and the college takes actions based on the recommendations made by the IQAC. MoUs with other HEIs are signed after which extension and collaboration programmes are conducted under the auspices of the IQAC. The IQAC also scrutinizes the documentation process of the faculty members who seek career advancement.

An Academic and Administrative Audit has been completed. The college has participated in NIRF. It has entered into MoUs/linkages with 29 HEIs as of May 2023.

## **Institutional Values and Best Practices**

The Vidyanagar College organizes gender equity promotion programmes. The Gender Audit Report analyses the contribution of gender activities undertaken by the college. Safety and security of students and Counselling are primary concerns of the college.

The college undertakes Green Audit, Energy Audit and Environment Audit to facilitate a Green eco-friendly

campus. The college employs an efficient waste collection system, utilizing coloured bins. The institution displays sensitivity to issues like climate change and environmental issues. It has adopted environment-friendly practices and taken initiatives like energy conservation (through installing Solar Panels), waste recycling (solid/liquid waste management, e-waste management), and green practices. The institution tries to facilitate the differently abled (Divyangjan) students as far as possible.

The college promotes an inclusive environment by organizing events for the SC/ST, OBC, and Minority sections. Vidyanagar College is deeply concerned with human values and professional ethics. In other words, the concerns for social responsibilities as well as the values held by the institution are apparent in all the activities.

Commemorative programmes are held, and the NSS organizes regular activities and special camps and conducts regular activities throughout the year. Extension programmes are held throughout the year to reach out to the immediate vicinity by the distribution of plant saplings.

The two best practices of the institution are 1. Free Drawing School for the Local Area Children 2. Library Extension Services for the Final Semester (Regular Honours.) students of the College. These reflect the responsibility of our institution towards sustainable and quality education for the students and the social responsibility to build society by developing special skills among the children.

One area distinctive to the priority of Vidyanagar College is the training and workshops in Apiculture for the students of the college. The college has a small apiculture unit through which the students gain the knowledge and skills of beekeeping. This type of hands-on training is a unique feature of the college as well as the surrounding educational institutions.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIDYANAGAR COLLEGE
Address	NIBARAN DUTTA ROAD, P.O. CHARASHYAMDAS, P.S. BISHNUPUR, DISTRICT - SOUTH 24 PARGANAS
City	VIDYANAGAR
State	West Bengal
Pin	743503
Website	<a href="http://www.vidyanagarcollege.net">www.vidyanagarcollege.net</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SURJA PRAKASH AGARWAL A	033-24959218	9830788625	-	official@vidyanagarcollege.online
IQAC / CIQA coordinator	ARUNIMA RAY CHOW DHURY	-	8910792581	-	momotia@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
West Bengal	University of Calcutta	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	01-09-1971	<a href="#">View Document</a>		
12B of UGC	01-09-1971	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	NIBARAN DUTTA ROAD, P.O. CHARASHYAMDAS, P.S. BISHNUPUR, DISTRICT - SOUTH 24 PARGANAS	Rural	5.75	7994.5

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali, Honours	48	HIGHER SECONDARY	Bengali	165	86
UG	BA,English, Honours	48	HIGHER SECONDARY	English,Bengali	57	39
UG	BA,History, Honours	48	HIGHER SECONDARY	English,Bengali	136	71
UG	BA,Political Science,Honours	48	HIGHER SECONDARY	English,Bengali	49	37
UG	BA,Philosophy,Honours	48	HIGHER SECONDARY	English,Bengali	78	24
UG	BA,Mathematics,Honours	48	HIGHER SECONDARY	English,Bengali	33	11
UG	BA,Economics,Honours	48	HIGHER SECONDARY	English,Bengali	38	3
UG	BA,Zoology, Honours	48	HIGHER SECONDARY	English,Bengali	38	26
UG	BCom,Commerce,General	48	HIGHER SECONDARY	English,Bengali	191	104
UG	BCom,Commerce,Honours	36	HIGHER SECONDARY	English,Bengali	94	44
UG	BA,Ba,General	36	HIGHER SECONDARY	Hindi,Bengali	1349	1036
UG	BSc,Bsc,General	36	HIGHER SECONDARY	English,Bengali	152	115

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				12				18			
Recruited	1	0	0	1	7	5	0	12	10	7	0	17
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						17
Recruited	5		1		0	6
Yet to Recruit						11
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	3	0	2	4	0	14
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	3	1	0	6	2	0	12
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1440	0	0	0	1440
	Female	2086	0	0	0	2086
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	188	199	140	125
	Female	188	222	170	156
	Others	0	0	0	0
ST	Male	4	2	0	1
	Female	3	1	1	0
	Others	0	0	0	0
OBC	Male	1	63	47	40
	Female	0	95	105	46
	Others	0	0	0	0
General	Male	503	357	322	369
	Female	652	684	665	633
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1539	1623	1450	1370

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Our Institution aims to become a comprehensive multidisciplinary student-centric academic institution following the regulations of NEP 2020. Our college offers undergraduate courses (both honours and
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	<p>general courses) in science, commerce, and humanities. We also offer courses in distance education under Rabindra Bharati University – Directorate of Distance Education which caters to a large population of students. Student enrollment in our college in different disciplines has increased drastically in the past few years despite the global pandemic and is expected to grow in the coming years. This will ensure the optimal use of infrastructure and resources for creating vibrant multidisciplinary communities and encouraging quality multidisciplinary and cross-disciplinary teaching and research. Given the demand of NEP, the institution is well prepared and has started to focus more on departments like Languages, Philosophy, Social Sciences, Sports, etc needed for a multidisciplinary approach thereby stimulating the overall development of students.</p>
2. Academic bank of credits (ABC):	<p>ABC is an important part of the NEP. Students will be given multiple entry and exit options, which will allow students enrolled in undergraduate (UG) programmes to exit the course and enter within the stipulated period. This flexibility in academic programmes will enable students to seek employment after any level of award, help to upgrade qualifications and also curtail dropout rate. The process for registration will be initiated by the HEI on the Academic Bank of Credits (ABC) platform, once the University of Calcutta issues directives. Efforts are already well underway so that the students of our institution will be able to avail themselves of this facility as soon as possible.</p>
3. Skill development:	<p>To achieve the goals of Atmanirbhar Bharat, the NEP envisioned the holistic development of youth with a focus on skill development. Our Institution under the auspices of the IQAC has already made significant progress in this field. It has arranged for special knowledge programmes for soft skills development for students. The college regularly organizes workshops, training programmes, and seminars to help students develop a feeling of professionalism in their work life. Life skills like yoga and meditation are encouraged. The College conducted value-added certificate courses in Yoga and awards certificates to successful candidates. The college has organized workshops on developing language skills which will add to their acquirement of soft skills. The College</p>

