

Annual Quality Assurance Report  
(AQAR)  
(2011-2012)

*Submitted by*  
Internal Quality Assurance Cell (IQAC)  
Vidyanagar College  
Charashyamdas,  
South 24 – Parganas,  
West Bengal

*Submitted to*  
National Assessment and  
Accreditation Council (NAAC)  
Bangalore

VIDYANAGAR COLLEGE  
P.O. – CHARASHYAMDAS, DIST. – SOUTH 24 – PARGANAS, WEST BENGAL, PIN – 743503  
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## The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

**SESSION : 2011 - 12**

AQAR for the year

2011-12

### I. Details of the Institution

1.1 Name of the Institution

VIDYANAGAR COLLEGE

1.2 Address Line 1

P.O. - CHARASHYAMDAS

Address Line 2

DIST – SOUTH 24 - PARGANAS

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

743503

Institution e-mail address

vidya.college.56@gmail.com

Contact Nos.

(033) 24959218/ 9831090198

Name of the Head of the Institution:

DR. MAHADEV SINHA

Tel. No. with STD Code:

(033) 24959218

Mobile:

9831090198

Name of the IQAC Co-ordinator:

Subrata Sar

Mobile:

9831570027

IQAC e-mail address:

surjaagarwal@yahoo.co.in  
sar\_subroto@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOCGN 18879)

OR

N.A.

1.4 NAAC Executive Committee No. &amp; Date:

EC / 39 /50 dated May 21 , 2006

1.5 Website address:

www.vidyanagarcollege.net

Web-link of the AQAR:

www.vidyanagarcollege.net/AQAR2011-12.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71.00	2006	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16/09/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify) No

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

	04				
Faculty					
	02				
Non-Teaching Staff/Students	01	Alumni	00	Others	01

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount N.A.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	00	International	00	National	00	State	00	Institution Level	02
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(ii) Themes

1. Programmes related to health and hygiene awareness.
2. Academic development of the College.

2.14 Significant Activities and contributions made by IQAC

- (i) Ensuring the overall academic development of the college by focusing on increasing number of working days and actual teaching hours.
- (ii) Encouraging teachers to undertake MRP's funded by the UGC and to participate in conferences, seminars and workshops.
- (iii) Evaluating the existing infrastructure of the college and suggesting plans for expansion.
- (iv) Working towards a holistic quality enhancement of the college, fostering a strong and amicable bond between all the stake holders through continuous informal interactions.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
a) Extension of Affiliation by introducing new subjects for the General Course to give students a much wider option of career	a) Proposal for introduction of Geography and Sanskrit as General Subjects is put forward and the procedure for obtaining official affiliation from the University is

<p>choice.</p> <p>b) Introduction of OPAC system in the central library of the college to ensure better access for the students.</p> <p>c) Recruitment of part-time casual staff in the college office to negotiate the problem of acute shortage of clerical hand.</p> <p>d) Introduction of online system in phases for admissions to the First Year Classes to ensure full proof transparency.</p> <p>e) To make the existing college website more informative and visually attractive.</p>	<p>set in motion.</p> <p>b) The proposal was accepted in principle in the Governing Body but progress was denied because both the posts of librarian were vacant.</p> <p>c) Two part-time clerical staff members were recruited after the proper procedure of inviting applications and screening through interview on a salary to be paid from the college general fund.</p> <p>d) Contacts were made with software designers and proposals were invited from them. However, the college continued with the manual system of admission for the current session.</p> <p>e) The college website was redesigned with the help of a new software firm.</p>
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\* Attach the Academic Calendar of the year as Annexure.

**Annexure No. - 1**

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The IQAC has placed the AQAR before the Teachers' Council and a detailed discussion on how to implement the future projects has followed. The teachers resolved to carry out the responsibilities assigned to them and help the institution to realize its goals.

