



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	VIDYANAGAR COLLEGE
• Name of the Head of the institution	Dr. SURJA PRAKASH AGARWALA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03324959218
• Mobile No:	9831090198
• Registered e-mail	official@vidyanagarcollege.net
• Alternate e-mail	vidya.college.56@gmail.com
• Address	Nibaran Dutta Road, P.O. Charashyamdass ,P.S. Bishnupur ,District- South 24 Parganas
• City/Town	VIDYANAGAR
• State/UT	WEST BENGAL
• Pin Code	743503
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	UNIVERSITY OF CALCUTTA				
• Name of the IQAC Coordinator	Dr. ARUNIMA RAY CHOWDHURY				
• Phone No.	8910792581				
• Alternate phone No.					
• Mobile	8910792581				
• IQAC e-mail address	official@vidyanagarcollege.online				
• Alternate e-mail address	vidya.college.56@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://vidyanagarcollege.online/NAAC_2020_21/AQAR%202020_21.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.52	2016	16/12/2016	15/12/2021
6.Date of Establishment of IQAC			24/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • The College remained closed till January 2022 due to COVID restrictions. However online classes continued to be held and different departments organized webinars during this period. 		
<ul style="list-style-type: none"> • Online seminars were organized by the department of Commerce and the NSS unit of the College in collaboration with the IQAC during the period of pandemic. 		
<ul style="list-style-type: none"> • Online examinations of the UG level semesters III and V were successfully conducted and marks were uploaded onto the online portal of the University of Calcutta. 		
<ul style="list-style-type: none"> • Since the re-opening of the College in February 2022, the arduous task of commencing regular offline classes have been successfully done. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Initiate offline classes after the reopening of the College after lockdown	The College successfully initiated the process of offline classes after the college reopened following the end of lockdown. As restrictions got relaxed, the college welcomed back the students who were eagerly waiting for the first opportunity to meet their departmental teachers.
Admission of students to the new semester during the lockdown period	The College carried out the admission process successfully in the online mode.
Examination and evaluation processes to be conducted in the online mode	The College effectively completed the process of examination as well as the evaluation process during the lockdown period from June 2021 to January 2022. The answer scripts were evaluated and marks were uploaded onto the portals of the University of Calcutta.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Teachers' Council	23/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	20/12/2022

15. Multidisciplinary / interdisciplinary

Our Institution aims to become a comprehensive multidisciplinary student centric academic institution in accordance with the

regulations of NEP 2020. Our college offers undergraduate courses (both honors and pass course) in science, commerce and humanities. We also offer courses in distance education (under Rabindra Bharati University - Distance Education) which caters to a large population of students. The student enrolment at our college in different disciplines has increased drastically in the past few years despite the global pandemic situation and is expected to increase in the coming years. This will ensure optimal use of infrastructure and resources for the creation of vibrant multidisciplinary communities, encouraging quality multidisciplinary and cross-disciplinary teaching and research.

16.Academic bank of credits (ABC):

The process for registration has been initiated by the HEI/AI on the Academic Bank of Credits (ABC) platform. Efforts are already well underway so that the students of our academic institution would be able to avail themselves of this regarding facility as soon as possible.

17.Skill development:

The College conducts one year certificate course in Yoga and Naturopathy and awards certificates to successful candidates. The College plans to open short term courses in button mushroom farming, web designing and apiculture. The College also has plans to get itself registered onto the NSDC portal in the near future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Delineate the institutional approach towards the integration of humanities and science and provides the details of programs with combinations.

- Our institution aims at combining subjects across fields- integrating humanities and science in the B.Sc (general) Eco. Sc. Combination.
- We aim to introduce the curricula which are innovative, cross-disciplinary and flexible which will enable students to take up creative combinations of disciplines to study. The college also aims to introduce different vocational training courses under its skill enhancement sector , which the students can enroll in. It also aims to introduce soft-skills under this sector.