	<p>plans to open short-term courses in button mushroom farming, web designing, etc. The college has already completed value-added courses on apiculture, vermiculture, horticulture, library science information, statistical tools, basic computer skills, bookbinding, food adulteration, and many other skill-based courses. The College also has plans to get itself registered onto the NSDC portal shortly.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Emphasis on the Indian Knowledge System (IKS) aims to conserve our rich tradition of knowledge in Arts, Science, and Literature and its utilization in the students' lives. Its purpose is to foster advancement in studies through an interdisciplinary approach. One such step is the promotion of the different regional languages. "BHASA DIWAS" is celebrated to commemorate International Mother Language Day annually on 21st February by our students and teachers with great enthusiasm. Under the present CBCS(Choice Based Credit System) arrangement, a student has to pursue a compulsory vernacular language during their First Semester classes. Cultivation of Indian Culture is being promoted by the students while celebrating the birthdays of social luminaries like Rabindra Nath Tagore, Swami Vivekananda, Iswarchandra Vidyasagar celebrating Basontoutsav, organizing annual Freshers Welcome programmes, College Social functions, and Teachers' Day. Most of the aspects of Indian Knowledge systems are taught to the students as a part of their regular syllabi in philosophy, History, Political Science, Education, and Sociology. Our college has plans to introduce online courses on Vedic Mathematics, Chanakya Niti, traditional Indian Architecture etc.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Academic plans are prepared keeping in mind the vision and mission of the institution. Course Outcomes (C.Os) and Programme Outcomes (P.Os) are designed by all departments. The college very clearly states the Programme Outcomes and Course Outcomes of each of the programmes and courses on its website. At the entry point, the students are counseled and made to understand the outcomes of the programmes and courses they are trying to opt for. As per the model of outcome-based education, all aspects of education imparted will focus on only the goal or outcome of the course. The institution encourages students to prepare for different</p>

	<p>competitive exams and also develop entrepreneurial abilities through the Students' Development and Service Cell and the Development and Service Cell for Girls. Conducting frequent class tests is a part of the Internal Evaluation by each Department. The value-added courses organized by different departments also help in improving the proficiency of students in learning different skills and fulfilling the objectives of outcome-based learning. Our endeavors towards organizing ICT-based teaching, extension-lectures, seminars, workshops as well as field trips, excursions, group discussions, quizzes, oral tests, and poster presentations by students, etc. are glimpses of outcome-based education, making academics flexible. It helps in developing critical thinking, and reasoning for the students, thus preparing them to face the world efficiently.</p>
6. Distance education/online education:	<p>The College has a distance education center under the directorate of distance education, Rabindra Bharati University for pursuing post-graduation studies. The center code is 07. The subjects taught are History, Bengali, English, Environmental Studies, Political Science and Education. During the COVID-19 pandemic period, the practice of online teaching has become an integral part of the regular teaching-learning process. Most of the departments have retained their online learning platforms and use them whenever necessary.</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>The ELC of Vidyanagar College has been set up by our college on 30th of June, 2023. Since its formation, the Electoral Literacy Club of the college has gradually reached out to the students with a message of democratic awareness.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The ELC of Vidyanagar College consists of a Convenor, eight teacher members, two Non-Teacher Members, and six Student Members - two members each from the Arts, Science, and Commerce streams. The ELC consists of the following members- Convenor-Dr Anima Mali Teacher Members- 1) Dr Parthapratim Sen 2)Dr. Arpan Kool 3)Prof. Gourab Das 4)Prof Samir Ghosh 5)Prof. Amit Kumar Gayen</p>

	<p>6)Prof. Minati Hansda 7)Prof. Suparna Bera 8)Prof. Subrata Bera Non-Teacher Members- 1)Sri. Santanu Mondal(librarian) 2)Sri Tushar Mahish Student Members: Arts-1)Smt. Bhumika Mondal 2)Sri Souvik Mal Science-1)Mousumi Dewan 2) Niladri Bhattacharya Commerce-1)Sri Abhradip Dutta 2)Sri Arman Hussain The ELC is functional and is taking necessary steps towards the fulfillment of raising democratic awareness.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The Electoral Literacy Club of Vidyanagar College organized an "Awareness Programme on Systematic Voters' Education and Electoral Participation" on 15th March 2024, in collaboration with the IQAC and the NSS unit of the college. The programme was aimed to create awareness among the students who are first-time voters. The programme highlighted the theme 'Mera Pehla Vote Desh Ke Liey'. The students were made to take the voters' pledge and they also took out a small procession to the nearby villages with posters carrying the taglines -'Chunav ka Parv' 'Desh ka Garv' 'Mera Pehla Vote Desh Ke Liey'. The Electoral Literacy Club of the college (ELC), in collaboration with the Internal Quality Assurance Cell (IQAC), organized a virtual awareness session via Google Meet (<a href="https://meet.google.com/mat-qfdk-mcp">https://meet.google.com/mat-qfdk-mcp</a>) on May 3, 2024, from 8 p.m. onwards. Approximately 50 students were actively engaged in the programme, and acquainted themselves with their new-found societal roles amidst the elections in progress to elect the representatives of the 18th Lok Sabha. Notably, both students and faculty members contributed equitably, enriching the event's discourse and depth. Online screening of several documentaries elucidating electoral literacy was made. Notable taglines in the documentaries screened during the event, such as "Chunav ka Parv, Desh ka Grav" (Elections: A National Festival), "Every Vote Counts," "Vote Desh ke liye" (Vote for the nation) and "Tera Awaaz bhi Zaroori, tera Vote bhi Zaroori" (Your vote counts as much as your voice) were explained to the students.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC of Vidyanagar College has just been formed and with its vibrant members plan to embark upon newer projects for infusing democratic spirit and awareness within our students and beyond the college campus.</p>

<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The majority of freshers are above 18 years of age and given the level of democratic awareness due to the political acculturation by different political parties, most of them are registered voters. However, the ELC has plans to work closely with the local administration to register eligible students as voters.</p>
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## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3782	3757	3268	2998	2882

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 62

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
61	62	62	21	21

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
56.80	57.99	105.87	69.01	48.62

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Our Institution adheres to the curriculum laid down by the affiliating University (University of Calcutta) and prepares a well-planned Academic Calendar, offering information regarding the commencement of the session, teaching and working days, list of holidays, the commencement of classes, examinations and reflecting on the different academic activities planned by the college, which are displayed on the college website.

For the undergraduate departments, there are respective Boards of Studies (BOS) of the University which design the curriculum. The panel comprises some senior in-house faculties along with some eminent academicians in the relevant areas. Many of our faculty members are Question-setters, Moderators, Head Examiners, Examiners, and scrutineers of Calcutta University examinations.

The University of Calcutta implemented a Choice Based Credit System (CBCS) for Commerce from the academic year 2017-18 and for Arts & Sciences from 2018-19. Our institution effectively delivers the given curriculum. Apart from the conventional Chalk-and-talk method, ICT-based teaching and learning methods are extensively used. The college is equipped with LCD projectors and laptops. The teachers have an effective process of evaluating the students regularly, through oral interactions in class, written class tests, and objective question-answer discussions. This is over and above the prescribed forms of evaluation like Tutorial Assignments /Projects, Internal Assessments, and Theory and Practical Examinations conducted by the University.

From 2018 onwards, the college uploads the marks of these examinations on the university portal, simultaneously maintaining copies of the statements of marks, thus completing the process of documentation.

Students are encouraged to think independently and raise queries and engage in debates, quizzes, sports activities, recitation, singing, dancing, drama, yoga, etc different curricular activities. They participate in seminars, workshops, and conferences at State, National, and International levels.

The college remained closed from the last week of March 2020 till January 2022 due to COVID

restrictions. However, all the departments have continued with their prescribed classes in the online mode. Different departments organized webinars during this period. Online examinations of the UG level were successfully conducted and marks were uploaded on the online portal of the University of Calcutta, subsequently generating copies of the statement of marks, thus completing the process of documentation.

Since the reopening of the college in February 2022, the arduous task of commencing regular offline classes has been successfully done. For the smooth conduct of the teaching-learning experience.