Part – B

**Criterion – I**

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	23	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	23	00	00	00
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	N.A.
Trimester	N.A.
Annual	23

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

Annexure No. - 2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO; The College follows the any revision/update of regulation or syllabi prescribed by University of Calcutta from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	12	11	00	16

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	06	00	00	00	00	00	00	00	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

G -05

V -00

T - 08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	24	09
Presented papers	02	14	09
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:\

- (i) Making classes more interactive by encouraging students to perform a more contributory role in the teaching learning process.
- (ii) Organizing seminar talks delivered by students in most of the departments.
- (iii) Encouraging teachers to make considerable use of the audio-visual inputs in a meaningful way.
- (iv) Equipping teachers to use the smart board in some departments.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- (i) Evaluation through projects and seminars.
- (ii) Introduction of class tests using MCQ pattern of questionnaire.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00	00	00
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2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.A. (Hons) Bengali</b>	74		00	85.14	(00)	85.14
<b>B.A. (Hons) English</b>	09		00	22.22	44.44	66.66
<b>B.A. (Hons) History</b>	59		00	72.88	10.16	83.04
<b>B.A. (Hons) Philosophy</b>	17		00	88.23	11.77	100
<b>B.A. (Hons) Pol. Science</b>	15		00	86.66	00	86.66
<b>B.Com (Hons &amp; Gen)</b>	40		00	22.5	30	52.5
<b>B.Sc.(Hons) Economics</b>	00		00	(00)	(00)	00
<b>B.Sc.(Hons) Mathematics</b>	07		00	14.28	14.28	28.56
<b>B.Sc.(Hons) Zoology</b>	04		00	25	50	75
B.A. (General)	294		00	6.46	65.98	72.44
B.Sc. (General)	27		00	29.62	29.62	59.24

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03

UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	08	00	00
Technical Staff	01	00	00	00

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC co-ordinates with the college administration to motivate teachers to apply for MRP's and provides them with the support necessary to work on their projects and complete them in time. The Heads of various departments are encouraged to take special initiative in this regard.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	No	No	No	No

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	01
Outlay in Rs. Lakhs	1.48 Lakh	No	No	1.48 Lakh

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	02	00

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	01	UGC	1.48 Lakh	.375 Lakh
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

## 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	00	01	00	00	00

3.11 No. of conferences

Sponsoring agencies		UGC			
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organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	70	State level	25
National level	00	International level	00

3.22 No. of students participated in NCC events:

University level	00	State level	00
National level	00	International level	00

3.23 No. of Awards won in NSS:

University level	02	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	00		
NCC	00	NSS	06	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Health camp for children and elderly people.
- Cataract detection camp for the elderly.
- Blood group identification camp.
- Assisting health workers in pulse polio vaccination booths.
- Supplying the children in neighbouring villages with educational materials.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.75 acre	00	N/A	5.75 acre
Class rooms	19	00	N/A	19
Laboratories	11	00	N/A	11
Seminar Halls	00	00	N/A	00
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	00	N/A	00
Value of the equipment purchased during the year (Rs. in Lakhs)	N/A	N/A	N/A	N/A
Others	Nil	Nil	Nil	Nil

#### 4.2 Computerization of administration and library

- (i) The college office is partially computerized and a considerable part of the documentation is made through computerized files.
- (ii) Almost the entire admission procedure, especially the preparation of the merit lists is computerized.
- (iii) The computerization of the library has been initiated.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15799	403752	250	32736	16049	436488
Reference Books	00	Nil	03	1895	03	1895
e-Books	00	00	00	00	00	00
Journals	00	00	00	00	00	00
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	43	01	06	01	00	04	10	03
Added	00	00	00	00	00	00	00	00
Total	43	01	06	01	00	04	10	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Proposals were put forward for LAN in the office and providing greater computer access to students in the library. Teachers are also encouraged to become computer savvy. The Governing Body of the college has also the plans for initiating networking for administrative work as much as possible.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0
ii) Campus Infrastructure and facilities	32.1265
iii) Equipments	9.32367
iv) Others	2.17
<b>Total :</b>	43.62017

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC in co-ordination with Students' Service Cell and Students' Service Cell for Girls endeavours to provide the students with sensitization for career opportunities. The Vidyanagar College Students' Union also plays a significant role in assisting the IQAC members to motivate and interact with the students.

5.2 Efforts made by the institution for tracking the progression

Though there is no formal mechanism for tracking progression of students, information in this regard is disseminated through informal contact chiefly with the Head of the Institution, Heads of various Departments and the alumni. A concerted effort is now being made to give this interaction a formal shape.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2608	00	00	00

(b) No. of students outside the state

00



(c) No. of international students

00

Men	No	%	Women	No	%
	00			00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1735	367	01	44	01	2148	2233	267	18	77	13	2608

Demand ratio 3:4      Dropout .8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is no formal mechanism for coaching for competitive examinations. However, the members of the faculty offer valuable guidance in course of the classroom teaching and also advise students on interview manners and soft skills.

