YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**VIDYANAGAR COLLEGE**
• Name of the Head of the institution	**Dr. SURJA PRAKASH AGARWALA**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**No**
• Phone no./Alternate phone no.	**03324959218**
• Mobile No:	**9831090198**
• Registered e-mail	**official@vidyanagarcollege.net**
• Alternate e-mail	**vidya.college.56@gmail.com**
• Address	**Nibaran Dutta Road, P.O. Charashyamdas ,P.S. Bishnupur ,District- South 24 Parganas**
• City/Town	**VIDYANAGAR**
• State/UT	**WEST BENGAL**
• Pin Code	**743503**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**

• Name of the Affiliating University	**UNIVERSITY OF CALCUTTA**
• Name of the IQAC Coordinator	**Sri SUBRATA SAR**
• Phone No.	**03324959218**
• Alternate phone No.	**9831090198**
• Mobile	**9831570027**
• IQAC e-mail address	**sar_subroto@rediffmail.com**
• Alternate e-mail address	**vidya.college.56@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://vidyanagarcollege.online/NAAC_2019_20/AQAR_2019_20.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	https://vidyanagarcollege.online/NAAC_2019_20/AQAR_2019_20_LATEST.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.52	2016	16/12/2016	15/12/2021

6.Date of Establishment of IQAC	**24/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	0	0

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File]()
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Due to COVID restriction the college was closed and no physical classes were held during this period. However, online classes were on and different departments organized online seminars or webinars.

• Classes were held through online platforms like whats app groups Google meets.

• Online examinations of the U.G. level were successfully conducted and marks were uploaded on to the online portal of the University of Calcutta.

• Webinars were organized by the departments of Commerce, Political Science in collaboration with other colleges and institutions. A webinar was also organized under the auspices of the NSS unit college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Evaluation and examination process were conducted successfully.	The college effectively completed the process of examinations through the online mode. The answer scripts were evaluated and marks were uploaded on to the examination portal of the University of Calcutta.
Admission of students to the new semester.	The college successfully carried out the admission process in the online mode into the first semester at the beginning of the new academic year.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	16/12/2020

Extended Profile

1.Programme

1.1
                                                                23

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1503**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **619**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **774**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **65**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **0**

Number of Sanctioned posts during the year

Extended Profile

1.Programme		

1.1 Number of courses offered by the institution across all programs during the year		**23**
File Description	**Documents**	
Data Template	View File	

2.Student		

2.1 Number of students during the year		**1503**
File Description	**Documents**	
Data Template	View File	

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		**619**
File Description	**Documents**	
Data Template	View File	

2.3 Number of outgoing/ final year students during the year		**774**
File Description	**Documents**	
Data Template	View File	

3.Academic		

3.1 Number of full time teachers during the year		**65**
File Description	**Documents**	
Data Template	View File	

3.2 Number of Sanctioned posts during the year	0

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	114
4.3 Total number of computers on campus for academic purposes	67

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum implemented at undergraduate level is in accordance with the recommendation of the University of Calcutta. Classes are held regularly in online mode. Classroom lectures generally follow the chalk and talk method along with the ICT enabled platforms. Due to the pandemic situation lectures were given through online mode. Besides, several webinars are held to facilitate in the teaching and learning process.

The College is equipped with LCD projectors and laptops. Students are encouraged to think independently and raise queries and engage in debates. They even participate in webinars, and e-conferences within the College.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

No Academic Calendar was published by the University during the session 2020-2021 due to the onset of COVID 19 pandemic

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23	
File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL	
File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution has catered to co-curricular activities inculcating values, ethics and proper behavioural

patterns to its students for the growth of their personality. Details are provided in the uploaded file.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1803

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

484

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners. For advanced learners the approaches adopted are as follows:- • More challenging work in the form of projects and home assignments

• library facilities with modern books.

> **• Organise Special lectures by eminent speakers from academic and professional bodies.**

•• seminars and workshops.

* Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows:

• Meeting and communicating to the weaker students their areas of weakness

• Organizing remedial classes

- **Teachers available beyond class hours to counsel the weaker students**

- **Monitoring the progress of the students through written assignments and the progress record maintained**

- **Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3921	**65**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences:

· Students experience theoretical learning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, fish farms, agro parks, Legislatures, industries and national laboratories of repute such as NEERI. Also regular visits for Arts students especially Political Sc., History, Bengali students are undertaken.

· BA & B.Com students participate in group discussions /mock interviews.

· Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, paper presentations, quiz competitions, workshops, role-play, etc.

· Educational screenings in the classroom make subject learning interesting.

· The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing.

The College Central Library provides internet facilities, access to texts, reference books, Educational CDs and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning. Preparation of e-resources in various subjects in the form of PPTs, digital material, and top resource links has created a repository of knowledge, available to students in the departments and in the library compiled under Greenstone Digital Library. There are Network Resource Centers cater to need of internet resources with facility for downloading, reprography and printing in library. Staff rooms and Central library have networked internet connections. Campus is wi-fi enabled. Classes, seminars, guest lectures, etc. using LCD projectors are conducted in available science laboratory spaces, and Seminar Hall and the College auditorium, as needed. Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. which facilitates teaching-learning. Use of ICT by incorporating audio-visual material makes lessons visually interesting, positively impacting both the learning outcomes of students and their attendance. Some teachers now use of modern methods of teaching learning, such as Google sites and Google classroom, posting and receiving assignments, post educational resources and materials, Google forms to evaluate students, etc

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13	
File Description	**Documents**
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

425

File Description	**Documents**
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinated all the internal examinations (mid-term & selection test) of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis. After commencement of the CBCS, some departments conduct the internal examination through google form, while other deparments set question papers. But as the internal examination is a component of the university examination, the marks are not communicated to the students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. The mechanisms for redressal of grievances with reference to evaluation are as follows: For university examinations: • Review of answer scripts are done as per university norms • RTI provision is also available. The students forward their applications to the college helpline, where from the issues are forwarded to the affiliating university.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

https://vidyanagarcollege.online/NAAC_2018_19/2.6.1.pdf

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://vidyanagarcollege.online/NAAC_2018_19/2.6.1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1048

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vidyanagarcollege.online/NAAC_2020_21/SSS%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5662

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked for the mission of providing the best possible infrastructure to createan effective teaching- learning environment through extensive use of ICT.

Teaching Learning activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories,

botanical gardens,apiary, specialized facilities and equipments for teaching, learning and research etc.

Classrooms- All the classrooms have been renovated on modern lines with comfortable and space saving furniture, Wi-Fi connectivity, Lecture Capture facility, power back up etc. Most classrooms are also fitted with interactive projectors and white boards.

Seminar hall- A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it, many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls.

Laboratories- There is science laboratories in the departments of Botany, Zoology, Chemistry and Physics. Gardens- the College have a beautiful garden. Potted plants are kept in the corridors.

Laboratories are adequately equipped with the latest instruments.

Corridors are utilized for displaying students' creative and research work, wall magazine etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities – Cultural, sports, indoor and outdoor games, gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development, yoga, health andhygiene etc.

Cultural - The seminar hall is available for extracurricular activities of the institution like cultural functions, college fest andawareness seminars.

Sports – The play ground of the Institution used for the Annual Sports Meet of the institution.

Games(Indoor)- Common Room cum Gymnasium is equipped with Carrom board.

Yoga cum Activity Rooms are available in the campus.

Games(Outdoor) -A play ground within the premises is used for sporting activities like cricket, badminton, throw-ball, volley ball, foot ball, kho-kho, kabadi.

Gymnasium-Common Room cum Gymnasium is equipped with modern gym equipments for exercising.

NSS:Camps and other activities are carried out regularly.