Our college is a centre for distance mode Post-Graduation courses in different subjects, such as Education, Bengali, Environmental Studies, Political Science, English, History under the aegis of Rabindra Bharati University.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 08

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 10.6

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1720	48	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

Response

Vidyanagar College always seeks to promote awareness among students regarding 'Professional Ethics', 'Human Values', 'Gender', 'Environment' and 'Sustainability' adhering to the prescribed curriculum and beyond. Several departments encourage students to undertake project works so that they gain experience of a higher level of professional engagement in the future.

Our syllabus has many parts that attempt to sensitize students towards crosscutting and relevant issues such as gender, environment and sustainability, human values, and professional ethics. The current CBCS syllabus empowers students in all these aspects and our faculty members highlight these issues while teaching in the classroom.

The college has taken pride in promoting Gender equity in its activities. The Gender Audit Report which has been prepared for the session 2022-23 analyzes the College's policy towards gender and its impact. Various activities are undertaken by NSS and the Development and Service Cell for Girls throughout the year like observing Women's Day etc. The students carry out projects on Environmental Studies as a part of their Ability Enhancement Compulsory Course (AECC). This in turn creates a sense of awareness regarding environment and sustainability.

The safety and security of the students and counseling are primary concerns of the college. This is accomplished by the Students Development and Service Cell and the Grievance Redressal Cell. The

college undertakes Green Audit, Energy Audit, and Environment Audit to facilitate a green Eco-friendly campus. The college employs an efficient waste management system.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 50.61

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1914

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 80.22

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1539	1623	1450	1370	1481

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1947	1947	1803	1803	1803

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 65.37

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
384	583	461	363	459

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
701	701	680	680	680

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 62

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

1. The teachers try to inculcate in students a quest for knowledge and adaptability to the developments in the surroundings as well as their subject matter. Students are encouraged to ask questions and are encouraged in critical thinking to enable them to understand and analyze contemporary social, environmental, and cultural problems. Efforts are taken to enhance their communication skills to allow them to exchange ideas, thoughts, and information effectively. Students are encouraged to work in groups in various departmental, cultural, and extension activities. Students develop leadership qualities and learn to embrace plurality, respect others' views, and mediate disagreements while maintaining professional and life ethics. Guidance is provided to act responsibly towards our fellow citizens and abide by civic rules and responsibilities.
2. Vidyanagar College faculty uses the latest ICT tools to enable better and swifter communication, and presentation of ideas in an effective and relevant way and enhance the conventional teaching-learning process to make learning more interesting and student-friendly.
- 3..The College has a Wi-Fi-enabled campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information. The college has several ICT Enabled Classrooms having Laptops and Projectors which help in the e-learning process.
4. The college has an Automated Library with an OPAC facility that enables the students to check the availability of books conveniently. It helps in accessing information, easy search and retrieval of information, etc. The library also provides accessibility to e-resources through INFLIBNET-NLIST to teachers and students.
5. The college has well-equipped Computer Laboratories in Physics, Chemistry, Mathematics, Zoology, Botany etc for practical classes. The laboratories have access to software like Origin, IDLE 3.7, GNU Plot, and Python, in the Physics department; C, C++ in the Mathematics department.
6. Students are encouraged to prepare presentations, assignments, projects using MSWord, MS Powerpoint, MS Excel, and other ICT tools.
7. Teachers have been taking lectures online during the pandemic. They have also uploaded video lectures and practical classes on YouTube.
8. Teachers share reading materials, notes, and e-books through e-classroom.
9. Continuous Internal Assessment is carried on regularly.
10. The college is meticulous about record keeping of academic and administrative work.

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**



**Response:** 90.44**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
63	63	63	31	31

**File Description****Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 63.88**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
39	37	35	17	17

**File Description****Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is**

**time- bound and efficient****Response:**

Vidyanagar College is affiliated to the University of Calcutta and is guided by the regulations framed by the University regarding examination and evaluation. Vidyanagar College strives to ensure transparent and fair continuous internal assessment.

The University followed the annual system till the academic session 2016-17 (for B.COM) and 2017-18 (for B.A and B.S.C). The college arranged for Mid-term tests, class tests, and Pre-final tests. Answer scripts were shown to students and mark sheets were given to them. Parent-teacher meetings were arranged to apprise the guardians of their wards' performances.

The University introduced CBCS in 2017-18 in Commerce and B.A., B.Sc. in 2018 - 19. In this system, 35% of marks are awarded for internal evaluation, and the rest 65% is awarded by external examiners in the end-semester examination. For practical-based subjects, the distribution is 50% each for internal and external evaluation.

For non-practical subjects, out of the 35% marks awarded for internal evaluation, 10% marks is allotted for attendance, 10% for internal examination (IA), and 15% is allotted for tutorial examination. For practical-based subjects, apart from marks allotted for attendance (10%) and IA (10%), 30% marks are allotted for practical examination.

Monthly attendance is calculated by the departments. Subsequently, teachers discuss the issue with students with low attendance, suggestions are provided and appropriate steps are taken, wherever required.

The college follows the pattern of internal and tutorial examinations as prescribed by the University of Calcutta. The internal assessment is arranged centrally; marks are submitted by departmental faculty and are maintained by the college. Tutorial examinations are taken following the guidelines of the university, comprising term papers, projects, written tests, group discussions, presentations, etc which differ across departments.

In addition, the departments also arrange for regular class tests to evaluate the student's progress, which is mentioned in the academic calendar;

According to the Grievance-Redressal Cell, there is no complaint against published results of internal marks awarded by the departments in the last five years. This proves that the evaluation process is transparent and robust. In the case of external examination, there is a well-monitored scrutiny and review system of awarded marks at the University level. Unsatisfied student with the marks can also apply for RTI to verify their marks. Hence, the process of external assessment is also equally transparent.

**2.6 Student Performance and Learning Outcomes****2.6.1**

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

Vidyanagar College offers 12 undergraduate programmes in all. The college explicitly states all the programme and course outcomes, displays them on the college website, and also strives towards achieving the learning outcomes objectively. The curricula of all the programmes is framed by the University of Calcutta and Vidyanagar College adheres to that curricula. Although the learning outcome statement is not well-defined by the University, every department of Vidyanagar College takes care to identify the learning outcomes from the courses. The programme outcomes and course outcomes are displayed on the college website. The outline of the programme outcomes is mentioned in the Orientation programme for the newly admitted students on the day of the commencement of an academic session. The details of the outcomes that are expected from each course are explained in the departmental Orientation Programmes.

The teachers try to inculcate in the students a quest for knowledge and adaptability to the developments in the surroundings as well as their subject matter.

The Students are encouraged to ask questions and are imbibed by critical thinking to enable them to understand and analyze contemporary societal, environmental, and cultural problems.

Efforts are taken to enhance their communication skills to allow them to exchange ideas, thoughts, and information effectively. Training to work in a team is imbibed by encouraging their group participation in various departmental, cultural, and extension activities. Students develop leadership qualities and learn to embrace plurality, respect others' views, and mediate in disagreements while maintaining professional and life ethics. Guidance is provided to act responsibly towards our fellow citizens and abide by civic rules and responsibilities.

A sample survey is done on outgoing students to get feedback on course completion along with evaluation. This type of exit survey reflects students participation on attainment of course outcome.

Students are made aware to be responsible towards maintaining sustainability in our environmental and natural resources so as not to jeopardize the resources available to future generations.

