

Annual Quality Assurance Report
(AQAR)
(2014-2015)

Submitted by
Internal Quality Assurance Cell (IQAC),
Vidyanagar College,
Charashyamdas,
South 24 – Parganas,
West Bengal

Submitted to
National Assessment and
Accreditation Council (NAAC)
Bangalore

VIDYANAGAR COLLEGE
P.O. : CHARASHYAMDAS, DIST. : SOUTH 24 – PARGANAS, WEST BENGAL, PIN – 743503
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The Annual Quality Assurance Report (AQAR) of the IQAC
Part – A
SESSION : 2014 - 15

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

VIDYANAGAR COLLEGE

1.2 Address Line 1

P.O. : CHARASHYAMDAS

Address Line 2

DIST : SOUTH 24 - PARGANAS

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

743503

Institution e-mail address

vidya.college.56@gmail.com

Contact Nos.

9831090198

Name of the Head of the Institution:

DR. SURJA PRAKASH AGARWALA

Tel. No. with STD Code:

(033) 24959218

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71	2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011 – 12 submitted to NAAC on 03-12-2015 (DD/MM/YYYY)
- ii. AQAR 2012 – 13 submitted to NAAC on 05-12-2015 (DD/MM/YYYY)
- iii. AQAR 2013 – 14 submitted to NAAC on 09-12-2015 (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) No

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : No

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff/Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

N.A.

[N.B. : A UGC – grant of INR 3 lakh was received in March 2014. The amount is to be utilized during the next five years.]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- (i) How to ensure greater participation of students in the overall development of the institution.
- (ii) Introduction of innovative methods in internal evaluation.

2.14 Significant Activities and contributions made by IQAC

- i) The IQAC motivated the faculty to be engaged in MRP's and organize seminars & workshops, preferably sponsored by the UGC.
- ii) Plans are underway for a vast improvement of the infrastructure in terms of constructed area as three new buildings are to be constructed out of a UGC grant received this area.
- iii) The IQAC repeatedly stressed that full computerization of the library is imperative for the academic advancement of both the faculty and the students. Therefore , there is an urgent need to fill in the two vacant posts of Librarian and all steps should be taken in this regard.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
a) Emphasis on Research activities of the teachers by availing minor and major research projects. b) Dissemination and gathering of knowledge through organising seminars.	a) Ongoing four MRP, three MRP completed & one MRP sanctioned. b) One National level & one State level seminar held.

* Attach the Academic Calendar of the year as Annexure.

Annexure No. - 1

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

The members of the Teachers' Council discussed in detail the data presented in the AQAR. They resolved to translate the proposals into reality, especially taking steps to address the grievances of the students in a positive way. It was also decided that the college should make arrangements to set a formal placement cell in motion.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	23	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others				
Total	23	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	N.A.
Trimester	N.A.
Annual	23

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO. The College, being affiliated to the University of Calcutta, is governed solely by the mandate of the University in this regard. Hence, it has no control over revision / update of regulation or syllabi.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19+ 02 Librarians	09	10	00	Librarian-2

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others LIBRARIAN		Total	
R	V	R	V	R	V	R	V	R	V
01	11	00	00	00	00	02	00	03	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

G - 13
V - NIL
T - 06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	21	12
Presented papers	04	06	04
Resource Persons	00	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced modern techniques in teaching learning methods, such as the use of OHP and smart board.
- Project-oriented and field-work based teaching methods, which include educational tours.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

00

00

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons) Bengali	78		1.3	85.52	00	86.82
B.A. (Hons) English	07		00	50	33.33	83.33
B.A. (Hons) History	63		00	96	00	96
B.A. (Hons) Philosophy	21		7.69	69.23	7.69	84.61
B.A. (Hons)	22		00	90.90	00	90.90

Pol. Science						
B.Com (Hons & Gen)	83		00	6.45	11.82	18.27
B.Sc.(Hons) Mathematics	09		11.11	44.44	33.33	88.88
B.Sc.(Hons) Zoology	11		18.18	45.45	9.09	72.72
B.A. (General)	299		00	3.16	30.45	33.61
B.Sc. (General)	20		6.97	41.86	00	48.83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	02
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	12	00	00
Technical Staff	01	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encourages teachers to submit research proposals, undertake publications, attend seminars, workshops sponsored preferably by the UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	04	01	1 Annual Report 1 Final Report
Outlay in Rs. Lakhs	1.065	6.69	1.65	2.565

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	01
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average $\sqrt{\quad}$ h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	02 years	UGC	2.1 lakh	1.65 lakh
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	02 years	00	2.1 lakh	1.65 lakh

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- (i) Various awareness camps for instance thalassaemia, AIDS, blood donation, hygiene, cleanliness.
- (ii) NSS volunteers help the health workers in the pulse polio campus in the locality.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.75 acre	00	State Govt./UGC	5.75 acre
Class rooms	19	20	UGC	39
Laboratories	11	04	UGC	15
Seminar Halls	00	01	UGC	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	N.A.	09	UGC	09
Value of the equipment purchased during the year (Rs. in Lakhs)	N.A.	1.80	UGC	1.80
Others	No	No	No	No

