Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VIDYANAGAR COLLEGE**
Name of the head of the Institution	**Dr.Surja Prakash Agarwala**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03324959218**
Mobile no.	**6291835898**
Registered Email	**official@vidyanagarcollege.net**
Alternate Email	**vidya.college.56@gmail.com**
Address	**Nibaran Dutta Road P.O. Charashyamdas P.S. Bishnupur District- South 24 Parganas**
City/Town	**VIDYANAGAR**
State/UT	**West Bengal**
Pincode	**743503**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sri SUBRATA SAR**
Phone no/Alternate Phone no.	**03324953091**
Mobile no.	**9831570027**
Registered Email	**sar_subroto@rediffmail.com**
Alternate Email	**vidya.college.56@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://vidyanagarcollege.online/NAAC_2017/2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.caluniv.ac.in/news/UG-Schedule-Calendar-18-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.00**	**2006**	**21-May-2006**	**20-May-2011**
2	**B+**	**2.52**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Jun-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!
No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VIDYANAGAR COLLEGE	RUSA 2.0	Ministry of Education Government of India	2019 730	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Clean and Green campus initiative 2. More student centric learning 3. Reorientation of teachers towards newly introduced Choice Based Credit System 4. Renovation of rest rooms for students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make the students ready for CBCS	Students of Honours and General courses under the CBCS courses, passed with good grades

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1.Up gradation of the College website is in process. 2. Communication of important information to the stake holders through notices in the website. 3. The entire admission process for entry into the first semester is conducted online . The College avails itself of an admission software from Infotec Lab. Fees are also collected online in collaboration with Razorpay through the above portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 The College follows the curriculum of the UG Courses as designed by the University of Calcutta. The respective departments orient the students about the CBCS mode of study in the classes. The departments monitor the progress of the students through their performances in the internal examinations , Tutorial examinations / Practical examinations. The marks obtained by the students and the score for attendance are uploaded in the University website within a stipulated time. The syllabi and timing of the assessments are communicated to the students well in advance. The formal assessments , revision work, assignments and student presentations constitute the core of the teaching-learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

| Nil | Nil | Nil | 0 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours in Bengali, English, History, Philosophy, Political Science	10/08/2018
BA	General	10/08/2018
BSc	Honours in Economics, Mathematics, Zoology	10/08/2018
BSc	General	10/08/2018
BCom	Honours in Accountency	10/08/2018
BCom	General	10/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained

As stated previously, feedback regarding different criteria like curriculum, teaching-learning process, infrastructure, organization and participation in co-curricular activities , student support were collected, analyzed and utilized for redressal of existing grievances and for general development of the Institution. Library facilities, which had previously undergone digitization and revamping, were further upgraded. The feedback data from students and teachers displayed a steady increase in their numbers in using library services. A sizeable number of books relevant to different disciplines were added to the college library, making a very helpful repository for students and teachers alike. Internet accessibility was improved following its introduction in 2015. Access to the laboratory facilities and equipment were improved following feedback. New equipment were added to several departmental laboratories and students were encouraged to get acquainted with the handling of such equipment, thus improving their skill with respect to practical demonstration and hands on training which would likely help in their employability in the future. Campus beautification and cleanliness, which have always been a USP of the institution was maintained successfully and further improvable. The influence of campus beautification on the enrollment and the quality of students that attend the institution is immense. In general maintenance is a major problem in this regard. However different innovative initiatives like planting of low maintenance plants and shrubs are taken and a regular maintenance schedule were adopted. Medicinal herbs were introduced, in addition to the ones present in the garden, which further promotes an atmosphere of student learning and research within the campus. Special attention was given to the organization of co-curricular activities and student participation, especially in sporting events. Solving a long standing problem of uneven sporting ground, steps were taken to level the college sporting field. The annual sports meet of the institute was held successfully on the newly levelled and revamped college sporting ground which saw an unprecedented participation from students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	GENERAL	960	2369	887
BA	HONOURS	397	781	334
BSc	GENERAL	124	73	67
BSc	HONOURS	89	117	60
BCom	GENERAL	156	71	68
BCom	HONOURS	77	57	40