All of these courses would be an excellent way to combine different fields like scientific , humanities, commerce as well as 'soft-

skills' and 'vocational training'. For example, a student studying science with combination physics, chemistry and mathematics can enroll in a soft-skills training program.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution offers undergraduate courses in different streams, viz. science, humanities and commerce. The science and commerce departments have fully functional and well-equipped laboratories which help provide students hands-on experience in different scientific subjects, as per their syllabi. The students are required to take up certain 'Skill Enhancement Courses' as a part of their curricula which will help them in gaining employment in the future. In conjunction with this, to further their career prospects, the college plans on introducing certain short term vocational certification courses. As per the model of outcome-based education, all aspects of education imparted will focus on only the goal or outcome of the course, be it for developing skills, or gaining knowledge, so that by the end of the course, students are able to demonstrate that they know and are capable of delivering wrt the preset objectives of the course. The institution encourages students to prepare for different competitive exams which will result in them working towards specific, quantifiable outcomes. Outcome based or goal-oriented education is expected to make the students feel responsible for their own learning and make them better equipped when they look for employment in the long run.

20.Distance education/online education:

The College has a distance education center under the directorate of distance education, Rabindra Bharati University for pursuing post graduation studies. The center code is 07. The subjects taught are History, Bengali, English, Environmental Studies, Political Science and Education.

Extended Profile

1.Programme

1.1

23

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1624

Number of students during the year

File Description	Documents
Data Template	View File

2.2 633

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 606

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 65

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 00

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1624
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	633
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	606
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	65
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	00
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	4849488
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum implemented at undergraduate level is in accordance with the recommendation of the University of Calcutta. Classes are held regularly in online mode. Classroom lectures generally follow the chalk and talk method along with the ICT enabled platforms. Due to the pandemic situation lectures were given through online mode. Besides, several webinars are held to facilitate in the teaching and learning process.

The College gradually reverted to the offline classroom teaching after restrictions due to COVID situation were lifted. The students who were hitherto habituated to online mode of learning gradually settled down and have started to acquaint themselves to the offline classrooms.

The College is equipped with LCD projectors and laptops. The College is equipped with LCD projectors and laptops. Students are encouraged to think independently and raise queries and engage in

debates. They even participate in webinars, and e-conferences within the College.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

No Academic Calendar was published by the University during the session 2021-22 due to the onset of COVID 19 pandemic In order to continue with the regular academic and examination related activities in the online mode , the College prepared an ad hoc academic calendar for the session only. However normal College has resumed since first week of february 2022. Due to the delay, the examinations for the even semester (2021-2022 session) were conducted by the University from June to August 2022.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution has always emphasized on co-curricular activities, valued education, enculcating ethics and proper behavioral patterns which are of utmost necessity for the growth of a healthy personality of the students. Details are provided in the uploaded file.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1947

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

587

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in the following ways:

- More challenging work in the form of projects and room assignments
- Library facilities with modern books
- Organize special lectures by eminent speakers from academic and professional bodies
- Seminars and workshops

The faculties also try to identify weak students on the basis of interactions. Some other strategies are also adopted to level up the slow learners like

- Meeting and communicating to the weaker students, their areas of weakness
- Teachers are available beyond class hours to council the weaker students
- Monitoring their progress through written assignments as and when required.
- Answer scripts of internal examinations are discussed with students to identify and address their shortcomings

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1626	62

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student's centric methods, such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The college provides a variety of learning experiences: students experience theoretical learning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, fish farms, agro parks, legislatures industries and national laboratories of repute. Also regular visits for arts students' especially political science, History, Bengali students are undertaken. BA & B.Com students participate in group discussions / mock interviews. Students are involved in interactive learning interesting. The learning experiences is upgraded by extensive use of ICT tools- PPT's LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through quiz, and online testing. The college central library provides internet facilities access to texts, reference books, educational CD's and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. The college has prioritized the use of ICT in teaching-learning. Preparation of e-resources in various subjects in the form of PPTs, digital materials, and top resource links has created a repository of knowledge, available to students in several departments and in the library compiled under Greenstone Digital Library. There are Network Resource Centers cater to need of internet resources with facility for downloading, reprography and printing in library. Staff rooms and Central library have networked internet connections. Campus is wi-fi enabled. Classes,

seminars, guest lectures, etc. using LCD projectors are conducted in available science laboratory spaces, and Seminar Hall of the College as needed. Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. which facilitates teaching learning. Use of ICT by incorporating audio-visual material makes visually interesting, positively impacting both the learning outcomes of students and their attendance. Some teachers now use of modern methods of teaching learning, such as Google sites and Google class room, posting and receiving assignments, post educational resources and materials, Google forms to evaluate students, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

