



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

VIDYANAGAR COLLEGE

- Name of the Head of the institution **DR SURJA PRAKASH AGARWALA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03324959218**
- Mobile No: **9831090198**
- Registered e-mail **official@vidyanagarcollege.net**
- Alternate e-mail **vidya.college.56@gmail.com**
- Address **Nibaran Dutta Road, P.O. Charashyamdass ,P.S. Bishnupur ,District- South 24 Parganas**
- City/Town **VIDYANAGAR**
- State/UT **WEST BENGAL**
- Pin Code **743503**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **UNIVERSITY OF CALCUTTA**
- Name of the IQAC Coordinator **Dr. ARUNIMA RAY CHOWDHURY**
- Phone No. **8910792581**
- Alternate phone No.
- Mobile **8910792581**
- IQAC e-mail address **official@vidyanagarcollege.online**
- Alternate e-mail address **vidya.college.56@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://vidyanagarcollege.online/NAAC_21_22/AQAR_21_22.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://vidyanagarcollege.online/NAAC_22_23/uploads/Vidya.%20Academic%20Calender.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.52	2016	16/12/2016	15/12/2021

6. Date of Establishment of IQAC

24/06/2006

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC has taken different initiatives during the 2022-23 academic year. They are: More than twenty MOUs have been signed with different educational institutions, of which at least two MOUs are functional The various departments of the College has already started Add-On Courses. Presently four such courses have been completed as on May 2023 The different departments of the College have conducted class tests during this period. The College has successfully organized the 'Students' Week' from 02.01.2023 to 07.01.2023 The IQAC organized a Mentoring Workshop for the preparation of SSR and NAAC visit

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>The IQAC has a very comprehensive Plan for the coming academic session. They are: Undertake Add-On courses by the different departments of the College; To enter into MOUs with various educational institutions; Financial support has been extended to faculty members to attend Seminars, Conferences and Workshops</p>	<p>Four Add-On Courses have been completed by the end of the academic year; As of May 2023, more than twenty MOUs have been signed of which two are functional; 7-8 faculty members have attended Seminars Conferences and Workshops during this academic year</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Teachers Council	02/01/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Phone No.	8910792581				
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• IQAC e-mail address	official@vidyanagarcollege.online				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://vidyanagarcollege.online/NAAC_22_23/uploads/Vidya.%20Academic%20Calender.pdf				
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6.Date of Establishment of IQAC			24/06/2006		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Teachers Council	02/01/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	23/12/2022
15. Multidisciplinary / interdisciplinary	
<p>Our Institution aims to become a comprehensive multidisciplinary student centric academic institution in accordance with the regulations of NEP 2020. Our college offers undergraduate courses (both honors and pass course) in science, commerce and humanities. We also offer courses in distance education (under Rabindra Bharati University - Distance Education) which caters to a large population of students. The student enrolment at our college in different disciplines has increased drastically in the past few years despite the global pandemic situation and is expected to increase in the coming years. This will ensure optimal use of infrastructure and resources for the creation of vibrant multidisciplinary communities, encouraging quality multidisciplinary and cross-disciplinary teaching and research.</p>	
16. Academic bank of credits (ABC):	
<p>The process for registration has been initiated by the HEI/AI on the Academic Bank of Credits (ABC) platform. Efforts are already well underway so that the students of our academic institution would be able to avail themselves of this regarding facility as soon as possible.</p>	
17. Skill development:	
<p>The College conducts one year certificate course in Yoga and Naturopathy and awards certificates to successful candidates. The College plans to open short term courses in button mushroom farming, web designing and apiculture. The College also has plans to get itself registered onto the NSDC portal in the near future.</p>	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Delineate the institutional approach towards the integration of humanities and science and provides the details of programs with combinations.

