

Annual Quality Assurance Report
(AQAR)
(2012-2013)

Submitted by
Internal Quality Assurance Cell (IQAC,)
Vidyanagar College,
Charashyamdas,
South 24 – Parganas,
West Bengal

Submitted to
National Assessment and
Accreditation Council (NAAC)
Bangalore

VIDYANAGAR COLLEGE
P.O. : CHARASHYAMDAS, DIST. : SOUTH 24 – PARGANAS, WEST BENGAL, PIN – 743503
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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

SESSION : 2012 - 13

AQAR for the year

2012-13

I. Details of the Institution

1.1 Name of the Institution

VIDYANAGAR COLLEGE

1.2 Address Line 1

P.O. : CHARASHYAMDAS

Address Line 2

DIST : SOUTH 24 - PARGANAS

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

743503

Institution e-mail address

vidya.college.56@gmail.com

Contact Nos.

(033) 24959218

Name of the Head of the Institution:

DR. ARABINDA GHOSH

Tel. No. with STD Code: (033) 24959218

Mobile: 9830536641

Name of the IQAC Co-ordinator: Subrata Sar

Mobile: 9831570027

IQAC e-mail address: surjaagarwal@yahoo.co.in
sar_subroto@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) N.A.

OR

1.4 NAAC Executive Committee No. & Date: EC / 39 /50 dated May 21, 2006

1.5 Website address: www.vidyanagarcollege.net

Web-link of the AQAR: www.vidyanagarcollege.net/AQAR2012-13.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.00	2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16/09/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 03.12.2015 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) .NO

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff/Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

(i) Development of the infrastructure of the College.
 (ii) Academic performance of the students.

2.14 Significant Activities and contributions made by IQAC

(i) An analysis of the students' performance at university examinations was done and measures for improvement were suggested.
 (ii) Programmes for expanding the existing infrastructure of the college were undertaken.
 (iii) Teachers were motivated to apply for MRP's.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>a) Emphasis on Research activities of the teachers by availing of various research projects.</p> <p>b) Dissemination of knowledge through seminars.</p>	<p>a) Two completed Minor Research Projects and one ongoing Minor Research Project.</p> <p>b) One seminar organized by the institution.</p>

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No. The College, being an affiliated institution, is bound to follow whatever revision/update of regulation or syllabi is prescribed by University of Calcutta from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	21	11	10	00	00

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	09	00	00	00	00	00	00	00	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	14	05
Presented papers	03	02	02
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced modern technique such as the use of the multimedia in teaching learning methods.
- Emphasis on project-oriented and fieldwork-based teaching methods

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

00

00

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons) Bengali	77	00	1.3	92.21	1.3	94.81
B.A. (Hons) English	10	00	00	80	10	90
B.A. (Hons) History	56	00	00	78.57	7.14	85.71
B.A. (Hons) Philosophy	16	00	00	50	25	75
B.A. (Hons) Pol. Science	11	00	00	90.1	00	90.1
B.Com (Hons & Gen)	39	00	00	30.76	00	30.76
B.Sc.(Hons) Mathematics	11	00	00	54.55	18.18	72.73
B.Sc.(Hons) Zoology	14	00	7.14	92.86	00	100
B.A. (General)	298	00	00	4.36	56.04	60.4
B.Sc. (General)	34	00	11.43	44.12	2.94	58.49

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	09	00	09
Technical Staff	01	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to submit research proposals, undertake publications, organize and attend seminars, preferably UGC-sponsored ones.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	01	02
Outlay in Rs. Lakhs	.415	1.385	1.065	.415

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	01	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2 yrs	UGC	1.385	1.065
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	01
Sponsoring agencies					The College itself

* Dhirendranath Memorial lecture on 'Advaita Vedanta Multatwa'

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	01	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	00
NCC	00	NSS	05
		Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- (i) Various awareness camps for instance Thalassaemia, AIDS, Blood Donation, hygiene, cleanliness.
- (ii) NSS volunteers help the health workers in the pulse polio camps in the locality.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.75 acre	00	N/A	5.75 acre
Class rooms	19	00	N/A	19
Laboratories	11	00	N/A	11
Seminar Halls	00	00	N/A	00
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	00	20	State Govt./UGC	20
Value of the equipment purchased during the year (Rs. in Lakhs)	00	4.58	State Govt./UGC	4.58
Others	00	Nil	N/A	00

4.2 Computerization of administration and library

- (i) Computerization of office work is nearly completed.
- (ii) Library is upgraded with computerization.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16049	436,488	131	50,241	16180	486,729
Reference Books	03	1895	02	739	05	2634
e-Books	00	00	00	00	00	00
Journals	00	00	00	00	00	00
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	43	02	06	00	00	04	10	03
Added	15	00	02	00	00	00	00	00
Total	58	02	08	00	00	04	10	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Introduction of Tally for B.Com. Students

4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	28.56
iii) Equipments	00
iv) Others	2.52
Total :	31.08

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students Development and Service Cell and Development and Service Cell for Girl Students in collaboration with IQAC organized various counselling programmes.