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	3325	0	23	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
55	4	2	1	1	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Formalized mentoring system has not yet been introduced. However there is a close bonding between teacher and students and teachers in their respective classes contributes to mentoring as well as teaching. The students of various semesters especially in the Honours programme are also in close contact with each other and the senior students acts like mentors for their junior ones.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3325	23	1:145

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	10	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	3	17/04/2019	25/06/2019
BSc	HONOURS	3	17/04/2019	25/06/2019
BCom	HONOURS	3	16/04/2019	25/06/2019
BA	GENERAL	3	26/04/2019	14/08/2019

BSc	GENERAL	3	26/04/2019	14/08/2019
BCom	GENERAL	3	26/04/2019	14/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students sit for a Mid-Term Tests prior to their final University Examination in order to make them habituated to the rigors of the Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the college is not an autonomous institution, all academic departments follow the respective guidelines of the Board of Studies of the University of Calcutta to which the college is affiliated. The schedule of Internal Assessment, Tutorial Examinations and Practical Examinations for laboratory-based subjects are drawn up by the college administration in accordance with the Academic Calendar of the University of Calcutta.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://vidyanagarcollege.online/NAAC_2018_19/2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Honours	182	166	91.2
BA	BA	GENERAL	438	193	44.06
BSc	BSc	HONOURS	30	30	100
BSc	BSc	GENERAL	31	20	64.51
BCom	BCom	HONOURS	37	28	75.67
BCom	BCom	GENERAL	36	8	22

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://vidyanagarcollege.online/NAAC_2018_19/SSS%20Analysis%20Report.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHYSICS	2
ZOOLOGY	1
COMMERCE	1
LIBRARY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	55	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
320622	320622

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.14.06.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19587	1349188	982	222129	20569	1571317
Reference Books	97	47605	0	0	97	47605
e-Books	3135000	5900	0	0	3135000	5900
Journals	0	0	0	0	0	0
e-Journals	6000	5900	0	0	6000	5900

Digital Database	0	0	0	0	0	0
CD & Video	26	Nill	Nill	Nill	26	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	62	2	0	1	0	10	52	0	1
Added	0	0	0	0	0	0	0	0	0
Total	62	2	0	1	0	10	52	0	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
27087	27087	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical , academic and the support facilities of the institution are taken care of by the Governing Body of the College. The equipment of various departmental laboratories, computer peripherals and sports facilities like the gym equipment are regularly serviced and maintained. In order to provide an effective learning environment, the classrooms , campus and the washrooms are cleaned on a regular basis by the concerned support staff. Besides all the electrical equipment are monitored at regular intervals. Class routine is designed in a manner so that there is maximum utilization of infrastructure. In

all the laboratories, computer peripherals have been setup in such a manner so that the concerned students can have hands on experience. Proper ventilation is done to maintain dry environment near bookracks in the library. separate computers are provided in the library for the students to search books and access the internet. . Students are encouraged to participate in sports activities in the Inter College, University and State level competition . For the maintenance of the IT Infrastructure like Wi-Fi, computers and servers, the college have appointed vendors. The computers in the library are connected through LAN

https://vidyanagarcollege.online/NAAC_2018_19/Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	SVMCM KANYASREE TSP POST MATRIC	1515	17307100
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA MEDIATION	01/07/2016	15	DEPARTMENT OF YOGAVIDYANAGAR COLLEGE

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	6	BA HONS	POLITICAL SCIENCE	CU	MA IN POLSC
2018	3	BScHons	Mathematics	WBUTTEPA	BED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	146
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Inter College District Sports and Game Champ ionship 2018-19	National	1	Nill	Nill	ANKAN PATRA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The General Secretary of the Students Union is the ex-officio member of the Governing Body of the college.The office-bearers of the Union are given memberships in different committees and subcommittees and are involved in the decision making and democratic management of the different academic and