Students get the opportunity to interact with eminent persons from different walks of life, like scientists, academicians, employers in industry, social workers, in various seminars and workshops organised by the institution which provides a wide spectrum to their exposure and understanding.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

***Attainment of POs and COs are evaluated.***

**Explain with evidence in a maximum of 500 words****Response:**

Vidyanagar College makes regular assessments regarding the attainment of Programme Outcomes(POs) and Course Outcomes(COs) in direct as well as indirect ways.

**Direct ways to evaluate course outcomes:**

In adherence to the stipulations of the University of Calcutta, apart from the end-semester examinations, Vidyanagar College conducts an internal assessment(IA) consisting of attendance (10%), internal examination(10%) and tutorial examination (15% for non- practical based subjects)or Practical examination (30% for practical based subjects), as the case may be. In addition, Vidyanagar College also conducts continuous internal evaluation through class tests, discussions, and project-based assignments, which help to gauge the course outcomes and provide opportunities to students for improvement.

Practical examinations and viva-voce/group discussion in several curricula enable evaluation of the POs and COs more objectively.

After identifying the academically weak students, departmental meetings are held to determine appropriate measures like arranging remedial classes for them.

The students who receive the highest marks in the University examinations are awarded, to boost their morale and motivate others to perform well.

**Indirect ways to evaluate course outcomes:**

The learning outcomes and the skill, ability, and knowledge imparted to students are ascertained by their progression to higher education and placements.

Several students pursue Master's degrees (M.A/M.Sc./M.Com, MCA, MBA) after completion of their graduation from the institution. A few students worked as Project Assistants and we have one student who has qualified National Eligibility Test. Students are benefitted through career counseling arranged by the Students' Development and Service Cell, Development and Service Cell for Girls. The active participation of students in different extension activities, civic and environmental awareness drives, and their confidence and conviction in interviews while entering universities indirectly demonstrate the life skills and efficacy of the academic knowledge imparted to them through the courses taught.

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 72.82

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
397	702	938	614	366

### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
950	945	988	646	614

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

**Response:** 3.68

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The College has created a nurturing ecosystem for Research and Innovation by developing efficient human resources and initiating methodical and structured dissemination of knowledge. The college authority started taking up measures for creating and nurturing a sustainable ecosystem for innovations that can serve local and global demands.

**Human Resource Development:** The faculty members of the College regularly up-grade themselves through participation and conduction of national, international, and state-level seminars, workshops, and conferences. Financial support and leave on duty are provided to attend these academic events. The college has a valid membership of N-LIST to facilitate the online access of learning resources to registered students and teachers. The Career Advancement Scheme motivates teachers to enhance their research performance.

**Research and Collaborations:** The College has several academic collaborations with other institutions. Several MoUs were signed to exchange knowledge with other colleges as well. For the faculty members,

the knowledge gained through the teaching-learning process helps them to publish books and research articles. Teachers are encouraged to participate and present research papers in conferences/seminars. A Seminar, Workshop & Research Sub-Committee was established in 2022 to promote research culture among teachers and students.

**Ecosystem for Innovations and Entrepreneurship:** The College aims to nurture, encourage, and inspire students by supporting them with new ideas and innovative projects. To pursue entrepreneurship-related activities Students' Development and Service Cell and Development & Service Cell for Girls conduct several programmes throughout the year. It includes programmes like different skill development and value-added courses on basic computer knowledge, apiculture, vermicompost, e-taxation, Library & Information Sciences, etc.

**Transfer of Knowledge:** Students are trained in writing and presenting dissertation papers and posters that would shape them as future scholars or writers. The teachers as well as the students are encouraged to submit research articles and writings in the college magazine and departmental wall magazine. Departmental teachers of the college regularly publish printed ISBN books.

**Community Orientation:** Several social awareness programmes like Swachha Bharat, Digital Money Transaction Awareness Programme, Thalassemia screening camp, Blood donation camp, and free eye-testing camp have been conducted to integrate academic and community services.

**In line with NEP, 2020,** The programme curriculum has been qualitatively upgraded to provide students with manifold opportunities for innovation-

1. To promote and impart entrepreneurship skills, seminars/workshops on IPR and RTI by technical and financial experts are organized.
2. Three seminars/workshops were conducted on financial training and financial literacy by the Institute of Company Secretary of India and a workshop on GST by ICA in 2023.
3. Thirty hours of value-added courses on different job-oriented topics are organized.
4. The institution has signed several MoUs for the transfer and sharing of knowledge in areas like research, innovations, teacher & student exchange, life skills, etc.
5. The NSS & Internal Complaints Committee organized an online workshop on 8th March 2021 to celebrate the theme of the year: "Women Entrepreneurship"
6. There has plans to get an ISBN for publication purposes.

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 57

### 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
40	2	13	1	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.08

#### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	0	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2

Number of books and chapters in edited volumes/books published and papers published in



**national/ international conference proceedings per teacher during last five years****Response:** 0.71**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	22	8	1	1

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

The college through its departments, NSS, Cultural Subcommittee, and Extension Activity Subcommittee engaged in several outreach initiatives in the local community to generate social awareness and contribute to the holistic development of students.

NSS volunteers coordinate community service initiatives in neighbourhood communities housed by underprivileged populations and take up Cleanup drives, anti-drug campaigns, health checkup camps, etc.

The Institution and the NSS unit sponsor programmes to raise public awareness on a range of social concerns like Thalassaemia Awareness, Women's Health, and Hygiene, Dengue awareness, the Importance of Cleanliness, Plastic Management Personal Hygiene, etc.

The NSS unit of the college undertakes Health check-up camps and Eye check-up camps with the help of the District Health department in collaboration with the IQAC of the college. The College also took up

the challenge of arranging **COVID-19 VACCINATION CAMPS** within the campus from October 2021 to April 2022 for the college students along with many residents of the locality.

Tree plantation drives are conducted every year by NSS in collaboration with the Teachers' Council and other Staff members of the college for the benefit of the locality.

Beat plastic pollution campaigns are organized every year by NSS in collaboration with the Department of Zoology in and around the college.

The NSS unit has adopted nearby villages like Uttar-Chandandaha Muslim-para, Kanganberia Uttar-Berapara, Kanganberia Dakshin Berapara for organizing surveys on health-related problems, Health Camps, Thalassemia awareness programmes, Cleaning Programmes, Medicinal tree plantation programme etc.

A variety of cultural events, like fairs, exhibitions, yearly festivals, National Yoga Day celebration,s and an annual festival are organized by the student council to encourage the social well-being of students. The college organizes an annual prize distribution ceremony and annual day each year.

Community service enables them to comprehend the value of giving back to society and cultivate compassion for those in need.

The students of different departments gain knowledge of societal problems and also engage with the community to spread awareness.

Interaction during the workshop helps the students to understand their part in fostering a better society.

A prize distribution ceremony each year encourages successful students.

The beat plastic pollution campaign highlights the need to take concrete action to achieve transformative change to tackle the climate crisis.

The college boasts of a lush green campus, with a large number of plant and animal species.

One of the goals of the Institution is to eradicate plastic from the campus. Students are aware of the need to reduce electricity usage.

A healthy ambiance is now prevailing in the adopted village.

The college has received recognition for its initiatives from the local Panchayet.

The Institution strives for Hygienic and cleaner surroundings.

Strong student-community bonding, and social values among students are inculcated.

They also learn vital life skills through these activities, which they may use in both their personal and professional lives.

It promotes the institution's values of social responsibility and helps to build a positive image of the

organization in the community.