ROOM HAS BEEN ASSIGNED TO NSS: 51

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.77

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

KOHA ILMS software is used.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

33001

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution frequently updates its IT facilities by providing faculty, staff and students with greater accessibility , better connectivity through purchase of new computer sets, and updating the programs in the existing ones. It also is constantly on the lookout of providing the users with internet connectivity of greater bandwidth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

47.57

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining, utilizing and up keeping of physical, academic, and support facilities which includes use of equipment in various departmental laboratories, computer peripherals and other technological equipment used in digital classroom, the college has well-developed, well organized and decentralized policies. The policies and procedures for maintenance of different support facilities are available in the college website. In order to

provide an effective learning environment within the college, all the classrooms and the college campus are cleaned on regular basis by the concerned support staff of the college. Beside this all the electrical equipment and fixtures are monitored at regular intervals and repaired immediately if repairs are needed. Class routine is designed in such a way that there is maximum utilization of infrastructure and class rooms of the college as well as the time of students. In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Pest control is carried out so as to increase the life of valuable resources of library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per convention, the General Secretary of the Student's Union, who is a statutory part of the Governing Body of the college, is a member of the subcommittees which involve students' participation, namely Games and Sports Subcommittee and cultural subcommittee. Further, the Games Secretary and Debate Secretary are constitutent parts of the games and Sports Subcommittee and Cultural subcommittee respectively. However, for the session in consideration (2020-21) students representation has been compromised because of the absense of an elected students' union since 2016 owing to policies of the State Government and especially during the current session, onsite activities have completely been stalled as a result of the nationwide lockdown resulting from the onset of covid -19 pandemic

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society. The college continually urge to transform in to an institution of excellence and light house of genuine reliable unbiased knowledge, leading to enlightening of mind and help students to meet economic, social

and environmental challenges and to become active participants in shaping the future world. The mission of the college is –

1. To impart quality education for all round development of students.

2. To inoculate moral values and leadership qualities among students.

3. To promote peace and harmony for better work.

4. Awareness of environmental and ecological issues and understanding the need for sustainable development is generated through a variety of measures like tree planting ceremonies, installation of solar panel and led light etc.

5. The Management and all teaching and non teaching staff have been proactive in extending all guidance, support and cooperation after the outbreak of the COVID -19 PANDEMIC. Webinars on various relevant issues have been encouraged and promoted by the management. Management also provided support of infrastructure for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The Governing Body of the institution in consultation with the Principal provide leadership in all academic and institutional practices.
2. Principal co-ordinates on all academic matters through the Heads of Departments.
3. The inclusion of teacher and non teaching representatives in the Governing Body of the collage also on a rotational basis enables the faculty members to participates in the different academic and administrative decision making.
4. University examinations are conducted in the institution through committees set up for the purpose and hear to responsibility and leadership is delegated to the faculty members.

5. Participative management and decentralization are also evident in the shuffling of committee members which ensures that faculty members play an active role in different committees during their tenure. The entire process of participation and decentralization is co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are -

1. Quality enhancement and improved teaching learning environment.

2. To be more innovative, industry relevant in curriculum, job oriented agro based vocational certificate course like Apiculture, Vermiculcutre, Mushroom Farming to be introduced.

3. A certificate course is planned by our commerce department in GST and Tax calculation will be introduced in next academic calendar.

4. A certificate course in communicative English is planned for next academic year.

5. The teacher to be more of a facilitator and mentor than just a full time tutor.

6. To establish a research facilities and nurture and develop research culture among the students and staff.

7. Life skills will be an integral part in curriculum development and delivery.

8. During lockdown time, library has upgraded itself to e-learning tools, buying of e books and uploaded scanned e copies of book for both students and teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work in all departments and levels.