490

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. The examination subcommittee coordinates all the internal examinations of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time and submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the principal, marks of the selection test were communicate to the students. Tutorials are also held on a regular basis. After the commencement of the CBCS, all the departments conduct the internal examination through internal assessment and tutorial and practical examinations as directed by the University, the teachers are assigned with the task of setting of question papers as well as evaluating them. As the internal examination is a component of the University examination , the marks are not communicated to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with the internal examinations related grievances is transparent, time bound and efficient. The mechanism for redressal of grievances with reference to evaluation are as follows :-

For University examinations - review of answer scripts are done as per University norms

RTI is also available . The students forward their applications through the College helpline from where the issues are forwarded to the affiliating University

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://vidyanagarcollege.online/management/admin/filegator/index.php?r=/download&path=L05BQUNfMjAyMV8yMDIyL1NTUy5wZGY%3D

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vidyanagarcollege.online/NAAC_21_22/outcome.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vidyanagarcollege.online/NAAC_21_22/outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1048

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vidyanagarcollege.online/NAAC_21_22/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vidyanagar College is always very active in organizing various extension activities and outreach programs to promote the Institute-Neighborhood community. The College undertakes various measures to sensitize the students towards community needs. It earnestly believes in shaping the students into responsible citizens of the nation and imparting all round development of students. However, due to the prolonged lockdown situation due the Covid, our institution could not commemorate the important days. Nevertheless, International Women's Day, International Mother Language Day(Antarjatic Matri-Bhasa Diwas) were observed with great enthusiasm albeit conforming to Covid regulations. The NSS unit of our college took the initiatives to organize these functions along with the staff and students. An online seminar was also conducted to observe The National Youth Day. Another online seminar was organized regarding utility of NSS in college curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked towards fulfilling the mission of providing the best possible infrastructure to creating effective teaching-learning environment through extensive use of ICT

Teaching Learning activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical gardens, apiary , specialized facilities and equipments for teaching, learning and research etc.

Classrooms- All the classrooms have been renovated on modern lines , Wi-Fi connectivity, power back up etc. Most classrooms are also

fitted with white boards.

Seminar Hall - A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it , many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls.

Laboratories - There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics.

Laboratories are adequately equipped with the latest instruments.

Corridors are utilized for displaying students' creative and research work, wall magazine etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities- Cultural, sports, indoor and outdoor games, gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development , yoga, health and hygiene etc.

Cultural - The seminar hall is available for extracurricular activities of the institution like cultural functions, college fest and awareness seminars.

Sports - The play ground of the Institution is used for the Annual Sports Meet of the Institution.

Games (Indoor) - Common room is equipped with Carrom Board

Yoga cum activity rooms are available in the Campus.

The gymnasium is equipped with necessary instruments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4849488

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : KOHA

Nature of automation : Partial

Version : 3.14.06.000

Year of automation : 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

38901

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7223

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities by providing faculty, staff and students with greater accessibility , better connectivity through purchase of new computer sets, and updating the program in the existing ones. It also is constantly on the lookout of providing the users with internet connectivity of greater bandwidth

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

466.605

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining, utilizing and up keeping of physical, academic, and support facilities which includes use of equipment in various departmental laboratories, computer peripherals and other technological equipment used in digital classroom, the college has well-developed, well organized and decentralized policies. The policies and procedures for maintenance of different support facilities are available in the college website. In order to provide an effective learning environment within the college, all the classrooms and the college campus are cleaned on regular basis by the concerned support staff of the college. Beside this all the electrical equipment and fixtures are monitored at regular intervals and repaired immediately if repairs are needed. Class routine is designed in such a way that there is maximum utilization of infrastructure and class rooms of the college as well as the time of students. In the beginning of the session the budget of the college is placed in the meeting of the Finance

Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Pest control is carried out so as to increase the life of valuable resources of library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1860

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

https://vidyanagarcollege.online/NAAC_21_22/5.3.2.pdf

File Description	Documents
Paste link for additional information	https://vidyanagarcollege.online/NAAC_21_22/5.3.2.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since its inception the College embraced the vision for excellence in academic and integrity of character. The soul aim of the College is to develop a scientific temperament for a caring, impartial and inclusive society. It has been a constant endeavour on the part of the College to transform itself into an Institution of excellence and light house of genuine reliable unbiased knowledge, leading to enlightening of mind and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world.

The college continually urge to transform in to an institution of excellence and light house The mission of the college is -

1. To impart quality education for all round development of students.
2. To inoculate moral values and leadership qualities among students.
3. To promote peace and harmony for better work.
4. Awareness of environmental and ecological issues and understanding the need for sustainable development is generated through a variety of measures like tree planting ceremonies, installation of solar panel and led light etc.
5. The College has taken initiative to introduce skill development programmes to equip the students with necessary skills so that they become eligible for employment as soon as they pass out of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The Governing Body of the institution in consultation with the Principal provides leadership and guidance in all academic and institutional practices.

2. Principal executes all policies pertaining to academic matters through the Heads of Department.

3. Representatives from Teachers and non teaching staff who are either elected or selected to the Governing Body of the College participate in the different academic and administrative decision making.

4. University examinations are conducted in the institution through a committee set up for the purpose and responsibility and leadership is delegated to the faculty members.

5. The teachers' Council take the initiative of constitution various committees made up of faculty members as well as non teaching staff after every four years. These Committees bear the responsibility of implementation of particular academic and administrative tasks. The entire process ensures participative management and decentralization. This is fully co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for

inclusion are -

1. The College constantly strives to enhance the quality of the teaching and learning environment.
2. To be more innovative, industry relevant in curriculum, job oriented agro based vocational certificate course like Apiculture, Vermiculculture, Mushroom Farming to be introduced.
3. A certificate course is planned by our commerce department in GST and Tax calculation will be introduced in next academic calendar.
4. A certificate course in communicative English is planned for next academic year.
5. The teacher to be more of a facilitator and mentor than just a full time tutor.
6. To establish a research facilities and nurture and develop research culture among the students and staff.
7. Life skills will be an integral part in curriculum development and delivery.
8. Since the re-opening of College after a prolonged period of lockdown due to COVID-19 pandemic , the library has further upgraded itself to e-learning tools. The library also took the initiative to purchase books. The subscription to the INFIBNET CENTER(www.infibnet.ac.in) was renewed to enable the teachers as well as students access journals and e-books.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Different bodies are in place in the institution for seamless functioning of all departments. They are :

1. The Governing Body is the apex body of the institution responsible for delineating policies and supervising the overall administration of the College. Academic policies in accordance with the National policies are framed, keeping in mind existing priorities and local needs and relevance. The proposed policies are then discussed and finalized after due deliberation and analysis by the governing body, the Principal, IQAC and the academic sub-committee, suggestion of the NAAC peer team as well as regular feedback obtained from the alumni, students, parents serves as major inputs for planning and proposal of the policies. Infrastructural planning and development is executed by the Principal after discussion with the Governing Body.

2. The University of Calcutta first statuted (latest edition) forms the basic framework upon which the service rules and procedures are based. The constitution of the College and the rules of the State Government are also taken into account while framing and deciding these service rules and procedures.

3. The eligibility criterion prescribed by the UGC and G.O No. 2010Edn(CS) are followed as guidelines for determining recruitment rules for the teaching and non-teaching staffs.

4. Different Government orders as released by the department of Higher Education, Government of West Bengal, form the basis for framing the promotional policies for teachers.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well defined welfare measures for the staff -

1. Faculty members are encouraged for research and publications for their carrier advancement. A separate sub committies added by a convernor for this purpose has been proposed.

