Yearly Status Report - 2019-2020

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>VIDYANAGAR COLLEGE</td></tr>
<tr><td>Name of the head of the Institution</td><td>Dr. SURJA PRAKASH AGARWALA</td></tr>
<tr><td>Designation</td><td>Principal</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>03324959218</td></tr>
<tr><td>Mobile no.</td><td>6291835898</td></tr>
<tr><td>Registered Email</td><td>official@vidyanagarcollege.net</td></tr>
<tr><td>Alternate Email</td><td>vidya.college.56@gmail.com</td></tr>
<tr><td>Address</td><td>: Nibaran Dutta Road P.O. Charashyamdas P.S. Bishnupur District- South 24 Parganas</td></tr>
<tr><td>City/Town</td><td>VIDYANAGAR</td></tr>
<tr><td>State/UT</td><td>West Bengal</td></tr>
<tr><td>Pincode</td><td>743503</td></tr>
</table>

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sri SUBRATA SAR**
Phone no/Alternate Phone no.	**03324953091**
Mobile no.	**9831570027**
Registered Email	**sar_subroto@rediffmail.com**
Alternate Email	**vidya.college.56@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://vidyanagarcollege.online/management/admin/storage/AQAR_2018_19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://vidyanagarcollege.online/management/admin/storage/academic_cal_19/calender-schduled-14-5-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71**	**2006**	**21-May-2006**	**20-May-2011**
2	**B+**	**2.52**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

24-Jun-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Students Workshop on SSS	07-Feb-2020 1	458
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VIDYANAGAR COLLEGE	BUILDING AND SEMINAR GRANT	UGC	2019 365	5025376
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Continuous modification of the LMS to create an even better learner centric environment. 2. Smooth transition to online mode of teaching due to the onset of the Covid19 pandemic. 3. The augmentation of ICT facilities was carried out by the addition of 10 computers from the commerce department.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Installation of Solar Power Generating System to make the campus more ecofriendly to be undertaken.	The project materialized with the installation of 60 solar power panels with a capacity of generating 20 KW per

	hour. On an average, the College provides the state power grid with 30 KW per day.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Sep-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college is partially equipped with Management Information System. The admission process is done online and data of the students are managed by AIMES cloud package. The College Library is managed by KOHA LMS.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has no autonomy over designing curriculum. The College follow the curriculum designed by the University of Calcutta which has introduced the Choice Based Credit System (CBCS) since 2015.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	**NIL**	**Nil**	**0**	**NIL**	**NIL**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**NIL**	**Nill**
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours in Bengali, English, History, Philosophy, Political Science	01/07/2019
BA	General	01/07/2019
BSc	Honours in Economics, Mathematics, Zoology	01/07/2019
BSc	General	01/07/2019
BCom	Honours in Accounting and Finance	01/07/2019
BCom	General	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Career Awareness Programme organized by The Institute of Cost Accountants of India	25
BSc	Field Excursion Programme in Dooars by Department of Zoology	19
BSc	Field Excursion Programme in Horticultural society by Department of Botany	32
BA	Field Excursion Programme in West Bengal State Archaeological Museum by Department of History	150
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback that are obtained from the students are referred to the Grievance RedressalCell of the College. The members carefully scrutinize these feedbacks and try to redress any serious grievance mainly through close coordination between Principal and the Teachers Council of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	GENERAL	960	1839	819
BA	HONOURS	397	1049	292
BSc	GENERAL	124	260	85
BSc	HONOURS	89	249	34
BCom	GENERAL	156	152	86
BCom	HONOURS	77	154	54
[View File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1370	Nill	63	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
63	63	1	10	3	1
[View File of ICT Tools and resources]()					
[View File of E-resources and techniques used]()					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No formal mentoring system exists presently in the institution. Faculty members are always in touch with the students through class-wise Whats App groups and online communications, particularly during the lock down and Covid pandemic situations..They regularly guide and counsel the students. a formal plan of mentoring system has been chalked out by the Academic council from the coming session-2020-21