4.2 Computerization of administration and library

- (i) The IQAC is aiming at full computerization of the office, which has been achieved to a considerable extent.
- (ii) Library is being upgraded and OPAC is in operation. Plans are underway for total computerization of its catalogue.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17,169	683,021	825	181,168	17,994	864,189
Reference Books	09	3,134	05	1,634	14	4,768
e-Books	00	00	00	00	00	00
Journals	00	00	00	00	00	00
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	62	02	09	01	01	06	10	03
Added	04	00	01	00	00	01	00	00
Total	66	02	10	01	01	07	10	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Introduction of Tally for B.Com. Students

4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	203.105
iii) Equipments	00
iv) Others	1.506
Total :	204.611

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has organized various counselling of career guidance programmes under the auspices of Students Development & Service Cell & Development & Service Cell for Girl students.

5.2 Efforts made by the institution for tracking the progression

The convenors of the Students Development & Service Cells & Development & Service Cell for Girl students are appraised the progression of the students through personal contacts and convey this to the college authorities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2897	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	00			00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2427	264	12	89	13	2805	2398	345	04	143	07	2897

Demand ratio Dropout

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="00"/>	SET/SLET	<input type="text" value="00"/>	GATE	<input type="text" value="00"/>	CAT	<input type="text" value="00"/>
IAS/IPS etc	<input type="text" value="00"/>	State PSC	<input type="text" value="00"/>	UPSC	<input type="text" value="00"/>	Others	<input type="text" value="00"/>

5.6 Details of student counselling and career guidance

- i) The institution has two cells for providing students counselling and career guidance , viz. students' Development and Service Cell & Development and Service Cell for girl students.
- ii) A Development Officer from the Life Insurance Corporation conducted a Seminar to appraise the Students about career in Insurance service.
- iii) EILM placement (Kolkata) held a seminar-cum-counselling session with the final year students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

- (i) Observance of International WOMENS' DAY by the NSS Unit of the College on 8 March 2015.
- (ii) During the Special Camping Programme of the NSS, the 2006 Persian film, *Offside*, directed by Iranian director, Jafar Panahi was shown. The film has been widely acclaimed because of its celebration of women's rights.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution Aid Fund	537	159,280
Financial support from government- SC/ST/OBC/	563	2,252,000
Financial support from other sources-Minority	277	118,800
Kanyashree Project (Govt. of West Bengal)	110	2,750,000
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Demand for open access system met. Demand for internet access met.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution :

The institution has a long path which was often strewn with obstacles. Yet it has now evolved into a centre of learning capable of imparting education to wide spectrum of students with diverse interests and pursuits. However there is ample scope for development and expansion. The college has plans to open a B.Ed. section and for that talks are on to acquire land. Due to the constant rise in the number of students the college will transform itself into a University or at least an autonomous educational institution.

Mission of the College :

- To realize the potential inherent in all students by providing them a congenial ambience of growth and fulfilment.
- To impart liberal education to the village community by way of developing the personality of the students to the fullest extent, thereby ensuring all-round growth.
- To inculcate the young minds with a respect for values, social mores and the richness of community life.

6.2 Does the Institution has a management Information System

The institute has a system of keeping records of various important financial and administrative data in real time, which can be accessed by the appropriate authority. For instance ,if required , we can access the present no. of students, fund position of the college, pass percentage, number of dropouts, M/F ratio etc. Bulk of the data is available with the Bursar ,the co-ordinator of IQAC and the co-ordinator of AISHE.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has no autonomy in framing the curricula. The college follows the curricula framed by the University of Calcutta. The faculty members make an effort to attend the workshops and meetings conducted by the university to apprise the college of any possible syllabus change.

6.3.2 Teaching and Learning

Apart from the conventional classroom teaching with aids, the teachers always encourage students to present papers or a lesson in a class. Students undertake projects and participate in excursion organized by various departments as a compulsory aspect of their respective syllabus.

6.3.3 Examination and Evaluation

Examinations are held within the institution twice in an academic year for each course. This enables internal evaluation. The students have to take an examination every year conducted by the University of Calcutta in order to get promoted and to attain the final graduation degree. Besides, departmental quizzes are often held to check the progress of the students.

6.3.4 Research and Development

Minor Research Projects: 4 teachers are engaged in Minor Research Projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerization the Library is being made in phases. Proposal for introduction of inflibnet is under consideration.

6.3.6 Human Resource Management

- (i) Faculty members attend refresher & orientation programmes mandatorily.
- (ii) The authority from time to time depute faculty members to attend training programmes & workshops conducted by Governmental agencies, UGC and the university.
- (iii) The faculty members are encouraged to participate in conferences, seminars and engage in publication actively. The knowledge thus accumulated is expected to disseminate in the classroom.