2. Leave is readily sanctioned to the staff for personal work, attending Refresher Course/FIP/FDP/Seminars etc.

3. Dedicated cabins/work spaces, separate reading and computer space in the library

4. Separate parking for staff.

5. Free Wi-fi facility.

6. Provision for appointment for the dependents of the non teaching staff on compassionate ground.

7. CCTVs and security guards ensure security of staff.

8. Wash room for staff on all floors of all building

9. Water purifiers on each floor of all building.

10. Management is easily approachable to the staff.

11. Financial advances given, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months.

12. Financial advances to the non - teaching staff is also given for above cause.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching staff: The UGC career advancement scheme (CAS) guidelines are followed by the teachers employed in substantive posts for presenting their appraisal. Pedagogical contributions, research activities, examination and evaluation

assignments as well as administrative duties performed by a teacher are taken into account in the appraisal process. A teacher is granted promotion only after he/she fulfils the stipulated guidelines of UGC-CAS.

Appraisal for non-teaching staff: Since the non-teaching staff do not come under the purview of CAS, a different approach is adopted. They are constantly encouraged to update themselves by gaining familiarity with the use of digital tools for efficient execution of office work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A regular process of government audit by an auditing firm appointed for this purpose by the state government is in place in the institution. Alongside this, monitoring of this mandatory external audit is done through the Finance sib-committee and the Bursar of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources.

The college mobilizes funds from both Government and non Government sources. The College has received financial grants from the State Government of Rs. 7,31,33,739/-

(Rupees Seven crore Thirty One lakhs, Thirty Three thousand, Seven hundred Thirty Nine only) in the year 2021-22.

The College utilizes these funds to pay salaries and acquire new assets and for overall development. The College has robust human resources comprising of sustentative faculty members, SACT members and permanent and casual non-teaching staff members. These staff take part in overall development of smooth functionality of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of Vidyanagar College have institutionized the democratization of governance and operational management at every level. Any major administrative decision is implemented only after being ratified by the Teacher's Council and

subsequently by the Governing Body, which involves three teacher members and one non-teaching member. There are twenty subcommittees and cells, each spearheaded by a Convenor or Coordinator, to ensure that responsibilities are shared and the best is achieved through a concerted effort. The faculties in each department work in a cohesive and complementary manner so that the urge of achieving success is stimulated by multiple minds. IQAC also promotes the use of online interaction, by eliciting responses from teachers and students alike through a number of WhatsApp Groups. Admission and examination at every stage is online. Teaching during the lockdown period, which faculties were compelled to conduct online, was made meaningful and rewarding by a stringent practice and supervision. Borrowing and receiving books in the college library is processed through using barcodes in an open-access stockroom

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 1st and 2nd cycles of accreditation in 2006 and 2016 respectively. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendation, identifies need of improvement towards teaching and learning and prepares a plan of action for the upcoming session. Example I -> Number of permanent Teaching Staff is increased by '3' (2017) and '9' in 2019-2020 session. Example II ->The College initiates agriculture related courses (life apiculture, mushroom culture) and also courses to promote communication skills like certificate course in communicative English.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vidyanagarcollege.online/NAAC_21_22/meetings%20final.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The importance of gender sensitization in our institutions has been recognized as an important part in all policies outlining quality education and creating a healthy work as well as educational space for teachers and students. Vidyanagar College being a co-educational institution, has worked rigorously towards initiating measures for promotion of gender equity. The institution supports gender diversity and seeks to create an inclusive space for third genders. Measures like formal introduction of the third gender option in college forms as well as in the new admission online admission portal. To ensure safety and security, CC cameras have been installed inside the college vicinity. Separate Common Room facility is also setup for them. The institution has proposed setting up of a Day Care Centre for addressing the child care crisis. Our institution strictly follows the rules of Child Care Leave, Maternity/Paternity Leave as per Government Order.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes appropriate steps for waste management in the campus. Sufficient numbers of dustbins are placed at every corner of the college for proper disposal of waste and maintaining cleanliness. Inorganic and organic wastes are collected in separate bins. Solid biodegradable waste like peels, left-over food, dry leaves are further used as manure. All the liquid wastes from washrooms are collected in soak pits by good drainage systems. Adequate measures are taken to dispose of laboratory waste and refurbishing of old computer machines is undertaken. No hazardous chemical wastes are released. All this ensures that college takes proper care for waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://vidyanagarcollege.online/NAAC_21_22/7.1.3.docx
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes significant steps towards fostering communal