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The students, teachers, the various cells and units of the institution have received recognitions and accolades for outstanding contribution in extension activities from central and state governments and government recognised bodies/agencies. Some of them are enlisted hereunder:

A certificate is awarded to Vidyanagar College for outstanding performance and lasting contribution to the Kanyasree Prakalpa from the Office of the District Magistrate, South 24-Parganas, West Bengal in the year of 2019.

Scholarship programme for students: Best Performer in Kanyashree Prakalpa

The DSCI has certified our efforts on promoting consciousness regarding data privacy (13/5/2000)

The Swaccha Bharat pledge has certified our efforts on promoting cleanliness.(13/5/2000)

The District Library has given a Certificate of Appreciation for the Exemplary Initiative of the Campus Cleaning Programme and plantation of trees in the premises of the District Library, South 24 Parganas.

The Headmistress of Vidyanagar Balika Vidyalaya has provided a certificate of appreciation for the outstanding contribution made by the College towards promoting sensitization about environmental protection, girls' health, and hygiene through awareness programmes in the school.

The Bakrahat Gram Panchayet has appreciated the efforts of the College towards "Go Green Activity" and "Swachhta Activities" during 2019-2022 through tree plantation and sapling distribution throughout the area.

The Headmaster of Vidyanagar Multipurpose School has provided a certificate of appreciation for organizing a career counselling session, an environment awareness campaign, and sapling distribution among the students of the school during the year 2022-23

The office of the Pradhan, Moukhali Gram Panchayet Bishnupur II has sent a certificate of appreciation for the "Go Green Activity" and "Cleanliness Activities" of the College during 2019-2022.

A certificate of appreciation has been received from G.B Memorial Institution, Sarsuna, Kolkata for the Exemplary achievements of the College in terms of the Environmental Awareness Campaign and Career Counselling Campaign for the students of the school.

A letter of appreciation has been received from the Office of Kanganberia Gram Panchayat under

Bishnupur II Panchayat Samiti, South 24 Parganas. The NSS Unit of the College has been acknowledged for its sincere effort and commendable social service activity.

Certificates of Commitment were awarded to the faculty members from the Cyber Security Center of Excellence West Bengal on 20 th January 2022 for taking pledge on Data Privacy and creating a secure Cyber Space for the State and the Country.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 19

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	01	00	06	03

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 21

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

The institution has adequate infrastructure and physical facilities for teaching and learning e.g. Classrooms, Laboratories, ICT facilities, cultural facilities, a gymnasium, and yoga center etc. The physical facilities of the college are wide and varied. The institution has well-maintained classrooms with seminar libraries, an open-access central library with two reading rooms and a stack room, and laboratories. The college also comprises of 1.Students Common Room 2.Games Room 3.Yoga Room with Gymnasium 4.NSS office 5. Principal's Chamber 6.Administrative Office Room 7. IQAC office 8. Computer laboratory 9. Rabindra Bharati University distance education activities room 10. Faculty room 11. Pump Room 12. Office Godown 13. Clean Washrooms 14.Hall room for cultural programs. 15. Union Room. Apart from buildings, the institution has also provided 1. Organized gardens 2. Medicinal plants Garden 3. Solar panels 4. Drinking water purification system 5. Air conditioning system 6. Generator 7. Cycle and Bike stand 8. Car Parking strip

9. ICT infrastructure: Every honours department has ICT facilities with audio-visual system. The college generously provides Wi-Fi facilities to the students in some locations, teachers and staff rooms. Various classrooms are having ICT facilities which include one smart board and some classrooms have LAN facilities. On the ground floor – there are Wi-Fi s catering to the principal's room , IQAC room, and the office. Wi-Fi operates in the staff room, and Central library. Culture is one of the most important and basic concepts of society. The institution is a warm and homely setup packed with cultural facilities. The students guided by the teacher perform various cultural programs. The seminar room is provided for different cultural programs. Annual cultural competitions are also organized every year to enhance the cultural skills of the students. Sports, Games, and Yoga are essential for human life which keeps us physically and mentally strong. In these spheres, special attention is given by the institution. A decent sized playground is available within the college campus. Provisions for playing different games are there. The event of annual sports is held every year. Prizes and trophies are awarded to the successful participants in the annual sports meet. Provisions for outdoor games like Badminton and indoor games like Table Tennis, Carrom, Chess, etc. are there. The institution regularly organizes yoga classes which are conducted by a trained instructor. Different types of Yogasana, the adoption of specific bodily postures are widely practiced by our students for good health and relaxation. Two treadmills , two exercise cycles and various other gymnasium equipments are provided in two separate Gymnasiums marked for boys and girls for enhancing physical agility.

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 34.34

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.38	5.27	80.86	21.33	5.32

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The library of any educational institution is a treasure house of knowledge. Vidyanagar College Library is considered the heart of the institution. The library of the college started its journey in the year 1963 with few books and very few specifications. With time the number of books and other specifications increased. With the dedication of our librarians, at present the library has more than 28,000 of books, 14 computers, two printing machines, internet facilities for reading e-books/e-journals, and many more.

At present the library has three spacious halls covering 288 sq.mt area approx. (Including Reading Room, Reference Section, Text Book Section, and Digital Library).

Library houses more than 28,000 books at present and the number increases every year. It covers many broader areas of different subjects and contains a collection of modern subjects such as Computers and Information, Human Values and Professional Ethics, Rare books, and Competitive books, etc. • e-

books/e-journals (6000+ online journals) • 14 computers ( with highspeed broadband internet) • Subscribed journals( national and international) • 6 newspapers (Bengali and English).

The motto of our library is to provide books to every reader of this college; The library lends two books semesterwise to the students having honours in different subjects on a fortnightly basis. For students pursuing General Courses, one book per student can be borrowed on a fortnightly basis.

The library provides a spacious reading room for periodicals, newspapers, magazines, journals. Interested readers can refer to the old volumes also.

Library provides a separate reference section for boys, girls and staff. It covers reference books on all subjects,rare books and books for competitive examinations.

Library provides previous question papers to the students and staff of the college. Question papers of University and college level examinations are preserved in the library.

Our library is completely automated with the Library Management Open Source Software Koha Version 3.14.06.000 (2015).

OPAC (Open Public Access Catalogue) is available for students and staff. Digital Library facilities are available with high speed internet access including LAN connection for the benefit of students.Details of the Library can be obtained through the website [www.vidyanagarcollege.net](http://www.vidyanagarcollege.net).

The library aims at enrichment of the library by catering to the requirement of the undergraduate courses. The library also plans to give more orientation to the users on utilization of Digital Library. The library also plans to start Institutional Repository in various subjects. It aims to enable the students for a good future through career guidance services and tries to improve the students' participation in library activity.

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Vidyanagar College constantly strives to modernize the campus's IT infrastructure and to manage the necessary administrative responsibilities for the benefit of the students. To sustain a continuous IT infrastructure on campus, the college constructed an internet facility that it purchased from BSNL FIBRE and JIO AIRFIBRE. This allowed for the provision of Wi-Fi amenities and LAN facilities in every section of the institution. To improve network connections, internet facilities were further increased to



achieve a 90 MBPS network speed. The college features a Wi-Fi-enabled campus. The library is using the cloud version of the KOHA software, which has been updated. Full online admissions were made available starting in 2020. Exam software was introduced in 2020 to facilitate university examinations. Online input from stakeholders is gathered and updated periodically. For convenient and efficient work, office software such as Tally ERP is employed. The teaching and non-teaching staff at the college are eligible for provident fund statements generated by the system. An annual maintenance agreement covers routine upkeep and upgrades to the college website. The most recent changes are available on several platforms. The office's PCs are all networked together via LAN. On the AIMES cloud, all data are kept. To provide extra safety and security to the students and to prevent unwanted incidents on campus, CCTV cameras have been deployed around the college's campus.