No. of students beneficiaries

N.A.

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

A proposal for the formation of a placement cell is under consideration. The authorities are also planning to introduce formal coaching classes after regular college hours to facilitate the job orientation of the students.

No. of students benefitted

N.A.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

## 5.8 Details of gender sensitization programmes

The NSS Unit of the college observed International Women's Day on 8<sup>th</sup> March to sensitize the students on gender identity and gender discrimination.

## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	1833	164,570
Financial support from government	453	1,812,000
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Deplorable state of the college canteen.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision of the college**

The Objective of the College, advancement of learning, strongly manifests the spirit of education for empowerment. Accordingly, Vidyanagar College ever since its inception has empowered thousands of young people, particularly those displaced from the erstwhile East Pakistan and also those belonging to the backward communities of the area. The college, in fact, enjoys now the rare distinction of catering to the educational needs of a composite section of young learners belonging to both the urban middle class of the southern suburbs of Kolkata and the rural poor of South Bengal.

##### **Mission of the college**

- To realize the potential inherent in all students by providing them a congenial ambience of growth and fulfillment.
- To impart liberal education to the village community by way of developing the personality of the students to the fullest extent, thereby ensuring all-round growth.
- To inculcate the young minds with a respect for values, social mores and the richness of community life.

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- (i) Teachers of various departments escort students on educational tours to supplement the bland academic knowledge obtained from textbooks and intra-mural teaching.
- (ii) Classroom seminars are organized to give students an exposure to public speaking, leadership and organization.

##### 6.3.2 Teaching and Learning

Teachers are encouraged to make classroom teaching more learner-centric and use audio-visual aids to make learning more attractive.

### 6.3.3 Examination and Evaluation

The evaluated answer scripts are shown to the students and they are encouraged to have interactions with the teachers concerned in order to seek clarifications and suggestions from the teachers.

### 6.3.4 Research and Development

The Head of the Institution and the Departmental Heads inspired teachers to take up MRP's. A few of the faculty members were also encouraged to be engaged in the research work for their PhD.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The teachers were encouraged by the college authorities to make the best use of the existing library and physical infrastructure facilities. The UGC grant was judiciously utilized to procure more books and equipment in order to enhance the facilities.

### 6.3.6 Human Resource Management

The college promotes an atmosphere of congenial co-operation between different sectors, whereby the best utilization of the human resource is encouraged.

### 6.3.7 Faculty and Staff recruitment

The faculty is recruited through a process of selection and recommendation made by the West Bengal College Service Commission, over which the Institution has barely any control. The staff is recruited by the college authorities through a process of advertisement and screening according to the statutory procedure, taking all possible safeguard against preferential selection.

### 6.3.8 Industry Interaction / Collaboration

There is no formal industry interaction / collaboration. However, some departments such as Chemistry regularly take students to visit industries on educational tours.

### 6.3.9 Admission of Students

The college ensures publicity and transparency in the admission process through notices, banners, flexes, local cable network and its website. Selection list of students is prominently displayed on the notice board and on the website link. The students are selected for admission strictly on the basis of merit.

## 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Student aid fund, Student Health Home Scheme

## 6.5 Total corpus fund generated

Nil
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## 6.6 Whether annual financial audit has been done

Yes

No

## 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	Teachers of Departments concerned
Administrative	Yes	P.K. Biswal & Co.	No	N.A.

## 6.8 Does the University/ Autonomous College declares results within 30 days?

N.A.

For UG Programmes

Yes

No

For PG Programmes

Yes

No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college, being an affiliated one, does not have any autonomy for examination reforms.
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## 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.
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## 6.11 Activities and support from the Alumni Association

In the absence of a registered Alumni Associations, support from individual alumnus is garnered on an individual basis. Quite a few members of the alumni are fairly active in interacting with the college authorities and they remain in constant touch in all to provide the requisite support.
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### 6.12 Activities and support from the Parent – Teacher Association

There is no statutory parent – Teacher Association. However, IQAC feels a very pertinent need of establishing one to ensure a more constructive support from the guardians.