administrative units of the college. Further are allowed to organize the annual cultural functions and participate in organising the Annual Sports meet under the guidance of the teachers. They assist the students in the admission process, organize extension activities under the NSS Unit of the college. At present there are no elected representations in the students' council since no such election was held during the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There is always an effort on the part of the college authority towards the practice of decentralisation and participative management in the areas of primarily Academic management whereby important policies are formulated and implementation processes are initiated through the IQAC meeting. Major policies are discussed in the Academic Sub Committee meetings as well as the various academic departments. Thereafter finalisation of the curriculum implementation and evaluation according to Calcutta University calendar, organisation of student seminars, organization of field excursions of the various departments, as well as various co-curricular activities are executed. Another important example of participative management is the existence of a number of committees and sub-committees with both the teaching and non- teaching staff of the college under the guidance of the IQAC. The functions of these committees are to coordinate the various academic, examination and administrative matters.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	- Our institution is following the syllabus and curriculum as designed by the University of Calcutta. From 2017-18 session Choice Based Credit System or CBCS has been introduced based on semester system abiding by the instructions of the UGBOS of the university. The college has practically

no role in designing the curriculum of the subjects. However the faculty members of the institution provide valuable suggestions to the Board of Studies from time to time. Teaching and learning- Teaching and learning a the most important part of the institution Every classroom has whiteboard and one big classroom has microphone system. All the teachers are available to the students during and even after the college hours . The syllabus which is prepared by the UGBOS are completed in time. Excursions are undertaken by the respective departments. Wall magazines are mounted by all the departments . Examination and evaluation- Eversince the CBCS system has been introduced all examinations in the institution are conducted according to the directives of the university. The university sets the durations of the Internal, and Tutorial/Practical Examinations as well as the dates of the Theoretical Examinations . Regarding evaluation university directs the college faculties to correct Internal and Tutorial Examination answer scripts and upload the marks in the university portal. Regarding the Theoretical Examinations of the General papers answer scripts of the General students of an outside college are sent by the university while the Honours papers answer scripts are retained by the university and the teachers are directed to go the university to collect answer scripts. Research and Development- The institution encourages the faculty members in active research and publications. For this they are granted study leave and are provided library and ICT facilities and different faculty development programmes like Orientation Programmes, Refresher Courses. Library,ICT and physical infrastructure- The college is well equipped with text and reference books catering to all the departments of the college. Several books for the newly introduced CBCS syllabus have been have been procured. A plan to procure text and reference books as per CBCS syllabus and laboratory equipments have been finalised. The library has OPAC or Online Public Access System as well as the Open Rack System. The Library manages its data through Koha

LMS software.Plan to put CCTVs in strategic areas are also finalised. Human Resource management- The faculties as well as the non -teaching staff of the college maintain academic and administrative dairies for monitoring and executing the academic plans as well as providing students services and facilities within each academic session. Industry Interaction /collaboration- Presently there is no such scheme. Admission of students- The college is located in a rural setup. So it is a rare possibility that students are admitted through admission tests. However students of both the honours and the general courses are admitted through cut off marks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The website of the college is being upgraded from time to time and all information regarding administrative and academic matters are uploaded. Administration- The college website facilitates the administrative process of the institution by updating information and providing notification for various stakeholders like students and staff of the institution. Finance and accounts- nil Student admission and support- new entrants are admitted through online process only. Students are selected based on merit , the lists of which are prepared online. Admission fees are collected online. Help desks are set up to assist the students as well as for smooth running of the online admission process. Examination- As per University guidelines all internal and tutorial/practical examinations are held in college conducted by the Examination Sub-Committee. All notifications regarding examinations are uploaded in the college website from time to time. Marks of all the examinations are uploaded by the concerned teachers on to the university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

Nill	NIL	support provided	fee is provided	0
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

[View File]

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	, Sasthya Sathi Scheme	Students Health Home-Memebership

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Appropriate and necessary steps are taken to update and complete financial audits by the government appointed auditor from external agencies. Audit work for the period 2018-19 are processed for final audit. Internal audit is carried out regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

One parent teacher interaction was held regarding attendance in class and academic performances of the students

6.5.3 – Development programmes for support staff (at least three)

Two development programmes for support staff have been undertaken – 1. Training programme for managing online admission of students. 2. Traning for managing different aspects of the CBCS like filling up of Examination forms, uploading of marks etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- 1. Regular permanent faculty have been appointed 2. All the Departments have been allotted separate working spaces other than the common staffroom 3. Science laboratories are furnished and new rooms have been allocated from the RUS A fund. 4. Adequate sports facilities have been created.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop for Semester-wise CBCS for faculty members and staff	24/08/2018	24/08/2018	24/08/2018	40
2019	An interactive session with the students was organized for Gender on International Womens sensitization Day on Gender Sensitization in Daily Life	08/03/2019	08/03/2019	08/03/2019	150

