Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**VIDYANAGAR COLLEGE**
Name of the head of the Institution	**Dr.Surja Prakash Agarwala**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03324959218**
Mobile no.	**6291835898**
Registered Email	**official@vidyanagarcollege.net**
Alternate Email	**vidya.college.56@gmail.com**
Address	**Nibaran Dutta Road P.O. Charashyamdas P.S. Bishnupur District- South 24 Parganas**
City/Town	**VIDYANAGAR**
State/UT	**West Bengal**
Pincode	**743503**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sri SUBRATA SAR**
Phone no/Alternate Phone no.	**03324953091**
Mobile no.	**9831570027**
Registered Email	**sar_subroto@rediffmail.com**
Alternate Email	**vidya.college.56@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://vidyanagarcollege.online/NAAC_2016_17/NAAC-SSR-DECEMBER%20-%202015%20(2).pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://vidyanagarcollege.online/NAAC_2016_17/academic_cal_cu_16_17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71**	**2006**	**21-May-2006**	**20-May-2011**
2	**B+**	**2.52**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Jun-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
NIL	21-Jul-2016 0	0

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vidyanagar College	Special Infrastructure Dev. Grant	UGC	2016 365	587933
Vidyanagar College	Special Infrastructure Dev. Grant	UGC	2016 365	5585361
Vidyanagar College	Special Infrastructure Dev. Grant	UGC	2016 365	1175865
Vidyanagar College	Govt. of West Bengal Online Admission Grant	State Govt.	2016 365	50000
Vidyanagar College	Govt. of West Bengal Virtual Class room Grant	State Govt.	2016 365	300000
Vidyanagar College	Govt. of West Bengal Sports Grant	State Govt.	2016 365	15000
Vidyanagar College	Govt. of West Bengal Teachers Day Celebration Grant	State Govt.	2016 365	20000
Vidyanagar College	Govt. of West Bengal Books Grant	State Govt.	2016 365	200000
[View Uploaded File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To make the students more aware of the opportunities available after their graduation 2. To make yoga more popular among the students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• **To take serious note of the recommendations laid down by the NAAC on the following upgradation of the various laboratories**	**The Physics Chemistry laboratories have been upgraded to certain extent**
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**07-Apr-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College endorses the curriculum of the UG Courses which is designed by the University of Calcutta. The Arts , Science and Commerce departments have three year courses respectively. The College monitors the progress of the students through mid term tests and annual tests. The marks obtained by the students and the score for attendance are uploaded in the University website within a stipulated time. The syllabi and timing of the assessments are communicated to the students well in advance. The formal assessments , revision work, assignments and student presentations constitute the core of the teaching-learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No

Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NIL

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI	135	203	106
BA	ENGLISH	47	61	38
BA	HISTORY	111	189	72
BA	POLITICAL SCIENCE	40	135	24
BA	ECONOMICS	31	5	0
BSc	MATHEMATICS	27	39	19
BSc	ZOOLOGY	31	59	21
BCom	ACCOUNTANCY	77	133	Nill
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1522	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	4	2	1	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1522	20	1:76

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	20	11	3	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	HONS	YEAR	06/04/2017	23/06/2017
BSc	GEN	YEAR	13/04/2017	31/08/2017
BCom	HONS	YEAR	06/04/2017	23/06/2017
BCom	GEN	YEAR	13/04/2017	30/06/2017
BA	HONS	YEAR	06/04/2017	23/06/2017
BA	GEN	YEAR	13/04/2017	31/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students sit for a Mid-Term Tests and College tests prior to their final University Examination in order to make them habituated to the rigors of the Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is not an autonomous institution and hence all academic departments follow the respective guidelines of the Board of Studies of the University of Calcutta to which the college is affiliated. The schedule of Internal Assessment, Tutorial Examinations and Practical Examinations for laboratory-based subjects are prepared by the college administration in accordance with the Academic Calendar of the University of Calcutta.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://vidyanagarcollege.online/NAAC_2017/PO%20CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HONS	BA	BENGALI	73	73	100
HONS	BA	ENGLISH	6	5	83.3
HONS	BA	HISTORY	50	49	98
HONS	BA	PHILOSOPHY	12	12	100
HONS	BA	ECONOMICS	0	0	0
HONS	BCom	ACCOUNTANCY	93	22	23.6
HONS	BSc	ZOOLOGY	8	8	100
HONS	BSc	MATHEMATICS	9	9	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	1
POLITICAL SCIENCE	1
PHILOSOPHY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	2	Nill
Presented	Nill	2	Nill	Nill