### 6.13 Development programmes for support staff

The support staff was encourage to take computer training and training in office management.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- (i) The college is striving to make the entire campus free from plastic materials.
- (ii) The college is informally maintained as a no-smoking zone.
- (iii) During any festive occasion a programme for tree plantation is usually taken up.
- (iv) Regular campus cleaning programme were taken up by NSS unit of the college.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) Installation of microphone in bigger classrooms to ensure better classroom management.
- (ii) Laboratory equipment was purchased out of UGC grant to upgrade the laboratories

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- (i) The renovation of the north-east part of the main college building was completed with the inauguration of new classrooms and laboratories for the Department of Zoology, the affiliation for which is extended to introduce the Honours Course.
- (ii) The proposal for building a gymnasium was passed in the Governing Body and the procedure of construction has been initiated.
- (iii) Purchase of more books and equipment out of the UGC grant has been made.
- (iv) Proposal for purchasing additional land for building a stadium in the ground adjacent to the college has been put forward and negotiations with the owner have begun.
- (v) The college canteen was renovated and a new caterer was given the charge of operation.
- (vi) Water purifiers for both students and the staff were installed.
- (vii) Fire extinguishers were purchased and deployed as strategic locations on the campus.

## 7.3 Give two Best Practices of the institution

- (i) A close empathic contact with the students to ensure monitoring of not only their academic activities but also their social, cultural and public awareness to make them responsible and committed human beings.
- (ii) Since the college follows a system of “No Capitation, No Donation, No Pressurization”, the admission to the First Year Classes is solely on the basis of merit.

## 7.4 Contribution to environmental awareness / protection

The college regularly encourages tree plantations programmes. The NSS Unit of the college organized environmental awareness programme during the special camp.

7.5 Whether environmental audit was conducted?      Yes       No

## 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- S :      (i) Sprawling campus in a lush green environment.  
           (ii) Talented and devoted faculty and staff.  
           (iii) Catering to students in all three streams : Humanities, three streams : Humanities, Science and Commerce.
- W :      (i) Lack of adequate infrastructure and equipment.  
           (ii) The academic level of the students at the entry level is rather poor.  
           (iii) Many faculty positions remaining vacant.
- O :      (i) To extend the affiliation by incorporating more subjects in the Honours and General stream.  
           (ii) To extend the physical infrastructural facilities as there is considerable space in the college campus.  
           (iii) Having a vast hinterland the college has the opportunity to serve a very significant social purpose by bringing a large number of students in the ambit of higher education.
- C :      (i) To improve upon the academic performance of the students.  
           (ii) To establish a functional placement cell.  
           (iii) To equip students with soft skills and communication skills to make them ready for the job market.

### 8. Plans of institution for next year

- (i) To extend the affiliation of the college by introducing more subjects at both the General and the Honours Courses to allow the students to have more subject combinations.
- (ii) To develop the infrastructural facilities so that each of the academic departments has its own classrooms and faculty rooms.
- (iii) To make the office and the library fully computerized.
- (iv) To construct a computer lab and introduce a course in computer training.
- (v) To moved towards a fully online system for the admissions to the First Year Classes.

*Subrata Sar,*

*Signature of the Coordinator, IQAC*

**SUBRATA SAR**  
Co-ordinator, IQAC  
VIDYANAGAR COLLEGE

*S.P. Agarwal*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**ANNEXURE – i**  
**ACADEMIC CALENDAR**

Admission to the first year classes – June to Mid July.

Commencement of classes – Third week of July.

Mid-term Examinations – Second week November.

Part – III College Test – second week of January.

Part – II College Test – second week of February.

Part – I College Test – second week of March.

Part – III C.U. B.Com Examination – second week of April.

Part – III C.U. B.A./B.Sc. Examination – second week of April.

Part – II C.U. B.Com Examination – second week of May.

Part – II C.U. B.A./B.Sc. Examination – third week of May.

Part – I C.U. B.Com Examination – first week of June.

Part – I C.U. B.A./B.Sc. Examination – third week of June.

**ANNEXURE – ii****ANALYSIS OF FEEDBACK**

After collecting the feedback from the students, the teachers of the departments concern analyse it in terms of teacher performance and the demands of the students. In most cases the performance of the teachers was found satisfactory. Whenever possible, arrangements for remedial classes were made. The authorities always considered the demands of the students expressed through their feedback with sympathy and forwarded the issues to respective subcommittees for taking up in their meetings.