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3665	63	1:58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	63	1	41	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	MEGHMA BERA	Assistant Professor	Sepkoski Grants

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	HONOURS AND GENERAL	V	03/02/2020	10/07/2020
BCom	HONOURS AND GENERAL	III	29/01/2020	24/07/2020
BCom	HONOURS AND GENERAL	I	15/02/2020	10/09/2020
BSc	HONOURS AND GENERAL	III	11/01/2020	06/03/2020
BA	HONOURS AND GENERAL	III	11/01/2021	06/03/2020
BSc	HONOURS AND GENERAL	I	05/02/2021	23/09/2020
BA	HONOURS AND GENERAL	I	05/02/2020	23/09/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

> The institution has initiated important changes in the evaluation system with the introduction of Semester- wise CBCS in B.Com. from 2017-18 and B.A./B.Sc from 2018-19.There was no scope of Continuous Internal Evaluation system in the previous Annual system. In the newly introduced Semester- wise CBCS there is a well defined continuous internal evaluation plan. Out of a 100 marks paper/course 20 marks are earmarked for internal evaluation. 10 marks each for class attendance and internal examination. Another 15/30 marks for tutorial/practical assignment in non-laboratory /laboratory based subjects respectively. Hence, 35 marks in non-laboratory based subjects and 50 marks in laboratory based subjects are earmarked for internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> The University of Calcutta, to which the institution is affiliated, issued the major framework of academic calendar consisting of the plans for commencement of classes, the tentative schedule of different internal and external examinations and publication of results. Accordingly the college prepared a detailed plan of different academic programme including extra-curricular activities, co-curricular activities, extension activities and observance of different national/ special days. Adherence to the Academic Calendar is strictly followed for completion of syllabus within due time and conduct of different examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://vidyanagarcollege.net/notice/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	HONOURS	184	184	100
BA	BA	GENERAL	365	326	89
BSc	BSc	HONOURS	27	26	96
BSc	BSc	GENERAL	77	73	94
BCom	BCom	HONOURS	64	63	98
BCom	BCom	GENERAL	49	42	86
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://vidyanagarcollege.online/sss/index.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	NIL	0	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	0	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	17	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Body of former students of the College	10	85
Thalassaemia awareness and detection camp	A team of Doctors	8	60
Camp to Sensitize volunteers against superstition	Mukta Chinta An NGO of Kolkata	5	90

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	23.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	3.14.06.000	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	20569	1571317	1933	491078	22502	2062395
Reference Books	97	47605	0	0	97	47605
e-Books	3135000	5900	0	0	3135000	5900
Journals	0	0	0	0	0	0
e-Journals	6000	5900	0	0	6000	5900
CD & Video	26	Nill	0	Nill	26	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	62	2	0	1	0	10	52	0	0
Added	14	0	0	0	0	0	14	0	0
Total	76	2	0	1	0	10	66	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">400 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
272845	272845	115825	115825

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining, utilizing and up keeping of physical, academic, and support facilities which includes use of equipment in various departmental laboratories, computer peripherals and other technological equipment used in digital classroom, the college has well-developed, well organized and decentralized policies. The policies and procedures for maintenance of different support facilities are available in the college website. In order to provide an effective learning environment within the college, all the classrooms and the college campus are cleaned on regular basis by the concerned support staff of the college. Beside this all the electrical equipment and fixtures are monitored at regular intervals and repaired immediately if repairs are needed. Class routine is designed in such a way that there is maximum utilization of infrastructure and class rooms of the college as well as the time of students. In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Quotations are taken from different agencies for the purchasing or repairing of the equipment which are used for all these facilities and one who offers lowest price is given the work accordingly. In all laboratories computer peripherals have been set up in such a way which can provide hands on experience to all the students. In library, regular dusting and cleaning is done by the support staff of the college. Pest control is carried out so as to increase the life of valuable resources of library. Proper ventilation is done so as to maintain dry environment near book racks. Furniture and fixtures are repaired as per the requirement. Separate computers are provided to the students for searching of books and internet search. Regular maintenance is carried out for gymnasium, sports equipment and sport materials from experts in the fields. Sport material is issued to the students as per the schedule. Gymnasium is used by students as per the given slot. Students are encouraged to participate in sport activities in inter-college, university level or national level sports competitions. Available computers are distributed in departments, office, library, computer labs and other labs as per the requirement and load of the work. For the maintenance of IT infrastructures (Wi-Fi, computers and servers), the college has appointed vendors. All systems are connected with UPS, providing uninterrupted power supply to avoid hardware and software problems. Computers are connected through LAN. Upgraded antivirus is provided for each and every computer at specific intervals. Maintenance and support are carried out by external agencies through AMC.