1. The Governing Body is the policy making body. The overall supervision of the college comes under its purview. After discussion, it decides the academic policies keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team from the major inputs for the planning. These inputs are discussed and analyzed by the Governing Body, the Principal, IQAC and Academic staff committee. The planning and infrastructural development is decided by the Principal in consultation with the Governing Body. The plans proposed are discussed by the respective cells and committees, fine tuned as per need and then finalized.
2. Service rules and procedures are guided by the Calcutta University First Statues (Latest edition), the constitution of the college and rules of the State Government as amended from time to time in this regard.
3. The recruitment rules for the teaching and non teaching staff are as per G.O. No. 2010 Edn(CS) along with the eligibility criteria prescribed by the UGC.
4. The promotional policies for teachers are according to the different Government orders are released by the department of Higher Education, Govt. Of West Bengal.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well defined welfare measures for the staff –

1. **Faculty members are encouraged for research and publications for their carrier advancement.**
2. **Leave is readily sanctioned to the staff for personal work, attending Refresher Course/FIP/FDP/Seminars etc.**
3. **Dedicated cabins/work spaces, separate reading and computer space in the library**
4. **Separate parking for staff.**
5. **Free Wi-fi facility.**
6. **Provision for appointment for the dependents of the non teaching staff on compassionate ground.**
7. **CCTVs and security guards ensure security of staff.**
8. **Wash room for staff on all floors of all building**
9. **Water purifiers on each floor of all building.**
10. **Management is easily approachable to the staff.**

11. **Financial advances given, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months.**
12. **Financial advances to the non – teaching staff is also given for above cause.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching staff: Teachers who are employed in the substantiative posts need to present their appraisal in accordance with the UGC Career Advancement Scheme (CAS) guidelines. A teacher needs to submit his/her teaching - learning related contributions

, research related activities, examination and evaluation
engagements as well as administrative duties. Promotion is granted
only after a teacher satisfies the condition stipulated in CAS
guidelines

Appraisal for Non-Teaching staff: The non-teaching staff do not
come under the purview of CAS. Nevertheless, they are constantly
encouraged & motivated to upgrade themselves in the use of digital
tools for efficient execution of office work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a regular mechsim of Government audit by an
auditing firm appointed for the purpose by the state Government
This mandatory external audit is complemented by regular internal
monitoring through the Finacne Subcommittee and the Bursar of the
College

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources.

The college mobilizes funds from both Government and non-Government sources which undo audit. The College has received financial grants from the State Government of Rs. 3,79,55,257/- (Rupees three crore seventy nine lakhs, fifty five thousand, two hundred fifty seven only). The College also received Rs. 1,00,00,000/- from the Central Government. Besides, the College also receive funds from sale of forms and fees.

The College utilizes these funds to acquire new assets and for overall development. The College has robust human resources comprising of sustentative faculty members, SACT members and permanent and casual non-teaching staff members. These staff take part in overall development of smooth functionality of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of Vidyanagar College have institutionized the democratization of governance and operational management at every level. Any acmajor administrative decision is implemented only after being ratified by the Teacher's Council and

subsequently by the Governing Body , which involves three teacher members and one non teaching member. There are twenty subcommittees and cells, each spearheaded by a Convenor or Coordinator, to ensure that responsibilities are shared and the best is achieved through a concerted effort. The faculties in each department work in a cohesive and complementary manner so that the urge of achieving success is stimulated by multiple minds.

IQAC also promotes the use of online interaction, by eliciting responses from teachers and students alike through a number of WhatsApp Groups. Admission and examination at every stage is online. Teaching during the lockdown period, which faculties were compelled to conduct online, was made meaningful and rewarding by a stringent practice and supervision. Borrowing and receiving books in the college library is processed through using barcodes in an open-access stackroom

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 1st and 2nd cycles of accreditation in 2006 and 2016 respectively. Reviewof the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recomendation, identifies needof improvement towords teaching and learning and prepares a plan of action for the upcoming session.

Example I -> Number of permanent Teaching Staff is increased by '3' (2017) and '9' in 2019-2020 session.