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 45.02

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 84

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 15.71

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.50	15.71	8.77	10.96	11.20

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 69.01

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2021	3757	2665	1602	1471

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 7.31

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
876	344	00	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 12.79

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	164	84	56	37

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
397	702	938	614	366

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 11**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	0	03	01	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 4**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	04	01	03	07

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

We donot have any Alumni Association till now, but we are trying tenaciously to get the registration as soon as possible. We wil definitely look forward to this once the registration is achieved.



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Response**

#### **VISION**

Vidyanagar College has a spelled-out Vision in its motto which is 'Tamaso Ma Jyotirgamaya', literally meaning 'lead me from darkness to light.' Our Vision is to lead students from a life of ignorance to knowledge and mould them into responsible citizens of our country. At every step, our college works unitedly with the local administration and the university to cater to the academic and scholastic needs of the students.

#### **MISSION**

Our Mission is to empower and build lives. Our college believes in creating a democratic and decentralized form of governance structure. The Governing Body of our college, consisting of teachers, non-teachers, and government and university representatives collectively makes decisions in keeping with our Vision and Mission.

The faculty members and the non-teaching staff are actively involved in the decision-making process by holding regular meetings of their respective departments and the various Committees, Sub-Committees, and Cells. These committees, sub-committees, and cells can be classified into three categories: a) those which address issues related to the administration and operation of the college b) those which address issues related to students, and c) those which are related to the welfare of the teaching and non-teaching staff.

- Committees and sub-committees for administrative purposes are:
  - Finance Committee
  - Establishment Sub-Committee
  - Purchase Sub-Committee
- Committees and sub-committees which directly affect the well- being of the students are:
  - Academic Sub-Committee
  - Admission Sub-Committee
  - Aid-Fund Sub-Committee

- Anti-Ragging Sub-Committee
  - Backward Class Welfare Cell
  - Cultural Sub-Committee
  - Development & Service Cell for Girls
  - Examination Sub-Committee
  - Election Sub-Committee
  - Games & Sports Sub-Committee
  - Grievance Redressal Cell
  - Library Sub-Committee
  - Magazine Sub-Committee
  - Students' Development & Service Cell
  - Routine Sub-Committee
  - UGC Sub-Committee
- Committees and sub-committees which are related to the welfare of the teaching and non-teaching staff are:
- Internal Complaints Committee
  - Provident Fund Sub-Committee
  - Service Book Sub-Committee
  - Seminar Workshop & Research Sub-Committee

The College is all geared up to meet the new demands of the New Education Policy which will be implemented in the 2023-24 academic session by the University of Calcutta. Under the auspices of the IQAC the college has initiated the following steps:

- To provide the students with greater exposure the college has signed MoUs with various colleges.
- The college has introduced financial support to the faculty members so that they can attend seminars, workshops, and conferences.
- The College has introduced high-speed internet facilities for the students.
- The College has introduced ICT classrooms and modified the existing laboratories to cater to the changing needs of the students.
- The library of the College has been thoroughly upgraded and various digital resources are being made available both to the students as well as faculty members.
- The College is dedicated to maintaining the greenery of the campus as well as its surroundings. Every year on World Environment Day, a drive is taken to plant saplings both inside and outside the college campus. Saplings are distributed to the schools of the localities. The College has installed solar panels to reduce its dependence on conventionally produced electricity.
- The College also observes International Language Day, Women's Day, and World Yoga Day.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

Response

Vidyanagar College is a Grants-in-Aid College, affiliated with the University of Calcutta. The service rule is as per the UGC, MHRD mandates, statute /acts of the University of Calcutta and/or Government of West Bengal and the Department of Higher Education, College Rules, and Code of Conduct. Teaching and non-teaching posts are created by the Government of West Bengal. Requisitions in the prescribed format are sent to the West Bengal College Service Commission(WBCSC) as per advertisement adhering to the 'Model 100 Point Roster'.

The following steps are followed in the appointment policy of permanent teachers and Librarians in substantive posts which is guided by UGC Rule:

- Recommendation from CSC
- Governing Body Approval
- Appointment letter issued
- Joining of the incumbent
- Governing Body's(GB) confirmation
- Pay fixation by the office of the Director of Public Instructions(DPI)
- GB approval
- Confirmation of service after probationary period

The erstwhile Part-Time Teachers(PTT), Contractual Whole Time Teachers(CWTT), and Guest Lecturers(GL) were re-designated as State Aided College Teachers(SACT) by the Government of West Bengal on 23/12/2019. Since then all PTTs, CWTTs, and GLs have come under the payroll of the Govt. of WB and a separate set of service conditions have been introduced.

Permanent Non-Teaching Staff in Substantive posts are appointed in more or less the same manner as Permanent Teachers. Their services too are governed by the Higher Education Department, Govt of WB.

The IQAC Coordinator scrutinizes the documents of a Teacher whose promotion comes within the purview of Career Advancement Scheme(CAS). The Service Book Sub-Committee, Provident Fund Sub-Committee as their names suggest monitor the two vital aspects of both Teaching and Non-Teaching staff.

Vidyanagar College in order to make judicious decisions and properly execute its mission, follows a policy of decentralized and participatory management. The Academic initiatives are proposed by the Academic Sub-Committee/Teachers' Council/IQAC. Financial decisions are are endorsed by the Finance Committee which get their final ratification from the Governing Body.

- The Governing Body(GB) is the apex body which is responsible for the execution of all aspects of the college such as finance, academics, research, service conditions and rules, infrastructure management. It formulates policies on finance, administration and directs the institution to achieve its goals engraved in its Vision and Mission.
- The Internal Quality Assurance Cell or the IQAC acts as the vital link between the institution and the Principal/GB for enhancement of the quality of the institution in terms of academics, research. It monitors the academic and administrative qualityactivities of the institution to meet the benchmark set by the Vision and Mission of the College.
- The Finance Committee is responsible for managing the grants received from the Government of West Bengal and RUSA, Government of West Bengal and ICPR. It assists the Bursar and coordinates the activities of the Establishment and Purchase sub-committees.It places the Annual Audit Report before the Governing Body for its final approval.
- The Academic Sub-Committee keeps track of the policies laid down by the UGC and the University of Calcutta and passes them to the UGC, Examination and Routine sub-committees.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

**Response**

#### **Performance appraisal system**

- All the teachers maintain a dairy where they enter details of their daily activities including classes allotted, classes taken, exam duties, other duties, publications etc.
- The college has a system of Performance Appraisal where both the members of the teaching and non-teaching staff fill in the details of their activities in an academic year in a form, which is then countersigned by the Principal.
- In the case of the Career Advancement Scheme, every permanent teacher of a substantive post also has to present a detailed performance appraisal in the prescribed proforma. This gets scrutinized by the coordinator of the IQAC and signed by the Principal as well as the coordinator of the IQAC. After that the documents are sent to the office of the DPI and a promotion board

consisting of subject experts and nominees from the DPI's office is formed where the incumbent faces an interview.

The Principal of the college directly monitors the performance of the non-teaching staff. The Principal meets them regularly and advises them on ways and means to improve their performance. Every satisfactory performance is appreciated.