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2019	08/03/2019	90	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Initiatives for installing solar power generation panels was taken up and included in the DPR for RUSA 2.0 grants to the competent authorities. Consequently a sum of rupees 1 crore has been sanctioned as the first installment, out of which an amount of rupees 10 lakh has been earmarked for the solar power generation project. We expect the project to be operational as soon as we receive the sanctioned grant and initiate the process.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	24/03/2019	7	Special camping programme of the NSS	Environmental awareness, Health checkup of children of neighbouring primary schools	110

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

NIL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A large number of flower beds prepared and regularly maintained. 2. Number of saplings planted and regularly taken care of. 3. Garbage disposal bins have been placed at strategic locations with a marked segregation. 4. Personnel from pest control authorities are regularly commissioned to make the library pest free. 5. Campus cleaning by NSS volunteers are taken up at regular intervals.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice "CLEAN CAMPUS GREEN CAMPUS" 2. Objectives of the Practice Vidyanagar college is an environmental friendly institution. The college campus is located in a clean and pollution-free environment gives all efforts to maintain beautify lush green gardens all around the campus. The college aims to reduce energy consumption, ensure standard indoor air quality, and improve energy efficiency on campus through LED lights solar panel's. 3. The Context Following will help us to implement the green initiatives In order to implement the green initiatives: 1) Such initiatives are possible only by cooperation for those involved. Motivation from the employees and students implement green initiatives like minimal use of plastic, minimal use of air conditioners, switching off the lights/fans, use eco-friendly methods of transportation etc are very important. 2) Since this is a non-residential campus ,the faculty members and staff members come in their own cars. The culture of car-pooling needs to be encouraged. 3) Public transport connectivity is very poor which encourages use of polluting vehicles. This needs to be addressed to encourage green practice 4. The Practice Campus-wide initiatives at reducing, reusing and recycling are helping it achieve a green code of living which includes: • Use of renewable energy: The institution has successfully installed solar panel on the roof of the administrative building which can produce 20KW of electricity.This installation generates nearly 100units of power.The system is grid interactive where 80 of the power gets absorbed by the grid. . • Energy Conservation: The policy on energy conservation highlights on developing a proactive and progressive approach to providing energy efficient, responsible, and cost-effective operations on campus. LED lighting as well as abundant natural light makes the building energy efficient. 5. Evidence of Success: Dependance on the government electric grid has been reduced considerably.There function is all vermicompost unit. Also, the solar energy generated (100kW/month) by the installed solar panels directly go to the grid and in long run can play an important role as a renewable energy source. By installing solar panel college saves from the monthly electricity bill. 6. Problems encountered and Resources required: The main problem encountered in the Green campus initiative is development and maintenance of proper infrastructure for the green practices. The Green campus program should be considered as a necessity in every institution and separate funds should be allotted for this. Implementation of the green practices needs series of awareness programs to educate more people and train them for it. Going green not only needs investment in terms of money but also a strong will from all the beneficiaries Best Practice 2 1.Title of the Practice : STUDENT CENTRIC LEARNING TO ENSURE AN EFFECTIVE TWO-WAY TEACHING-LEARNING MECHANISM KEEPING PACE WITH THE OUTCOME BASED EDUCATION 2. Objectives of the Practice The present day education is worldwide experiencing a paradigm shift from the input output based education to the outcome based education. The student-centric teaching learning process is essentially required in the present scenario. How much the students learn is important rather than how much we teach to them. The