https://vidyanagarcollege.online/management/admin/storage/details-converted.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tuition Fees Concession	71	46270
Financial Support from Other Sources			
a) National	SC/ST/PWD/Minority Stipend and Kanyashree Stipend	1603	15919100
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga, Medication Personal Counselling	01/07/2019	21	NILDepartment of Yoga Naturopathy, Vidyanagar College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA Hons	Bengali	CU DHU WBUTTEPA	MA BED
2019	2	BScHons	Mathematics	WBUTTEPA	DELED
2019	1	BCom	Commerce	ICAI	CMA

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	153
CU Kho-Kho Men Women Championship	University	26
CU Inter Collegiate Athletics	University	5
Inter College State Spons Games Championship	State	5
[View File]()		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students representations in the Governing Body of the college ceased to exist since 2019.However students are always free to approach the teachers as well as the authority with their suggestions regarding academic issues.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">0</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">0</div>

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center">N.A</div>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vidyanagar College bases it's activities on the principles of decentralization and delegation of responsibilities. This is achieved through the various sub committees of which some are statutory while others are formed to execute day

to day activities of the institutions. The Academic Sub Committee is responsible to chart out the academic activities and coordinate them between different departments. Before each Academic session the Committee issue notices to the different faculty members to initiate new classes as per new routines drawn up by the Routines Sub Committee. The Examination Sub Committee successfully conducts examinations, both Internal/Tutorial and Theoretical Examinations. Vidyanagar College hosts to more than a thousand students from another college/s when the College gets requisitioned as an Exam Centre(Code 564) by the University of Calcutta. The Admission Sub Committee successfully conducts the process of admission every year with minimum complication. Ever since Online admission was introduced in 2016,the members of this Sub Committee balanced their academic and office duties efficiently to accommodate the growing demands from students for admission to various courses. When Covid 19 situation put up a challenge before the College, care was taken to provide continuity to the students who were somewhat pushed in a state of confusion. All the committees and sub committees stepped up their activities to cope up with the situation. Online Classes and Examinations were conducted within the ambit of the guidelines set by the University of Calcutta. The members of this Sub Committee effectively, communicated with the students about their class and exam routines, conducted online classes and tests. The Examination Sub Committee arranged for uploading of answer scripts on to the College portal. The whole process of online classes and examinations ran smoothly through effective leadership and participation of the teaching and non teaching staff of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The College uses audio visual aids in addition to conventional classroom teaching. The students are encouraged to surf the net and they do so under supervision in the Library Reading Room. Various Seminars and talks are arranged by various departments where the students participate actively and present their opinions and views freely. Some departments carry out excursions to various locales of interest.
Examination and Evaluation	The different departments carry out examinations prescribe under the CBCS method by the University of Calcutta. The examination process is coordinated by the Examination Sub Committee. Till the onset of Covid19 the College was requisitioned by the University on a regular basis as an Examination Centre (Centre Code 564). More than a thousand students from other colleges would come here to write their exams. The different departments conduct the Internal/Tutorial Exams and upload the