**The college has effective welfare measures for its teaching and non-teaching staff:**

**Financial:**

- Financial assistance provided to teaching and non-teaching staff for attending conferences/ seminars/ workshops.
- Loan facilities from Provident Fund as per Government rules.
- Financial incentives for non-teaching staff during the Durga Puja festival.

**General:**

- Government Health Scheme for employee and his/her dependent family member
- Medical leave, child care leave, maternity benefits as per norms
- Identity cards for all staff
- RO-based water purifier for drinking water
- Refrigerators, induction ovens, and microwave facilities in the staff-rooms
- Water purifier for drinking water in the staff-rooms
- Sanitary Pad dispensing machine for the lady teaching and non-teaching staff
- Identity cards for all staff
- All staff are encouraged to participate in games on Annual Sports Day

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 3.52

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	6	0	0	0

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 13.67

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	10	12	9	4

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	11	11	11

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

**Response**

The College has received grants from:

- University Grants Commission
- Rashtriya Uchchatarata Siksha Abhiyan.

The Finance Committee is the lifeblood of our institution. Without proper financial allotment and its management any policy or programme is bound to fail. This is a committee that is formed by the Governing Body and is composed of its members. This committee is responsible for managing the grants received from the Government of West Bengal and RUSA, Government of West Bengal. It assists the Bursar of the college and coordinates the activities of the Establishment and Purchase sub-committees. It sanctions the recommendations for infrastructural development and necessary purchases. The Finance committee conducts regular meetings where pending bills of various vendors and contractors are screened and approved. The College accounts get annually audited both internally and externally. Annual Audit Reports are placed before the Governing Body for their final approval.

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the**



**quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

**Response**

The College has a well-organized IQAC which is the keystone on which the whole activities of the institution rest. It is responsible for carrying on with the process of constant upgrading and enhancing the overall quality of the institution. It contributes in a major way to the following activities:

- Preparation of Annual Quality Assurance Report (AQAR) as per guidelines.
- Promotion under CAS of the faculties. The coordinator scrutinizes the document preparation as per the guidelines of UGC for the promotion and career advancement of a faculty member.
- IQAC plays a pivotal role during the annual Academic Administrative Audit. It coordinates the whole process of systematizing the various data and arranging them in a manner so that they may be easily correlated
- Organization of inter and intra-institutional workshops, seminars on quality-related themes, and collaborative exchange programmes
- The IQAC always emphasizes the need for inter interdisciplinary approach and encourages the faculty members to arrange for such lectures, talks, and seminars for the students.
- The IQAC has taken the initiative to make the whole academic exercise of the college compatible with the guidelines laid down in the NEP.
- IQAC regularly holds meetings and conveys the decisions and proposals to the Teachers' Council. It also follows up on the actions taken on the proposals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.5.2**

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

Gender equality is a human right. The Development and Service Cell for Girls of the college conducted gender audits with external members for the period of June 2018 to May 2023. The administration has encouraged women employees to become HODs, Coordinators of Committees and Cells, and members of administrative and statutory bodies to lead the college from the front. Significant representation of women members in various bodies bears testimony to it. Various leave benefits like Maternity Leave and Child Care Leave are also granted. The College pioneered by installing a sanitary napkin vending machine in the girls' common room and Teachers' Ladies' Washroom. There is an active Internal Complaint Committee and Development and Service Cell for Girls concerning gender harassment, gender-based insults, or sexist remarks on campus. The ICC and Development and Service Cell for Girls of Vidyanagar College have organized a state-level seminar on "Harassment and Violence against Women in Workplace: Prevention, Prohibition and Redressal" in collaboration with IQAC, Vidyanagar College and IQAC, Women's Christian College (Kolkata). Scholars and speakers sensitized all stakeholders on Gender Issues. Vidyanagar College Sports Sub-committee in collaboration with the University of Calcutta, IQAC, Vidyanagar College, and sponsored by the National Commission for Women has also organized a workshop cum survey on "Sports as a Profession for Women: Impetus and Impediments". International Women's Day is celebrated every year with talks, seminars, interactive sessions, and debates with the enthusiastic participation of the students, staff, and faculty members of the College.

#### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The College upholds the cultural heritage and plurality of India. We celebrate national days. The inclusiveness of the College is reflected in the vision of the College. With this aim in mind, the institution organizes year-long programmes that aim to see that not a single student is or feels left out of the development process. Birthdays of Cultural figures, and are especially sensitive towards minorities be they linguistic or religious. Local cultures and national cultures are celebrated. Eminent members and activists from different marginalized communities are invited for talks and interaction with students and faculty to enrich cultural competence and awareness of different sociopolitical identities and gender positions. Students are sensitized toward social responsibilities through the different awareness programmes. We function as a community where we Include all. Economic diversity is also kept in consideration. With these aims in mind, Vidyanagar College celebrates Students' Week in the first week of January each year. Not only are various scholarships for economically unsound students discussed but through quizzes, elocution, and various competitions the students are encouraged to express their awareness on various issues. Meetings with parents also lead to the establishment of an environment of understanding and trust.

The Vidyanagar College undertakes necessary initiatives to provide an inclusive environment for the students. The purpose of undertaking such steps is to inculcate a sense of peace, equality & harmony. Various activities/ events have been organized in our institution to increase consciousness about tolerance and harmony. These activities are focused on cultural, religious, regional, linguistic, communal, and socio-economic diversities.

The NSS units of the college every year organizes a blood group testing camp to create awareness and generate a sense of responsibility towards society through teamwork.

The college celebrates International Mother Language Day every year on 21st of February to create awareness about the Mother Language of each linguistic community.

The International Yoga Day (21st June) every year is celebrated by the students and teachers in the Institution. The students of Vidyanagar College perform yogic exercises and 'Pranayam' to celebrate this day. The college organizes Yoga training courses for students.

Every year the college and students arrange Fresher's Welcome and College Social functions which generally include music (both vocal and instrumental) and songs, recitations, and dance (both classical and folk) on the Campus of the college.

The college celebrates Independence Day, and Republic Day with flag hoisting, march past, and other cultural programmes. All staff and students are encouraged to participate actively in these programmes. Speeches are delivered by senior faculty members on those occasions, whereby the students learn the importance of constitutional obligations. The students from different departments have participated in events like Youth Parliament. The College magazine is published every year and read by all the students and employees. The college empowers learners' full potential socially and academically while participating in College Foundation Day, observation of Mother Language Day etc. and enabling the

teaching faculty to achieve their full potential professionally.

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

1. Title of the Practice: *Free Drawing School for the Local Area Children.*

**Objectives of the practice-**

Free Drawing School is an initiative towards learning and developing skills of drawing among the local area's poor and needy children free of cost.

**The Context of the Practice:**

Children are the powerhouse of talents and energy. To identify talented students who are economically backward the college has taken the initiative to make local children more and more skilled in the area of drawing and painting. As it is a free school for the local children the college mostly facing the challenges of procuring funds in this regard.

**The Practice:**

The Free Drawing School is very helpful for developing skills among the children of the area who are economically challenged. The children gather in the college weekly. The students along with the teachers of the college have taken positive roles in the process of developing skills. **Evidence of Success :**

A significant development of the skills of drawing and painting among the local children has been observed.

**Problems Encountered and Resources Required:**

The most common and persistent problem is the procurement of funds to run the free drawing school. Selection of the children from the local area is a tricky process as well.