- Our institution aims at combining subjects across fields-integrating humanities and science in the B.Sc (general) Eco. Sc. Combination.
- We aim to introduce the curricula which are innovative, cross-disciplinary and flexible which will enable students to take up creative combinations of disciplines to study. The college also aims to introduce different vocational training courses under its skill enhancement sector , which the students can enroll in. It also aims to introduce soft-skills under this sector.

All of these courses would be an excellent way to combine different fields like scientific , humanities, commerce as well as 'soft-skills' and 'vocational training'. For example, a student studying science with combination physics, chemistry and mathematics can enroll in a soft-skills training program.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution offers undergraduate courses in different streams, viz. science, humanities and commerce. The science and commerce departments have fully functional and well-equipped laboratories which help provide students hands-on experience in different scientific subjects, as per their syllabi. The students are required to take up certain 'Skill Enhancement Courses' as a part of their curricula which will help them in gaining employment in the future. In conjunction with this, to further their career prospects, the college plans on introducing certain short term vocational certification courses. As per the model of outcome-based education, all aspects of education imparted will focus on only the goal or outcome of the course, be it for developing skills, or gaining knowledge, so that by the end of the course, students are able to demonstrate that they know and are capable of delivering wrt the preset objectives of the course. The institution encourages students to prepare for different competitive exams which will result in them working towards specific, quantifiable outcomes. Outcome based or goal-oriented education is expected to make the students feel responsible for their own learning and make them better equipped when they look for employment in the long run.

20.Distance education/online education:

The College has a distance education center under the directorate of distance education, Rabindra Bharati University for pursuing post graduation studies. The center code is 07. The subjects taught are History, Bengali, English, Environmental Studies, Political Science and Education.

Extended Profile**1.Programme**

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4650
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	634
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	688
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	65
File Description	Documents
Data Template	No File Uploaded
3.2 Number of Sanctioned posts during the year	62
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7666554
4.3 Total number of computers on campus for academic purposes	52
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Curriculum implemented at undergraduate level is in accordance with the recommendation of the University of Calcutta. Classes are held regularly in online mode. Classroom lectures generally follow the chalk and talk method along with the ICT enabled platforms. Due to the pandemic situation lectures were given through online mode. Besides, several webinars are held to facilitate in the teaching and learning process.</p> <p>The College gradually reverted to the offline classroom teaching</p>	

after restrictions due to COVID situation were lifted. The students who were hitherto habituated to online mode of learning gradually settled down and have started to acquaint themselves to the offline classrooms.

The College is equipped with LCD projectors and laptops. The College is equipped with LCD projectors and laptops. Students are encouraged to think independently and raise queries and engage in debates. They even participate in webinars, and e-conferences within the College.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar was published by the University during the session 2022-23. The link for the Academic Calendar prepared by the College has been uploaded in the College website.

https://vidyanagarcollege.online/NAAC_22_23/uploads/Vidya.%20Academic%20Calender.pdf

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://vidyanagarcollege.online/NAAC_22_23/uploads/Vidya.%20Academic%20Calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

C. Any 2 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

253

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

253

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution has always emphasized on co-curricular activities, valued education , enculcating ethics and proper behavioral patterns which are of utmost necessity for the growth of a healthy personality of the students.Details are provided in the uploaded file.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1544

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1947

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

585

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in the following ways:

- More challenging work in the form of projects and room assignments
- Library facilities with modern books
- Organize special lectures by eminent speakers from academic and professional bodies
- Seminars and workshops

The faculties also try to identify weak students on the basis of interactions. Some other strategies are also adopted to level up the slow learners like

- Meeting and communicating to the weaker students, their areas of weakness
- Teachers are available beyond class hours to council the weaker students
- Monitoring their progress through written assignments as and when required.
- Answer scripts of internal examinations are discussed with students to identify and address their shortcomings