	marks on to the University portal. After the onset of Covid 19 the Examination Sub Committee successfully conducted the online examinations and arranged for the online submission of answer scripts, their online evaluation and subsequent uploading of marks onto the University portal.
Research and Development	Most of the faculty members are engaged in active research. Some teachers have successfully brought out their published works while others are pursuing PhDs. The institution encourages teachers to attend Faculty Development Programmes conducted by the University Grants Commission
Library, ICT and Physical Infrastructure / Instrumentation	The Libray is an 'Open Rack' system Library. Students search their required books through the Online Public Access System (OPAC). Besides, the institution has access to the Information and Library Network or INFLIBNET Centre through which both the students and teachers can get access to important books and journals.
Human Resource Management	The institution has very little autonomy in the recruitment process of the regular teaching staff. However the college used to recruit guest lecturers but since 2019 the Government of West Bengal designated them as 'State Aided College Teachers' or SACT whose salary and benefits came to be regulated by the Government. However some autonomy is there in the recruitment process of non-teaching staff of the College. While the teachers enjoy the benefits stipulated by the Government of West Bengal, the institution takes utmost care to look into the financial and other benefits of the some of the non-teaching staff who have been employed by the College either on a contractual or on casual basis. The regular non teaching staff comes under the ambit of the rule of employment stipulated by the Government. Regarding teachers the College maintains their service books which contain details of leave records, benefits and censures if any, through the Service Book Sub Committee. Care is taken in cases of superannuation, changes in employment/college or in service deaths.
Industry Interaction / Collaboration	No such collaboration occurred during this period.

Admission of Students	**The whole admission process is done online since 2016. The Admission Sub Committee conducts the whole admission process which is managed by AIMES cloud. Keeping in mind the demand for admission the College abide by the minimum cut off marks stipulated by the University of Calcutta. No entrance exams are held. The College seek to accommodate the maximum number of students and efforts are made to fill up all the vacant seats before the start of the Semester.**
Curriculum Development	**The College has no autonomy to formulate curriculum since it is dealt by the different Board of Studies of the University of Calcutta. The College follows the Choice Based Credit System(CBCS) introduce by the University since 2017-2018**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	**As stated above,the office of the Bursar coordinates the finance of the College. The Bursar is responsible for preparation of the salary pay packet of the employees which are periodically sent to the state treasury for disbursement. Annual internal audit is prepared by the Bursar's office which gets placed before the Governing Body. External Annual Audit is done by the Government during which all the documents of accounts and statements of financial transactions get placed before the Government Audit representatives.**
Student Admission and Support	**The Admission Sub Committee conducts the whole admission process. Admission to the new semester is done online. The College however keeps a helpline open in case any student requires any assistance. The students get full access to the members of the Sub Committee in case of any exigency.**
Examination	**The examination process of the College is conducted by the Examination Sub Committee. Since the advent of CBCS method examinations take place after every six month period. Therefore the Examination Sub Committee works all the year round. Online examinations were successfully held during the lockdown period due to Covid 19. The various Departments of the College conduct**

	Internal/Tutorial examinations and upload the marks on to the University portal after evaluation of both the Internal/Tutorial as well as the Theory papers.
Planning and Development	The Governing Body is the apex body of the College whose responsibility is to carry out developmental activities of the college. The Governing Body has set up a committee for the successful implementation of all the funds which the College received through RUSA. The institution monitors and disbursesthe scholarships like 'Kannyasree', 'Swami Vivekananda Merit Cum Means Scholarship' for minorities and general students,Post-Matric Scholarship for SC/ST/OBC etc to the students.
Administration	The College is governed by the Governing Body. However, for day to day functioning of the administration the Principal executes major decisions through the various committees.Major financial decisions are taken in consultation with the Bursar and the Finance Committee of the College. Constant liaison is maintained with the University through emails. Notifications by the University are communicated to the students through the College website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
41	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nill	Sasthya Sathi Scheme	Students Health Home Membership

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts annual internal financial audit which is placed before the Governing Body(Statutory Body) of the College. An auditor from the Government of West Bengal conducts external audit of the accounts and finance of the College. All Reports are then placed before Governing Body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N/A