papers				
Resource persons	**Nill**	**Nill**	**Nill**	**1**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	**NIL**	**0**	**0**

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	**NIL**	**NIL**	**0**

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	**NIL**	**NIL**	**0**	**0**

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	**NIL**	**NIL**	**0**

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	**NIL**	**NIL**	**Nill**	**Nill**	**NIL**

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Campus Area	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Partially	3.14.06.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18193	927200	567	184977	18760	1112177
Reference Books	17	7117	51	24321	68	31438
e-Books	3135000	5900	Nill	Nill	3135000	5900
e-Journals	6000	5900	Nill	Nill	6000	5900
CD & Video	26	Nill	Nill	Nill	26	Nill

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	62	2	0	1	0	10	52	0	1
Added	0	0	0	0	0	0	0	0	0
Total	62	2	0	1	0	10	52	0	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
27.86	27.85	28.57	28.16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing Body of the College supervises the academic, physical and the support facilities of the institution . The equipment of various departmental laboratories, computer peripherals and sports facilities like the gym equipment are regularly serviced and maintained. The classrooms , campus and the washrooms are cleaned regularly by the support staff in order to provide an effective learning environment. The electrical equipments are monitored at regular intervals. Periods in class routine are designed in such a manner that there is maximum utilization of infrastructure. The laboratories have computer peripherals so that the concerned students can have hands on experience. There is proper ventilation in order to maintain dry environment near the book racks in the library. Computers are provided in the library for the students to search books and access the internet. Students are also encouraged to participate in sports activities in the Inter College, University and State level competition . For the maintenance of the IT Infrastructure like Wi-Fi, computers and servers, the college have appointed vendors. The computers in the library are connected through LAN

https://vidyanagarcollege.net/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Aid-fund	363	155190
Financial Support from Other Sources			
a) National	SVMCM KANYASREE TSP POST MATRIC	1398	13976000
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	0	0	0	0	0

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	**0**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
C.U. Inter Collegiate Football Tournament (Men)	**University Level**	**16**
District Level Inter Collegiate Football Tournament (Men)	**District Level**	**16**
District Level Inter Collegiate Badminton Tournament (Women)	**District Level**	**2**
District Level Inter Collegiate Athletics Tournament	**District Level**	**8**
C.U. Selection Trial for University Kho-Kho (Men)	**Inter University Level**	**6**

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	**NIL**	**Nill**	**Nill**	**Nill**	**NIL**	**NIL**

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The representation of the Students' Council is a major part of the academic and administrative committees of the college. There is an elected student body who actively represent the student body. They represent the students in the functioning of the Governing Body of the college, in the Internal Quality Assurance Cell, the Library Subcommittee, Admission Subcommittee, Sports Subcommittee, Cultural Subcommittee etc. The students representatives are elected by the students in the presence of the teaching faculty of the college. They actively participate in the programmes conducted by the NSS. They encourage the students to participate in the sports and cultural programmes conducted by the college. Thus the students representatives play important roles in motivating the students. They are the most important stake holders of the educational institutions and they actively participate in the all round development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1)The Governing Body of the College consists of representatives from both the Teaching and Non Teaching staff of the College. Hence they participate actively in the administrative decision making process of the College 2) The College has an elaborate system of Committees to deal with the various vital issues like Finance, Academics, Admission, Games Sports, Culture etc. Each of these Committees has a Convenor and a team of Teaching and Non Teaching staff. These Committees execute important policies taken by the Governing Body.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution implements the Syllabus and Curriculum of University of Calcutta. Since the college is affiliated to the University of Calcutta, there is no scope of development of curriculum on its own. The college adopts strategies for the quality improvement in the field of teaching and learning process. Seasonal examinations, departmental seminars, group discussion, field study, interactive session are conducted on regular basis. Besides faculty members participate in various Orientation Courses, Refresher Courses, short term programmes, workshop and conferences related to teaching and learning. Continuous internal assessment is conducted by each department to evaluate the students. Selection Tests for general and Honours subjects are organized by the institution prior to the university exams under annual system. This ensures the screening of students to appear in the university