5.2 Efforts made by the institution for tracking the progression

The convenors of the above-mentioned cells are apprised of the progression of the students through personal contacts and convey this to the college authorities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2815	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	00			00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2233	267	18	77	13	2608	2386	294	23	92	20	2815

Demand ratio : 3:4

Dropout : .7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

N.A.

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

The institution has two cells for providing students counselling and career guidance – Students Development and Service Cell, Development and Service Cell for Girl Students. Personnel from the Indian Air Force conducted an interactive session with the male students of B. Sc. (H) and (G) courses for consideration of appointment to the air force.

No. of students benefitted

30

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

Gender sensitization programmes are arranged to develop the level of student consciousness for e.g. Women's Day is observed each year under the auspices of the N.S.S. Moreover, there is a Development and Service Cell for Girl Students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

62

National level

00

International level

00

No. of students participated in cultural events

State/ University level

00

National level

00

International level

00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

13

National level

01

International level

00

Cultural: State/ University level

00

National level

00

International level

00

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution Aid Fund	416	141,590
Financial support from government- SC/ST/OBC	359	1,436,000
Financial support from government-Minority	310	1,240,000
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>
Exhibition:	State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Demand for increase of number of books in the library met.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision of the college

- (i) The institution has come up a long way and the journey was not always smooth. Yet it has evolved into a centre of learning capable of imparting education to wide spectrum of students with diverse interests and pursuits.
- (ii) The college has plans to open a B.Ed. section and for that talks are on to acquire land due to the rise of member of students.
- (iii) The college visualises to transform itself into a university or at least an autonomous educational institution.

Mission of the college

- To realize the potential inherent in all students by providing them a congenial ambience of growth and fulfillment.
- To impart liberal education to the village community by way of developing the personality of the students to the fullest extent, thereby ensuring all-round growth.
- To inculcate the young minds with a respect for values, social mores and the richness of community life.

6.2 Does the Institution has a management Information System

- (i) The institution has an updated system of keeping records of various important financial and administrative data in real time, which can be accessed by appropriate authority. For instance, if required, we can access the present no. of students, fund position of the college, pass percentage, number of dropouts, M/F ratio, etc. The bulk of the data is available with the Bursar and the coordinator of AISHE.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- (i) The college has no authority in framing the curricula. Being an affiliate of the University of Calcutta, it follows the curricula framed by the University.
- (ii) The faculty members make efforts to attend workshops and meetings conducted by the university to apprise the college of any possible syllabi changes.

6.3.2 Teaching and Learning

- (i) Apart from conventional classroom teaching with Audio-Visual aids, the teachers always encourage students to present papers or a lesson in class.
- (ii) Students undertake projects and participate in excursion organized by various departments.

6.3.3 Examination and Evaluation

- (i) Examinations are held within the institution twice in an academic year for each course, thus enabling internal evaluation.
- (ii) The students have to take an examination conducted by the CU each year.

6.3.4 Research and Development

One teacher engaged in Minor Research Project.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College has initiated computerization in the library and has plans for making it fully computerized in near future.

6.3.6 Human Resource Management

- (i) Faculty members attend Refresher and Orientation Programs for their career advancement as well as upgrading of their knowledge to impart to the students.
- (ii) The authority from time to time depute faculty members to attend training programmes and workshops conducted by governmental agencies, UGC and the University.
- (iii) The faculty members are encouraged to participate in conferences and be engaged in active publication. The knowledge thus accumulated are expected for dissemination in the class room.

6.3.7 Faculty and Staff recruitment

NA

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

Admission Committee prepares norms under the guidance of the University and prepares the merit list maintaining the Govt. rules of reservations.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Student Aid Fund, Student Health Home Scheme

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Teachers of Departments concerned
Administrative	Yes	P.K. Biswal & Co.		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni friends are invited quite often to interact informally with the management, faculty and staff.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

Group Insurance for the office staff and teachers (optional).