**Notes (Optional):**

On an average of 45 to 80 children are selected in every batch. The free drawing school has significantly made a mark on the societal development and enhancement of enriching practical skills at a very early age.

2. Title of the Practice: *Library Extension Services for the Final Semester (Regular Honours) Students of the College.*

**Objectives of the Practice:**

To motivate and encourage improved study as well as pursue further higher education.

**The Context of the Practice:**

The administration has felt the necessity of more books for the students pursuing Honours courses. The college library is thus trying to reach out towards the benefit of the students.

**The Practice**

College Library provides two extra books on demand for the students for borrowing purposes and they have to return those books to the library after the completion of the Final Semester Examination. This practice is pretty helpful in the context of the examination.

**Evidence of Success:**

The response among the students is extremely high in this regard. Most of the students are trying to get the best out of it. It is also evidenced that the students are more enthusiastic about visiting the library and it is observed that the overall success rate has increased among students.

**Problems Encountered and Resources Required:**

The ultimate problem is the shortage of the number of copies under the title of a book. Again we are unable to reach out to the General Stream students with this extension service due to this shortage of number of copies. The Library is facing a space crunch situation as well. As this facility is only for the final semester students, sometimes recovery of books is a little challenging process. We have no missing copies of books in this regard though.

**Notes (Optional)**

The Library Extension Service has been practiced since the Academic Year 2018- 2019. Presently almost 90% of the Honours Students are benefited by the service.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Introduction:**

Vidyanagar College, located in South 24-Parganas, West Bengal, India, has several distinctive features that set it apart from other institutions despite being situated in a rural area. The college has a considerable number of students from the surrounding area of South 24 Parganas. Vidyanagar, the village is known as the “Knowledge Hub” of the district South 24 Parganas. The college has a long history of providing quality and inclusive education since its foundation. Its legacy is rooted in its commitment to academic excellence and holistic development. The college offers a wide range of undergraduate and postgraduate programs across various disciplines, including arts, science, and commerce. It is known for its strong faculty and rigorous academics.

One of the areas distinct to the priority of Vidyanagar College is the Training and workshop on Apiculture for the students of the college.

The college has a small apiculture unit in its compound. Already six units of beehives were installed in the bee colony. The value-added course and workshops of apiculture (Bee-keeping), typically cover various aspects of beekeeping. These are as follows-

1. aims and objectives of apiculture's relation with the environment,
2. role of honey bees as a pollinator,
3. classification of honey bees with morphological and anatomical features,
4. the life cycle of the honey bee,
5. study of equipment required for apiculture,
6. seasonal caring for bee hive,
7. special caring during honey flow month and procedure of honey extraction,
8. maintenance of brood chamber and super chamber during honey flow season,
9. swarming of honey bees- causes and preventions,
10. sting of honey bee and bee venom,
11. sterilization of honey
12. the disease of honey bees, the enemy of the honey bees, and prevention measures,
13. artificial food supply for the survival of honey bee
14. honey and bee wax – chemical nature and uses
15. collection of wild bees for research and artificial culture,
16. budget of a small setup for apiculture and its economic visibility

The training programme includes classroom instructions, hands-on sessions, and fieldwork. The college students are immensely gaining the knowledge and skills of bee-keeping successfully. Again the college is also able to gather some funds although nominal, through selling honey. The Department of Zoology of the Vidyanagar College is responsible for organizing different events on beekeeping training, maintenance of beehives, and marketing of honey.

Apiculture and spreading knowledge on beekeeping through workshops and training is one of the unique features of an institution like Vidyanagar College. This type of hands-on training on apiculture is unique



and distinctive in the sense that no other institutions in the nearby areas undertake such kind of programme. This is the reason why Apiculture and its training programmes have emerged as the most distinctive feature of Vidyanagar College. The college is trying to enhance the quality of the apiculture training programme. The priority of the college is not only to train the students on the science of Apiculture but also to inspire young learners outside the college campus to gain this skill and enterprise. Moreso many young learners from urban backgrounds have visited the college to participate in the training programme Thus Apiculture training has emerged as the major thrust area of the institution and the most significant area to consider.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

For more than six decades Vidyanagar College has been engaged in the noble task of providing higher education to the economically and socially underprivileged section of the population of the locality. The college strives to become a centre of learning and social service shortly. Different activities are taken up to achieve this goal:

- The College has conducted seminars, workshops, and conferences on Research Methodology, IPR, and Artificial Intelligence which are beneficial for both the students and the faculty members.
- In keeping with the demands of the NEP the college has introduced an Internship programme for the students from the month of May 2024.
- The college has already signed more than 30 MoUs with different HEIs and will be signing more such MoUs with professional training institutes and industrial establishments.
- More collaborative activities are taking place including faculty and student exchange programmes.
- The college has undertaken various extension activities through its NSS unit as well as the IQAC. The college has been planting and distributing saplings in the surrounding areas, schools and villages. This programme will be resumed with the onset of monsoons.
- The College has a well-equipped library. Steps are now being taken for its expansion in area as well as in efficiency. The library will get RFID tags to prevent any misuse of the library.
- The college has a functional apiary which will be expanded to enable the commercial production of honey and induct more trainees from among the students.
- The laboratories of the college are now being revamped to accommodate modern instruments, chemicals, and more students.
- Efforts are on to establish an incubation centre in the Department of Zoology.
- An entrepreneurship development cell called “PRAYASH” will be launched soon. It will include ornamental fish culture, mushroom cultivation, training on nursery etc.
- The college has plans to introduce more skill-based value-added courses for our students which will enhance the employability of our students.

### Concluding Remarks :

Vidyanagar College has a dream to become a Centre for Learning in the future. It is taking up different programmes toward fulfilling the provisions of NEP. There is enough scope for improvement and innovation which we are exploring already. Our mission is to empower the individuals of the locality by building an ecosystem that will embrace diversity, tolerance, and the values of Indianness.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :08</p> <p>Remark : As per clarification received from HEI, and excluding the courses which are part of the regular university curriculum, thus DVV input is recommended.</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p> <p>Remark : As per clarification received from HEI, and link for the institutional website is not provided, thus DVV input is recommended.</p>																				
3.4.3	<p><b><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></b></p> <p><b>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>8</td> <td>0</td> <td>9</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>01</td> <td>00</td> <td>06</td> <td>03</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and excluding awareness programs and days celebration, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	19	8	0	9	5	2022-23	2021-22	2020-21	2019-20	2018-19	09	01	00	06	03
2022-23	2021-22	2020-21	2019-20	2018-19																	
19	8	0	9	5																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
09	01	00	06	03																	
3.5.1	<p><b><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></b></p>																				

Answer before DVV Verification :  
 Answer After DVV Verification :21

Remark : As per clarification received from HEI, and excluding those MOUS which are signed beyond the assessment period, and whose activities done beyond the assessment period, thus DVV input is recommended.

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8.54	6.22	82.98	31.44	6.23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3.38	5.27	80.86	21.33	5.32

Remark : As per clarification received from HEI, and excluding expenditure on electricric equipments, thus DVV input is recommended.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6.76	16.14	9.26	11.24	11.63

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6.50	15.71	8.77	10.96	11.20

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1213	00	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
876	344	00	00	00

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	1	06	03	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	0	03	01	00

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	12	1	10	22

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	04	01	03	07

Remark : As per clarification received from HEI, and multiple activities on the relatively closer dates should be considered as one, thus DVV input is recommended.

**2.Extended Profile Deviations**

**Extended Profile Deviations**

No Deviations