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1544	65

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student's centric methods, such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The college provides a variety of learning experiences: students experience theoretical learning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, fish farms, agro parks, legislatures industries and national laboratories of repute. Also regular visits for arts students' especially political science, History, Bengali students are undertaken. BA & B.Com students participate in group discussions / mock interviews. Students are involved in interactive learning interesting. The learning experiences is upgraded by extensive use of ICT tools- PPT's LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through quiz, and online testing. The college central library provides internet facilities access to texts, reference books, educational CD's and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. The college has prioritized the use of ICT in teaching-learning. Preparation of e-resources in various subjects in the form of PPTs, digital materials, and top resource links has created a repository of knowledge, available to students in several departments and in the library compiled under Greenstone Digital Library. There are Network Resource Centers cater to need of internet resources with facility for downloading, reprography and printing in library. Staff rooms and Central library have networked internet connections. Campus is wi-fi enabled. Classes,

seminars, guest lectures, etc. using LCD projectors are conducted in available science laboratory spaces, and Seminar Hall of the College as needed. Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. which facilitates teaching learning. Use of ICT by incorporating audio-visual material makes visually interesting, positively impacting both the learning outcomes of students and their attendance. Some teachers now use of modern methods of teaching learning, such as Google sites and Google class room, posting and receiving assignments, post educational resources and materials, Google forms to evaluate students, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

552

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. The examination subcommittee coordinates all the internal examinations of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time and submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the principal, marks of the selection test were communicate to the students. Tutorials are also held on a regular basis. After the commencement of the CBCS, all the departments conduct the internal examination through internal assessment and tutorial and practical examinations as directed by the University, the teachers are assigned with the task of setting of question papers as well as evaluating them. As the internal examination is a component of the University examination , the marks are not communicated to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with the internal examinations related grievances is transparent, time bound and efficient. The mechanism for redressal of grievances with reference to evaluation are as follows :-

For University examinations - review of answer scripts are done as per University norms

RTI is also available . The students forward their applications through the College helpline from where the issues are forwarded to the affiliating University

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

https://vidyanagarcollege.online/NAAC_22_23/uploads/p.outcomes.pdf

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

https://vidyanagarcollege.online/NAAC_22_23/uploads/p.outcomes.pdf

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

411

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vidyanagarcollege.online/NAAC_22_23/uploads/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
7	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

41

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Education is not restricted to the confines of the classroom. After all the aim of education is to carve out from a student a better human being who is sensitive, both to the needs of society

and aware of his/her own duties as a responsible young citizen. A seven day special camp was organized by the NSS units. Awareness activities and surveys were conducted in the adopted villages. Tree plantation, awareness on Government schemes and facilities, cleanliness under Swachcha Bharat Abhiyan, education awareness were also conducted. NSS Volunteers' drive was organized to involve more students on social issues. Students were actively involved in these programmes and they interacted well with people from different layers of our society. Celebrating days that are very important and close to the hearts and souls of every Indian was also done as they remind us of our identity and heritage. Our students were happy to do everything they could on these occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

398

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked towards fulfilling the mission of providing the best possible infrastructure to creating effective teaching-learning environment through extensive use of ICT Teaching Learning activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical gardens, apiary , specialized facilities and equipments for teaching, learning and research etc. Classrooms- All the classrooms have been renovated on modern lines , Wi-Fi connectivity, power back up etc. Most classrooms are also fitted with white boards. Seminar Hall - A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it , many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls. Laboratories - There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics. Laboratories are adequately equipped with the latest instruments. Corridors are utilized for displaying students' creative and research work, wall magazine etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate physical facilities which are augmented from time to time for conducting curricular, cocurricular and extracurricular activities efficiently. Student activities- Cultural, sports, indoor and outdoor games, gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development , yoga, health and hygiene etc. Cultural - The seminar hall is available for extracurricular activities of the institution like cultural functions, college fest and awareness seminars. Sports - The play ground of the Institution is used for the Annual Sports Meet of the Institution. Games (Indoor) - Common room is equipped with Carrom Board Yoga cum activity rooms are available in the Campus. The gymnasium is equipped with necessary instruments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7666554