Example II ->The college initiates agriculture related courses (life apiculture, mushroom culture) and also courses to promote communication skills like certificate course in communicative english.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://vidyanagarcollege.online/NAAC_2020_21/meetings%20iqac.%2020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to gender equity and works for gender awareness. In this regard gender sensitization is a pivotal role played by this institution in various ways. The female teaching faculties are instructed to counsel female pupils from time to time regarding harassments in any form. Development and service cell for girls is a college sub-committee headed by one senior female teacher to cater to the various needs of girls. There is no complaint from any female employees or students ,which emphases the healthy environment of the campus. The college has adequate medical facilities for girl students to adhere to their needs free

of cost at any time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes appropriate steps for waste management in the campus. Sufficient number of dustbins are placed at every corner of the college for proper disposal of waste and maintaining cleanliness. Inorganic and organic wastes are collected in separate bins. Solid biodegradable waste like peels, left over food, dry leaves are further used as manure. All the liquid wastes from washrooms are collected in soak pits by good drainage systems. Adequate measures are taken to dispose of laboratory waste and refurbishing of old computer machines is undertaken. No hazardous chemical wastes are released. All this ensures that college takes proper care for waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One of the prime objectives of the college is all round development of the students by emphasising on inclusive

environment with tolerance and harmony towards various diversities. In this regard different scholarships are arranged by the institution for students with different socio- economic background. Reservation rules are followed for seats during admission. Different cultural committees are formed which makes a joint effort to celebrate various commemorative days like International Women's Day, Bhasa Divas, Republic Day and many more which brings about social harmony and cultural tolerance. Annual Sports are arranged every year to promote harmony among students. Different competitions like recitation, creative writing, wall magazines are arranged to acknowledge the linguistic diversity and awareness. NSS unit of the college work for social causes thereby developing regional and social harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization towards constitutional obligations is one of the most important initiatives undertaken by the college. At the beginning of every academic session the principal and members of the Governing body interacts with the students thereby creating an awareness about the duties to be performed by the students in the college campus as well outside as responsible citizens. They have to understand the importance of the constitution and the Preamble so that social duties can always be implemented. The significance of Independence Day, Republic Day, National Flag are illustrated by the teachers whenever possible so that sensitization is inculcated and values like empathy, cooperation, social harmony are developed.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different national and international days by organising cultural programmes and competitions. Republic Day, Bhasa Divas, International Women's Day, Environment Day, Independence Day, Teachers Day and many more are well celebrated by active participation of students as well as teachers. However due to Covid-19 situation these could not be celebrated in the year 2020-21.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

First best practice:

Title of the Practice – Online admission procedure

Second best practice:

Title of the Practice – Online examination system

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vidyanagar College affiliated to the University of Calcutta came into being in the year 1963. The college beganits journey by the zeal and relentless efforts of late DhirendranathBera and late Harendranath Majumdar. It aims to inculcate young minds with social values so that they can function as responsible citizens. Throughout thefive decades it has imparted liberal education to the village community ensuring all round development of the students. At present there is six semester Honours andGeneral courses.The college has designed its own website.The outstanding performance of the students in University examinations emphasises the effective teaching learning environment of the institution. Also,Various seminars, workshop, conferences are conducted by different departments which form anintegral part of the teaching-learning setup. The NSS unit of the college works actively for different social causes like blood donation camp, free drawing classes for small children, etc. Sports form an integral part of this institution. Co-curricular activities are highly encouraged.Library of the college has a huge collection of books.There are solar panels in the administrative building.Infrastructural facilities like24x7 CCTV cameras, uninterrupted power supply, purified drinking water, plastic free campus, cycle parking lot, well equipped science laboratories.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

For the upcoming years college aims to introduce some new subjects namely Geography, Physical Education, Sanskrit and Computer Science. B.Sc Honours Course to be started in Physics. The perimeter wall of the playground will be constructed. Some skill development courses are to be introduced. Modernisation and upgradation of laboratories with some new improved instruments are being initiated.There will beenhancement of Management Information System from partial to full fledged system. Numbers of seminars,workshops and training programmes will be intensified.Keeping in view of the intersets of the various stakeholders - the teachers,students,guardians etc.