institution has therefore taken initiatives to implement the teaching-learning strategies from the students point of view and how it will help them in their further studies/jobs. Most of the students of this institution progress to higher studies or appear for competitive examinations, relative to the minimal percentage availing the job opportunities. 3. The context Outcome based education has arrived with its own challenges for the higher education sector of India, especially when the gross enrolment ratio in higher education is less compared to other countries. The use of ICT enabled tools is ubiquitous in every sphere of life and is one of the powerful strategies of student-centric teaching-learning mechanism of the outcome based education. Our teachers had to equip themselves on the use of ICT for teaching-learning process by attending training programmes, workshops, watching online videos, practicing the use of online platforms and fixing the related issues by discussions. 4. The Practice The practice includes the following: • Assessing the learning levels of students: The first step of student-centric teaching-learning process involved assessing the learning levels of the students and accordingly designing the teaching process. This was done through interactive sessions, question-answer sessions during classes, formative assessments and academic counseling by the teacher's learners were encouraged to participate in competitions, creative writing and processing of their research oriented thoughts in different dimensions. • Experiential learning by studying real life problems for practicals and projects, For example, for zoology students, studying the life cycle of butterflies in their own garden, observing animals like dog, birds like pigeon, sun bird, which are visible from their homes for the practicals on animal behaviour and chronology etc. • Use computer-aided methods: The classrooms were converted to smart classrooms as the post-accreditation initiative. Faculty members thereafter started participating in the workshops, refresher courses, Information and Communication Technology, FDPs on Soft Skills and Personality etc. This helped them to apply computer-aided methods of teaching and the practice proved to be the most effective one during the pandemic situation. • Cultivating the critical thinking and problem solving skills in the learning process: This was practiced by giving topics of assignments to students but not the answers. They came up with multiple answers and the selected best solution for implementation. Students worked in groups during practical to exchange ideas and solve a problem 5. Evidence of Success • Students placed for higher studies in University of Calcutta, The University of Burdwan and other institutes of national importance, Netaji Subhas Open University and Diamond Harbour Women's University 6. Problems Encountered and Resources Required • The teaching-learning activities sometimes suffer time constraints due to prolonged time taken by the affiliating university in conducting the semester examination and commencement of classes of the next semester • The College being located on a rural area, students cannot access advanced research laboratories, libraries and premier institutes for situated in Calcutta, which compromises with their advanced learning experiences • The institution faces the problems of funding for conversion of more classrooms into the smart classroom and the administration has applied for renovation and up gradation of laboratories and classrooms • Digitization of library • Procurement of more computers is required to improve the student : computer ratio

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://vidyanagarcollege.online/NAAC_2018_19/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College endeavor to work with the people of rural Bengal in identifying challenges and evolving appropriate solutions for accelerating sustainable growth. Through this village adoption, the college encourages the students to be community conscious and teach them to give back to the community. Guided by its Mission and vision, the college has the avowed goal of bringing holistic and quality higher education within the reach of all. The quality education is provided through regular classes and by conducting various programs where students are fully involved. Students are trained in basic Computer Application and Communicative English to make them employable in the challenging job market. Various cleaning and awareness programs are conducted by the NSS unit of the college. Various Social Programs like "International Women's Day", "International Mother Language Day" to enhance social and communal harmony among the students of the locality which is a mixed religious area. Celebration of Teachers Day and various Games Sports events like athletics, volleyball, Kho Kho and Football. Inter-class singing, dancing, recitation, debate, extempore competitions are organized with the help of students and alumni themselves.

Provide the weblink of the institution
https://vidyanagarcollege.online/NAAC_2018_19/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. We plan to promote environmental conciseness and sustainability. Alternate energy initiative to meet the percentage of power requirement of the institution will be explored. Solar panels will be installed to take care of these issues. 2. Initiatives to make differently abled friendly campus will be taken. Ramps/rails and restrooms for the differently abled will be built. 3. With reference to promotion of cleanliness, hygiene and proper waste management on the campus, installation of proper waste management systems will be done. 4. The institution was intent on making the campus a plastic free zone through the use of bio-degradable articles. 5. Tree planting initiatives by introducing newer plant species on campus, along with proper labeling of the sapling to promote plant conservation and awareness among stakeholders. 6. Proper maintenance of medical plant garden to be done to promote an atmosphere of student learning and research on the campus. 7. The institution plans on introducing and maintaining a functional vermicompost unit to promote organic material recycling 8. Campus beautification, which has always been a USP of the institution will be further improved. Seasonal flower gardens and other horticulture practices to enhance the beauty and ecology of the college will be undertaken. 9. The institution plans on conducting camps for thalasemia screening of NSS volunteers.