harmony among students. The college always make arrangements for the students who belong to the SC/ST/OBC & Minority so that they easily avail the various scholarships awarded to them. The institution has set up a Backward Class Welfare Cell to address the needs of the SC/ST/OBC students. The college commemorates important days such as International Women's Day, International Mother Language Day, World Environment Day along with Independence Day and Republic Day. On these days students perform cultural functions and through these events they get to portray values like tolerance, communal harmony. They also bring about awareness of the religious, linguistic and cultural diversities of our country among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College attaches prime importance towards sensitizing students and employees to the constitutional obligations. At the very onset of a new academic session, the Principal and the members of the Governing Body of the College meet the students at an assembly. In this assembly the students are lectured not only on the discipline and day to day academic activities but also on the obligations and duties they need to fulfill while studying in this institution. The College attaches prime importance to the celebrations of Independence Day and Republic Day where the employees (teaching and non-teaching staff) participate and reinforce their pledge to serve the great nation of ours - India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different national and international days by organising cultural programmes and competitions. Republic Day, Bhasa Divas, International Women's Day, Environment Day, Independence Day, Teachers Day and many more are well celebrated by active participation of students as well as teachers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

https://vidyanagarcollege.online/NAAC_21_22/best%20practice.pdf

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vidyanagar College from its very inception(1962)had set a very distinct goal of spreading the light of knowledge to the village mass who hitherto had little or no access to liberal education in the vicinity. Hence, the locality which was earlier called Charashyamdas was rechristened as Vidyanagar – the abode of learning. The College became an extension of the basic and high schools which were already functioning.

Gradually with the passage of time the institution grew in terms of academic disciplines and students fulfilling newer roles and social obligations. The NSS unit of the College has the distinct reputation of addressing social issues like 'Thalassemia awareness', 'AIDS awareness' etcand, performing various social service activities such as blood donation camps and free drawing classes for local children.

Sports is another priority which the Institution is always emphatic about. The college possess a considerably large playground and a separate building which house two well equipped gymnasiums, a meditation room and ample space for practicing Yoga. The college conducts One Year Certificate Course in Yoga and Naturopathy. Our students also participate in Inter -College sporting events organized by the University of Calcutta, where they perform with great enthusiasm and win prizes.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum implemented at undergraduate level is in accordance with the recommendation of the University of Calcutta. Classes are held regularly in online mode. Classroom lectures generally follow the chalk and talk method along with the ICT enabled platforms. Due to the pandemic situation lectures were given through online mode. Besides, several webinars are held to facilitate in the teaching and learning process.

The College gradually reverted to the offline classroom teaching after restrictions due to COVID situation were lifted. The students who were hitherto habituated to online mode of learning gradually settled down and have started to acquaint themselves to the offline classrooms.

The College is equipped with LCD projectors and laptops. The College is equipped with LCD projectors and laptops. Students are encouraged to think independently and raise queries and engage in debates. They even participate in webinars, and e-conferences within the College.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

No Academic Calendar was published by the University during the session 2021-22 due to the onset of COVID 19 pandemic. In order to continue with the regular academic and examination related activities in the online mode, the College prepared an ad hoc academic calendar for the session only. However, normal College has resumed since the first week of February 2022. Due to the delay, the examinations for the even semester (2021-2022 session) were conducted by the University from June to August.

2022.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
The Institution has always emphasized on co-curricular activities, valued education , enculcating ethics and proper behavioral patterns which are of utmost necessity for the growth of a healthy personality of the students.Details are provided in the uploaded file.	