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of ILMS software : KOHA

Nature of automation : Partial

Version : 3.14.06.000

Year of automation : 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

212818

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15730

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities by providing faculty, staff and students with greater accessibility , better connectivity through purchase of new computer sets, and updating the program in the existing ones. It also is constantly on the lookout of providing the users with internet connectivity of greater bandwidth

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
76	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
7666554	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
For maintaining, utilizing and up keeping of physical, academic, and support facilities which includes use of equipment in various departmental laboratories, computer peripherals and other technological equipment used in digital classroom, the college has	

well-developed, well organized and decentralized policies. The policies and procedures for maintenance of different support facilities are available in the college website. In order to provide an effective learning environment within the college, all the classrooms and the college campus are cleaned on regular basis by the concerned support staff of the college. Beside this all the electrical equipment and fixtures are monitored at regular intervals and repaired immediately if repairs are needed. Class routine is designed in such a way that there is maximum utilization of infrastructure and class rooms of the college as well as the time of students. In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Pest control is carried out so as to increase the life of valuable resources of library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2060

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

64

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
25	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Objective of the College, advancement of learning, strongly manifests the spirit of Education for Empowerment. Accordingly, Vidyanagar College has empowered thousands of young people specially those belonging to the backward communities of the area. The college, enjoys the rare distinction of catering to the educational needs of a composite section of young learners

belonging to both the urban middle class of the southern suburbs of Kolkata and the rural poor of South Bengal

1. The College has geared itself to meet the challenges of successfully implementation of the NEP
2. To provide the students with greater exposure, the College has entered in to MoUs with other Institutions
3. To facilitate faculty development the College has introduced financial support to the faculty members so that they can participate in various seminar, conferences and workshops.
4. The College has introduced ICT classrooms and modified the existing laboratories
5. The library of the College has been thoroughly upgraded and various digital resources are being made available both to the students and faculty
6. The College has always encouraged students to participate in sporting activities.
7. The College organizes different awareness programmes like the International Language Day, organise seminar on human rights etc.
8. Gender sensitising activities are organised

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The Governing Body of the institution in consultation with the Principal provides leadership and guidance in all academic and institutional practices.

2. Principal executes all policies pertaining to academic matters through the Heads of Department.

3. Representatives from Teachers and non teaching staff who are either elected or selected to the Governing Body of the College participate in the different academic and administrative decision making.

4. University examinations are conducted in the institution through a committee set up for the purpose and hear to

responsibility and leadership is delegated to the faculty members.

5. The teachers' Council take the initiative of constitution various committees made up of faculty members as well as non teaching staff after every four years. These Committees bare the responsibility of implementation of particular academic and administrative tasks. The entire process ensures participative management and decentralization. This is fully co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Organizational structure of Vidyanagar College consists of the Governing Body, The Principal, The teaching staff, the non-teaching staff and the students

1. The Governing Body is the apex body of the College
2. The Principal is the chief administrator of the College. He is the Ex-Official chairman of the Teachers' Council
3. The Teachers' Council is responsible for effective planning and implementation of academic activities and extra curricular activities.
4. The Internal Quality Assurance Cell (IQAC) essentially works towards the achievement of quality enhancement and sustenance.
5. Vidyanagar College has at present, two librarians who work in tandem to digitise the whole working of the library .The Library committee is responsible for purchase of books, journals and newspapers and explore newer digital aids which will inturn help in modernization in the function of the library.
6. The Bursar of the College who is appointed by the Governing Body on the recommendation of the Principal, manages matters related to finance , proper utilization of funds
7. The administrative staff of the College consists of a team of computer literate individuals who are responsible for implementation of day to day administrative decisions

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Different bodies are in place in the institution for seamless functioning of all departments. They are :

1. The Governing Body is the apex body of the institution responsible for delineating policies and supervising the overall administration of the College. Academic policies in accordance with the National policies are framed, keeping in mind existing priorities and local needs and relevance. The proposed policies are then discussed and finalized after due deliberation and analysis by the governing body, the Principal, IQAC and the academic sub-committee, suggestion of the NAAC peer team as well as regular feedback obtained from the alumni, students, parents serves as major inputs for planning and proposal of the policies. Infrastructural planning and development is executed by the Principal after discussion with the Governing Body.