6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees and flower garden including a medicinal plant garden are maintained by the Establishment Subcommittee.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) Encouragement for teachers to do research work.
- (ii) To organize seminars.
- (iii) Computerization of office work.
- (iv) Government grants to SC/ST students.
- (v) Free Yoga classes conducted by an expert with university qualifications for willing students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- (i) Prayer has been submitted to the UGC in the form of infrastructure development proposal.
- (ii) The UGC team consequently made a visit to look into the viability and practicability of the proposal submitted for infrastructure development.
- (iii) The procedure for building a gymnasium already passed by the Governing Body is being processed.
- (iv) More books and equipment are purchased out of the UGC grant.

7.3 Give two Best Practices of the institution

- | | |
|------|----------------------------------------------------------------------------------------------------|
| (i) | Support system for students are provided through financial aid. |
| (ii) | Various awareness camps and programmes are conducted by the college under the auspices of the NSS. |

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- | | |
|------|--------------------------------------------------------------|
| (i) | World Environment Day is observed by the NSS of the college. |
| (ii) | Environmental awareness programmes are organized by the NSS. |

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

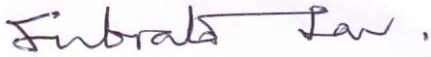
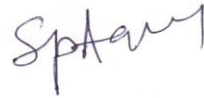
- | | |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S : | (i) The institution has a sprawling campus.
(ii) Many well qualified members in the faculty involved in active research and publications.
(iii) Efficient administrative staff is an additional strength of the institution. |
| W : | (i) Lack of adequate infrastructure and equipment.
(ii) Vacant posts in teaching and administrative sections.
(iii) Student quality at the entry level is rather poor. |
| O : | (i) Scope for expansion and extension of various departments.
(ii) To extend the physical infrastructural facilities as there is considerable space in the college campus.
(iii) The vast hinterland the college provides opportunity to serve a significant social purpose by bringing a large number of students in the ambit of higher education. |
| C : | (i) To improve upon the academic performance of the students.
(ii) To equip students with soft skills and communication skills to make them ready for the job market. |

8. Plans of institution for next year

- | | |
|-------|-------------------------------------------------------------------------------------|
| (i) | Exploration of funds. |
| (ii) | Introduction of new courses. |
| (iii) | Extension of class rooms and laboratories. |
| (iv) | Further automation of office and library. |
| (v) | To move towards a fully online system for the admissions to the First Year Classes. |

Name : SRI SUBRATA SAR

Name : DR. SURJA PRAKASH AGARWALA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

SUBRATA SAR
Co-ordinator, IQAC
VIDYANAGAR COLLEGE

Dr. S. P. Agarwala
Principal
Vidyanagar College
South 24 Parganas

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ACADEMIC CALENDAR

Admission to the first year classes – June to mid July
Commencement of classes – Third week of July
Mid-Term Examinations – Second week of November
Part – III College Test – Second week of January
Part – II College Test – Second week of February
Part – I College Test – Second week of March
Part – III C.U. B.Com. Examination – Second week of April
Part – III C.U. B.A./B.Sc. Examination – Second week of April
Part – II C.U. B.Com. Examination – Second week of May
Part – II C.U. B.A./B.Sc. Examination – Third week of May
Part – I C.U. B.Com. Examination – First week of June
Part – I C.U. B.A./B.Sc. Examination – Third week of June

ANALYSIS OF STUDENTS' FEEDBACK

- (i) The students felt the need of filling up of the vacant positions.
- (ii) Number of classes held need to be increased.
- (iii) More books are required in the library.
- (iv) There are demands for open access system in the library.
- (v) Performance of the faculty is considered satisfactory by most of the students.
- (vi) Demands have been placed for internet access in the library.

BEST PRACTICES

- (i) The institution provides financial support to the students belonging to the backward communities as SC/ST/OBC and the Minorities.
- (ii) There is a Backward Welfare Development Cell and an Aid-Fund Sub Committee which work in unison and co-ordinate the whole process of disbursement of funds.
- (iii) The NSS unit of the college undertakes various awareness camps and programmes. The unit adopted a village called Sardar Para, Moukhali in the vicinity of the college where the NSS volunteers carried out health service, comprehensive health check-up for the children and the women. Awareness programmes for basic hygiene, women's healthcare, childcare etc. were undertaken. The NSS unit observed social functions to commemorate Hiroshima Day, World Aids Day etc.