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1947	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

587

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in the following ways:

- More challenging work in the form of projects and room assignments
- Library facilities with modern books
- Organize special lectures by eminent speakers from academic and professional bodies
- Seminars and workshops

The faculties also try to identify weak students on the basis of interactions. Some other strategies are also adopted to level up the slow learners like

- Meeting and communicating to the weaker students, their areas of weakness
- Teachers are available beyond class hours to council the weaker students
- Monitoring their progress through written assignments as and when required.
- Answer scripts of internal examinations are discussed with students to identify and address their shortcomings

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1626	62

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student's centric methods, such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The college provides a variety of learning experiences: students experience theoretical learning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, fish farms, agro parks, legislatures industries and national laboratories of repute. Also regular visits for arts students' especially political science, History, Bengali students are undertaken. BA & B.Com students participate in group discussions / mock interviews. Students are involved in interactive learning interesting. The learning experiences is upgraded by extensive use of ICT tools-PPT's LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through quiz, and online testing. The college central library provides internet facilities access to texts, reference books, educational CD's and DVDs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. The college has prioritized the use of ICT in teaching-learning. Preparation of e-resources in various subjects in the form of PPTs, digital materials, and top resource links has created a repository of knowledge, available to students in

several departments and in the library compiled under Greenstone Digital Library. There are Network Resource Centers cater to need of internet resources with facility for downloading, reprography and printing in library. Staff rooms and Central library have networked internet connections. Campus is wi-fi enabled. Classes, seminars, guest lectures, etc. using LCD projectors are conducted in available science laboratory spaces, and Seminar Hall of the College as needed. Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. which facilitates teaching learning. Use of ICT by incorporating audio-visual material makes visually interesting, positively impacting both the learning outcomes of students and their attendance. Some teachers now use of modern methods of teaching learning, such as Google sites and Google class room, posting and receiving assignments, post educational resources and materials, Google forms to evaluate students, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

490

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. The examination subcommittee coordinates all the internal examinations of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time and submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the principal, marks of the selection test were communicate to the students. Tutorials are also held on a regular basis. After the commencement of the CBCS, all the departments conduct the internal examination through internal assessment and tutorial and practical examinations as directed by the University, the teachers are assigned with the task of setting of question papers as well as evaluating them. As the internal examination is a component of the University examination , the marks are not communicated to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with the internal examinations related grievances is transparent, time bound and efficient. The mechanism for redressal of grievances with reference to evaluation are as follows :-

For University examinations - review of answer scripts are done as per University norms

RTI is also available . The students forward their applications through the College helpline from where the issues are forwarded to the affiliating University

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://vidyanagarcollege.online/management/admin/filegator/index.php?r=/download&path=L05BQUNfmjAyMV8yMDIyL1NTUy5wZGY%3D

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vidyanagarcollege.online/NAAC_21_22/outcome.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://vidyanagarcollege.online/NAAC_21_22/outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1048

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vidyanagarcollege.online/NAAC_21_22/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vidyanagar College is always very active in organizing various extension activities and outreach programs to promote the Institute-Neighborhood community. The College undertakes various measures to sensitize the students towards community needs. It earnestly believes in shaping the students into responsible citizens of the nation and imparting all round development of students. However, due to the prolonged lockdown situation due the Covid, our institution could not commemorate the important days. Nevertheless, International Women's Day, International Mother Language Day(Antarjatic Matri-Bhasa Diwas) were observed with great enthusiasm albeit conforming to Covid regulations. The NSS unit of our college took the initiatives to organize these functions along with the staff and students. An online seminar was also conducted to observe The National Youth Day. Another online seminar was organized regarding utility of NSS in college curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked towards fulfilling the mission of providing the best possible infrastructure to creating effective teaching-learning environment through extensive use of ICT

Teaching Learning activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical gardens, apiary , specialized facilities and equipments for teaching, learning and research etc.

Classrooms- All the classrooms have been renovated on modern lines , Wi-Fi connectivity, power back up etc. Most classrooms are also fitted with white boards.

Seminar Hall - A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it , many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls.

Laboratories - There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics.

Laboratories are adequately equipped with the latest instruments.

Corridors are utilized for displaying students' creative and research work, wall magazine etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Intitution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities- Cultural, sports, indoor and outdoor games,

gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development , yoga, health and hygiene etc.

Cultural - The seminar hall is available for extracurricular activities of the institution like cultural functions, college fest and awareness seminars.

Sports - The play ground of the Institution is used for the Annual Sports Meet of the Institution.