examinations. This year new text books, reference books have been added in the Library to previous stock. Recently, efforts are being made to introduce KOHA software to archive the study materials present in the central and seminar libraries. There are two Committees -Students Development Cell and Development Cell for Girl Students - which not only address the academic and non academic issues faced by the students, they also arrange career counseling sessions in order to transform them into human assets.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	?All information regarding administrative and academic affairs have been uploaded on the college website ?The students communicate with the college primarily through the website ?The college students can upload their internal examination answer scripts onto departmental portals for evaluation ?The teachers upload the marks onto the university exam portal after evaluation of answer scripts allotted by the Calcutta University ?The admission process is done online through the college -university interface ?The Ministry of Finance, Government of West Bengal has made it mandatory to conduct financial transactions through the College- Government interface

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| Nill | NIL | NIL | Nill | Nill | Nill | Nill |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund as per Government of West Bengal norms, Swasthya Sathi scheme for Contractual Whole Time Teachers	Provident Fund Swasthya Sathi Scheme	Students Health Home- Memebership

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Appropriate and necessary steps are taken to update and complete financial audits by the government appointed auditor from external agencies. Audit work for the period 2016-17 are processed for final audit. Internal audit is carried out regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

One parent teacher interaction was held regarding attendance in class and academic performances of the students

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	seminar on Gender Sensitization	08/03/2017	08/03/2017	08/03/2017	97
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	24/03/2	7	Special	Environ	100

		016		camping programme of the NSS	mental awareness, Health checkup of children of neighbouring primary schools	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college campus has vast patches of greenery. There are two well maintained landscape gardens. Plantation of flowering plants is also carried out periodically. 2. There is a pond within the campus which is surrounded by various trees and plants contributing to the ecological diversity of the area. 3. There is a garden for medicinal plants which is maintained by the Department of Botany 4. The NSS undertakes 'Briksha Ropan (planting of trees) during the monsoon season 5. There are dustbins in the campus to prevent littering 6. The NSS students routinely undertake cleaning of the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Online Admission Objectives: • Smooth completion of the process of Admission • Minimizing the errors in the process • Ensure all seats reserved for SC/ST/OBC are filled up The Context The College practices online open and transparent admission policy . This is done in accordance with the directives of the University of Calcutta and the whole process takes place in the College -University interface. After the choice of a course a student can apply for any such course by giving his/her choice of college online in preference of subjects combination. Then the University prepares a list where a student also fills an online form at our college willing to opt a particular course in our college. The Practice Once the merit is displayed on our website prepared by the University the student can come for admission. Each merit list is displayed on website as well as in various departments to enable students to have a clear view of their standing in the merit. Any discrepancy arising out of mistake or deliberately made is reported to University authorities. The College Admission Sub-Committee looks after the work of admission. Various faculty members participate to conduct the process of admission. Each student willing to take admission must download an offer letter from university and a college letter showing choice of merit college, intention to seek admission. Once his/her name in merit is ensured he is asked to deposit online fees on to the college website link for fees. Once the fees have been deposited, his/her mark-sheets are checked online. All admissions are treated provisional unless verified from respective online sites or from the university. All the fee receipts are