6.5.3 – Development programmes for support staff (at least three)

N/A

6.5.4 – Post Accreditation initiative(s) (mention at least three)

N/A

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Celebration of International Mother Language Day organized by the NSS Unit of the College	21/02/2020	21/02/2020	21/02/2020	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day Celebration by NSS	08/03/2020	08/03/2020	100	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panels installed by the institution on 12.03.2020.The capacity of such solar panels is to generate 20 Kilo watt of electricity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Youth Day on the Birthday of Swami Vivekananda	12/01/2020	12/01/2020	93

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Dustbins have been installed and waste generated are regularly disposed • The institution encourages every stakeholder to make the campus a plastic free zone through use of bio degradable articles • The institution has taken the initiatives to plant newer trees in the campus and labeling their botanical names beside the saplings • The institution has a functional vermicompost unit • The College has a garden exclusively for medicinal plants which is maintained by the Department of Botany of the College • The College maintains seasonal flower gardens which enhance the overall beauty and the ecology of the College

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 1)TITLE OF THE PRACTICE Providing fee exemption to economically challenged students. 2)Objectives of the Practice The college is situated in a rural area where many elements come from a poor socio-economic background. Our institution attempts to encourage these students so that they do not drop out due to lack of finance. 3)The Context The students who lack financial resources however donot lack in enthusiasm to pursue college education. 4)The Practice The college provides exemption of the college fees after screening the applicants. This whole process is conducted through the College Aid Fund subcommittee. Applications are invited from financially challenged students. They are interviewed along with their guardians where they produce bonafide income certificates issued by the local panchayat offices. 5) Evidence of Success Considerable students from all semesters have received this financial aid. 6)Problems Encountered and Resource Required No problems are encountered during the process. BEST PRACTICE 2 Title of the practice: Digitized Environment for Teaching Learning Process. 1. Objectives of the practice: Enhance the quality of learning and teaching with digital resources and methods for effective and interactive knowledge sharing. Improve technology based learning and time flexibility to engage learners in the learning process 2. The Context College authority had decided to utilize digital platform like Google Meet, Google Classroom, Zoom, Microsoft Teams etc. to carry forward the digital learning process. Online classes help teachers for delivering content by live sessions. Students can communicate with their teachers in private to clear doubts through virtual learning platforms. 3. The Practice Due to Covid-19, Government encouraged the educational institutes to implement an alternative teaching all over the world. Both teachers and students can easily access the academic contents via Virtual media 4. Evidence of Success E-Learning offers many benefits for students, including the chance to study flexibility and from a location that suits. The innovative use of digital tools and technologies

during teaching and learning will explore the use of digital technologies. 5. Problems Encountered and resources required Some students are not well equipped with a high internet connection that is essential for online learning

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://vidyanagarcollege.online/management/admin/storage/bestpractice1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vidyanagar College aspires to be distinctive in providing quality education to students of under-privileged sections of society at minimal cost. The fees for all programmes in the College are kept reasonably low keeping in mind the economically challenged families in the hinterland of the College. The College aims at providing holistic education to these students by covering comprehensively all three streams – Arts, Science Commerce for both Honours and General Courses. It has well equipped laboratories and the well-stocked library with free access for students to the stack room. Students are provided with financial aids at regular intervals on the basis of both needs and merit. The faculty members teaching each course are always in close contact with the students and monitor their progress with necessary feedbacks so that they are able to overcome the lack of resources they are handicapped with, and turn out to be worthy young men and women with humane values and social commitment.

Provide the weblink of the institution

https://vidyanagarcollege.net/

8.Future Plans of Actions for Next Academic Year

1. Development of Skills through short term and long term courses 2. Integration with National Skill Development Authority 3. Encouraging students to development entrepreneurship skills 4. Encourage students to undertake internships listed under AICTE 5. Providing assistance to economically challenged students who wish to pursue higher studies. 6. Extension of greeneries in the areas damaged by recent cyclonic storm "Amphan"