2. The University of Calcutta first statute (latest edition) forms the basic framework upon which the service rules and procedures are based. The constitution of the College and the rules of the State Government are also taken into account while framing and deciding these service rules and procedures.

3. The eligibility criterion prescribed by the UGC and G.O No. 2010Edn(CS) are followed as guidelines for determining recruitment rules for the teaching and non-teaching staffs.

4. Different Government orders as released by the department of Higher Education, Government of West Bengal, form the basis for framing the promotional policies for teachers.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has a system where both the teachers and the non teaching staff submit annual self appraisal report to the Principal. On the basis of this self appraisal reports , the career advancement of the faculty members take place. The faculty members come under the Career Advancement Scheme (CAS) guidelines as laid down by the Higher Education Department of the Government of West Bengal.

The teaching as well as the non teaching staff of the College avail the benefits of Swasthya Sathi scheme of the Government of West Bengal.

The teaching as well as the non teaching staff (Substantial posts) come under the purview of Provident Fund of the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching staff: The UGC career advancement scheme (CAS) guidelines are followed by the teachers employed in substantive posts for presenting their appraisal. Pedagogical contributions, research activities, examination and evaluation

assignments as well as administrative duties performed by a teacher are taken into account in the appraisal process. A teacher is granted promotion only after he/she fulfils the stipulated guidelines of UGC-CAS.

Appraisal for non-teaching staff: Since the non-teaching staff do not come under the purview of CAS, a different approach is adopted. They are constantly encouraged to update themselves by gaining familiarity with the use of digital tools for efficient execution of office work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The finance subcommittee of the College with the help of the bursar manages and monitors the financial affairs of the College. There is a purchase committee for the various purchases that are taken place from time to time. Utilization Certificates for all the grants received from the UGC, RUSA and Higher Education Department were prepared and submitted. The College has always taken the help of a qualified chartered accountant for internal audit.
1. The College conducts both internal and external audit of the College Books of Accounts for the respective financial years.
2. The leaves of all the teaching and non teaching staffs are scrutinized and sent to the higher education department regularly
3. The College takes utmost care to regularly update the service books of the teaching and non teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. During the last 5 years, Vidyanagar College has received funds from RUSA for infrastructure and development
2. The College generates funds from the PG study center affiliated to the Rabindra Bharati University
3. The College also generates funds from the students fees, leasing out of betel nut trees , occasional sale of mushroom and honey.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are many important initiatives taken by the IQAC of Vidyanagar College:

1. The IQAC has taken initiatives in transforming the classrooms into ICT compatible ones.
2. Under the constant encouragement of the IQAC , teachers present papers at seminars, conferences and workshops . These teachers are reimbursed with the registration fees as an initiative to motivate them.
3. Various departments organizes National and International level seminars on cross tapping and relevant themes, both in the offline, online and in the hybrid mode.
4. The IQAC along with the library subcommittee has made digital facilities like INFLIBNET-NLIST available to both the teachers as well as the students.
5. An Online Examination Portal has been developed to facilitate holding of online internal University Examinations. Students download question papers uploaded by the College, write the answers and uploads the scripts. The teachers checks the scripts online and evaluation is made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 1st and 2nd cycles of accreditation in 2006 and 2016 respectively. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendation, identifies need of improvement towards teaching and learning and prepares a plan of action for the upcoming session. Example I -> Number of permanent Teaching Staff is increased by '3' (2017) and '9' in 2019-2020 session. Example II ->The College initiates agriculture related courses (life apiculture, mushroom culture) and also courses to promote communication skills like certificate course in communicative English.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The importance of gender sensitization in institutions has been recognized as an important part in all policies outlining quality education and creating healthy work atmosphere as well as educational space for teachers and students. Vidyanagar College being a co-educational institution, has worked rigorously towards initiating measures for promotion of gender equity. The institution supports gender diversity and seeks to create an inclusive space for third genders. Measures like formal introduction of the third gender option in college forms, conduction of Annual Sensitization workshops, meetings with representatives of the Students regarding gender equity have been