verified with a college id is assigned and students are asked to keep it for getting an I-Card based on this fee deposition. Once the admission is approved by the college authorities it is uploaded, usually on the same day on to the University portal. The University portal also checks the number of students to be admitted and so on. Impact of the Practice Thus the entire process is free of any hidden flaws and all the rules and regulations as per state govt reservation policy are followed. The college also ensures that no fake mark sheets are being used in taking admissions. The whole process eliminates chances of students from fake Intermediate/Higher Secondary from getting into the Admission process. Resources required – High speed internet and multiple computer terminals Understanding Women Empowerment Initiatives Objectives: • To help the girl-students to be aware of health and hygiene • To encourage them to gain confidence in participating in different arenas of life and become economically independent and self reliant The Content: Women empowerment helps girl students to become confident and self reliant. It is the demand of the time that every woman can help the society and family to progress. It is thus the responsibility of the educational institution to put effort for the holistic development of the girl student. To achieve this goal different awareness programmes are organized by the institution. The observation of International Women's Day is one such example. It is organized with the aim to ensure that girls are empowered socially, economically and politically. The teachers encourage the female students so that they do not stop studying midway. The College has installed sanitary pad dispensing machines in the Girls' Common Room. There is another similar machine meant for the lady teachers which has been installed in the washroom meant for the lady teachers. Impact of the practice: These activities have developed confidence and changed the approach of students towards solving life problems. The discussions have in long way affected in the development of gender sensitization among all students. Resources Required: • Experts from the field of Gender Studies • An ICT enabled room Online Admission Objectives: ?Smooth completion of the process of Admission ?Minimizing the errors in the process ?Ensure all seats reserved for SC/ST/OBC are filled up The Context The College practices online open and transparent admission policy . This is done in accordance with the directives of the University of Calcutta and the whole process takes place in the College -University interface. After the choice of a course a student can apply for any such course by giving his/her choice of college online in preference of subjects combination. Then the University prepares a list where a student also fills an online form at our college willing to opt a particular course in our college. The Practice Once the merit is displayed on our website prepared by the University the student can come for admission. Each merit list is displayed on website as well as in various departments to enable students to have a clear view of their standing in the merit. Any discrepancy arising out of mistake or deliberately made is reported to University authorities. The College Admission Sub-Committee looks after the work of admission. Various faculty members participate to conduct the process of admission. Each student willing to take admission must download an offer letter from university and a college letter showing choice of merit college, intention to seek admission. Once his/her name in merit is ensured he is asked to deposit online fees on to the college website link for fees. Once the fees have been deposited, his/her mark-sheets are checked online. All admissions are treated provisional unless verified from respective online sites or from the university. All the fee receipts are verified with a college id is assigned and students are asked to keep it for getting an I-Card based on this fee deposition. Once the admission is approved by the college authorities it is uploaded, usually on the same day on to the University portal. The University portal also checks the number of students to be admitted and so on. Impact of the Practice Thus the entire process is free of any hidden flaws and all the rules and regulations as per state govt reservation policy are followed. The college also ensures that no fake mark

sheets are being used in taking admissions. The whole process eliminates chances of students from fake Intermediate/Higher Secondary from getting into the Admission process. Resources required – High speed internet and multiple computer terminals

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://vidyanagarcollege.online/NAAC_2016_17/best%20practice%202016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Vidyanagar College aspires to be distinctive in providing quality education to students of under-privileged sections of society at minimal cost. The fees for all programmes in the College are kept reasonably low keeping in mind the economically challenged families in the hinterland of the College. The College aims at providing holistic education to these students by covering comprehensively all three streams – Arts, Science Commerce for both Honours and General Courses. It has well equipped laboratories and the well-stocked library with free access for students to the stack room. Students are provided with financial aids at regular intervals on the basis of both needs and merit. The faculty members teaching each course are always in close contact with the students and monitor their progress with necessary feedbacks so that they are able to overcome the lack of resources they are handicapped with, and turn out to be worthy young men and women with humane values and social commitment.

Provide the weblink of the institution

https://vidyanagarcollege.online/NAAC_2016_17/institutional%20distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. To explore the possibilities of improving communication skills of the students 2. Revamp the playground and transform it into a stadium 3. To introduce subjects like Physical Education, Sanskrit and Geography