6.3.7 Faculty and Staff recruitment

The college has no control over recruiting the permanent faculty. However, part-time faculty and staff are sometimes recruited after proper advertisement and screening.

6.3.8 Industry Interaction / Collaboration

There is no formal collaboration with industry. However, some departments such as Chemistry and takes students to visit industry on educational excursions.

6.3.9 Admission of Students

Admission Committee of the college follows the guidelines the Ministry of Higher Education and conducts online admission. Students are selected following the criteria laid down by the University of Calcutta for admission strictly on the basis of merit.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Student Aid Fund, Student Health Home Scheme

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	By the Teachers of concerned Department
Administrative	Yes	C.K. Sahoo & Co.	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Former students interact informally among themselves and keep in constant touch with the college on a regular basis.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

Group Insurance for the office staff and teachers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees and flower garden including a medicinal plants garden are maintained by the Establishment Subcommittee.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) Encouragement for teachers to undertake research work.
- (ii) To organize seminars.
- (iii) Govt. Grant to SC/ST/Minority students.
- (iv) Computerization of office work.
- (v) Financial support to students of BPL category.
- (vi) Free Yoga classes for willing students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- (i) Construction of the proposed gymnasium building.
- (ii) Near – completion of the Administrative building.
- (iii) Construction of Library and Auditorium building began during this period.

7.3 Give two Best Practices of the institution

- (i) Support system for students of backward communities (SC/ST/OBC and Minorities) towards financial aid.
- (ii) Various awareness camps and programmes are conducted by the college under the auspices of the NSS.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- (i) World Environment Day is observed by the NSS of the college.
- (ii) Environmental awareness programmes are organized by the NSS.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

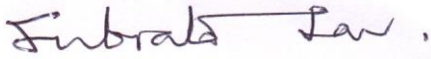
- S : (i) Sprawling campus free from environmental hazards.
(ii) Proficient and quality manpower.
(iii) Decentralization of administration through several subcommittees looking after various key aspects.
- W : (i) Vacant posts in teaching and administrative section.
(ii) Academically weak students at the entry level.
(iii) Most of the students are not adept in soft skills.
- O : (i) Scope for expansion and extension of various departments

8. Plans of institution for next year

- | | |
|-------|--------------------------------------------------------------------------------------|
| (i) | Secure the campus playground through a boundary wall. |
| (ii) | Completion of the Auditorium. |
| (iii) | Introduction of Physical Education as a U.G. programme. |
| (iv) | Introduction of Geography, Sanskrit and Computer Science as General Course subjects. |
| (v) | Expansion of infrastructure by building more science labs. |
| (vi) | Filling up of vacant positions at both faculty and staff levels. |

Name : SRI SUBRATA SAR

Name : DR. SURJA PRAKASH AGARWALA




Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

SUBRATA SAR
Co-ordinator, IQAC
VIDYANAGAR COLLEGE

Dr. S. P. Agarwala
Principal
Vidyanagar College
South 24 Parganas

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ACADEMIC CALENDER

Admission to the first year classes – June to mid July
Commencement of classes – Third week of July
Mid-Term Examinations – Second week of November
Part – III College Test – Third week of January
Part – II College Test – Third week of February
Part – I C.U. Examination for Compulsory Language Papers – Second week of March
Part – I College Test – Third week of March
Part – III C.U. B.Com. Examination – Second week of April
Part – III C.U. B.A./B.Sc. Examination – Second week of April
Part – II C.U. B.Com. Examination – Second week of May
Part – II C.U. B.A./B.Sc. Examination – Third week of May
Part – I C.U. B.Com. Examination – First week of June
Part – I C.U. B.A./B.Sc. Examination – Third week of June

N.B. : Part I C.U. B.A, General Examination re-scheduled due West Bengal Panchayat election held on July, 2014.

ANALYSIS OF STUDENTS' FEEDBACK

- (i) The students felt the need of filling up of the vacant positions.
- (ii) Number of classes held need to be increased.
- (iii) More books in the library.
- (iv) Demands for open access system in the library.
- (v) Performance of the faculty considered satisfactory by most of the students.
- (vi) Demands for internet access in the library.

BEST PRACTICES

- (i) The institution provides financial support to the students belonging to the backward communities as SC/ST/OBC and the Minorities.
- (ii) There is a Backward Welfare Development Cell and an Aid-Fund Sub Committee which work in unison and co-ordinate the whole process of disbursement of funds.
- (iii) For Girls students Kanyashri project of Govt. Of West Bengal is executed through college office.
- (iv) The NSS unit of the college undertake various awareness camps and programmes. The unit adopted a village called Uttar Chandandaha in the vicinity of the college where the NSS volunteers carried out health service, comprehensive health check-up for the children and the women. Awareness programmes for basic hygiene, women's healthcare, childcare etc. were undertaken. The NSS unit observed social functions to commemorate Hiroshima Day, World AIDS Day etc.