implemented. The formation of Women's Development and Service Cell for the redressal of grievances of girl students has served an important purpose of providing a platform for girl students to freely participate, voice their opinions and express their issues, which has actively favored promotion of gender equality. To ensure safety and security, CC cameras have been installed inside the college campus. Separate Common Room facility is also provided. The institution provides Child Care Leave, Maternity/Paternity Leave as per Government Order for the incumbence

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NIL

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes significant steps towards fostering communal harmony among students. The college always make arrangements for

the students who belong to the SC/ST/OBC & Minority so that they easily avail the various scholarships awarded to them. The institution has set up a Backward Class Welfare Cell to address the needs of the SC/ST/OBC students. The college commemorates important days such as International Women's Day, International Mother Language Day, World Environment Day along with Independence Day and Republic Day. On these days students perform cultural functions and through these events they get to portray values like tolerance, communal harmony. They also bring about awareness of the religious, linguistic and cultural diversities of our country among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College attaches prime importance towards sensitizing students and employees to the constitutional obligations. At the very onset of a new academic session, the Principal and the members of the Governing Body of the College meet the students at an assembly. In this assembly the students are lectured not only on the discipline and day to day academic activities but also on the obligations and duties they need to fulfill while studying in this institution. The College attaches prime importance to the celebrations of Independence Day and Republic Day where the employees (teaching and non-teaching staff) participate and reinforce their pledge to serve the great nation of ours - India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

D. Any 1 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different national and international days by organising cultural programmes and competitions. Republic Day, Bhasa Divas, International Women's Day, Environment Day, Independence Day, Teachers Day and many more are well celebrated by active participation of students as well as teachers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1: Distribution of Free Plants to enhance Eco-Friendly

Green Environment

https://vidyanagarcollege.online/NAAC_22_23/uploads/pr1.pdf

Practice 2:Free Drawing School for the Local area Children

https://vidyanagarcollege.online/NAAC_22_23/uploads/pr2.pdf

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution focuses on the holistic development of students and provides them with every opportunity and resource to facilitate their holistic development.

The institution's commitment for providing excellent education is a hallmark of its distinctiveness. This includes offering high-quality academic programs in domains of Science ,Social Science & Commerce. The institution, implements its own well planned and effective teaching learning activities blended with latest approaches andexperienced faculty. Various approaches have been taken to enable students to meet their individual needs. Besides offering academic support, the institutionfocuses on holistic development. The students are provided with add-on facilities. The institutionofferssoft skill training programs helping students to succeed in the gobal marketplace.

The Institution supportssports and cultural activities. The institutionrecognizes that students need platforms to develop their physical, social and cultural skills, along with their academic abilities.

The students are exposed to the diverse social structure and their issues, particularly in the neighbouring areas, through the National Service Scheme implemented inthe Institution, in collaboration with the University of Calcutta. The students undertake activities of spreading social awareness about various

topics like female infanticide, women health, Swachh Bharat, tree plantation etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Institution is preparing for third cycle of accreditation. For this the College has plans to expand its activities through various extension programmes making its presence felt in the hearts and minds of the people of locality. Already the Institution has involved itself in such activities like organising health camps, distributing and planting saplings in and around the College, involving other institutions such as the schools as well as the District Library.