Games (Indoor) - Common room is equipped with Carrom Board

Yoga cum activity rooms are available in the Campus.

The gymnasium is equipped with necessary instruments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**4849488**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : KOHA**Nature of automation : Partial****Version : 3.14.06.000****Year of automation : 2015**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

38901

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7223

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities by providing faculty, staff and students with greater accessibility , better connectivity through purchase of new computer sets, and updating the program in the existing ones. It also is constantly on the lookout of providing the users

with internet connectivity of greater bandwidth

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

466.605

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining, utilizing and up keeping of physical, academic, and support facilities which includes use of equipment in various departmental laboratories, computer peripherals and other technological equipment used in digital classroom, the college has well-developed, well organized and decentralized policies. The policies and procedures for maintenance of different support facilities are available in the college website. In order to provide an effective learning environment within the college, all the classrooms and the college campus are cleaned on regular basis by the concerned support staff of the college. Beside this all the electrical equipment and fixtures are monitored at regular intervals and repaired immediately if repairs are needed. Class routine is designed in such a way that there is maximum utilization of infrastructure and class rooms of the college as well as the time of students. In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The Governing Body approves the budget or any major expense made for any such facility. Pest control is carried out so as to increase the life of valuable resources of library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1860

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
1	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
https://vidyanagarcollege.online/NAAC_21_22/5.3.2.pdf	
File Description	Documents
Paste link for additional information	https://vidyanagarcollege.online/NAAC_21_22/5.3.2.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since its inception the College embraced the vision for excellence in academic and integrity of character. The soul aim of the College is to develop a scientific temperament for a caring, impartial and inclusive society. It has been a constant endeavour on the part of the College to transform itself into an Institution of excellence and light house of genuine reliable unbiased knowledge, leading to enlightening of mind and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world.

The college continually urge to transform in to an institution of excellence and light house The mission of the college is -

1. To impart quality education for all round development of students.
2. To inoculate moral values and leadership qualities among students.
3. To promote peace and harmony for better work.
4. Awareness of environmental and ecological issues and understanding the need for sustainable development is generated through a variety of measures like tree planting ceremonies, installation of solar panel and led light etc.
5. The College has taken initiative to introduce skill development programmes to equip the students with necessary skills so that they become eligible for employment as soon as they pass out of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The Governing Body of the institution in consultation with the Principal provides leadership and guidance in all academic

and institutional practices.

2. Principal executes all policies pertaining to academic matters through the Heads of Department.

3. Representatives from Teachers and non teaching staff who are either elected or selected to the Governing Body of the College participate in the different academic and administrative decision making.

4. University examinations are conducted in the institution through a committee set up for the purpose and here responsibility and leadership is delegated to the faculty members.

5. The teachers' Council take the initiative of constitution various committees made up of faculty members as well as non teaching staff after every four years. These Committees bear the responsibility of implementation of particular academic and administrative tasks. The entire process ensures participative management and decentralization. This is fully co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are -

1. The College constantly strives to enhance the quality of the teaching and learning environment.

2. To be more innovative, industry relevant in curriculum, job oriented agro based vocational certificate course like Apiculture, Vermiculculture, Mushroom Farming to be introduced.

3. A certificate course is planned by our commerce department in GST and Tax calculation will be introduced in next academic calendar.

4. A certificate course in communicative English is planned for next academic year.

5. The teacher to be more of a facilitator and mentor than just a full time tutor.

6. To establish a research facilities and nurture and develop research culture among the students and staff.

7. Life skills will be an integral part in curriculum development and delivery.

8. Since the re-opening of College after a prolonged period of lockdown due to COVID-19 pandemic , the library has further upgraded itself to e-learning tools. The library also took the initiative to purchase books. The subscription to the INFIBNET CENTER(www.infibnet.ac.in) was renewed to enable the teachers as well as students access journals and e-books.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Different bodies are in place in the institution for seamless functioning of all departments. They are :

1. The Governing Body is the apex body of the institution responsible for delineating policies and supervising the overall administration of the College. Academic policies in accordance with the National policies are framed, keeping in mind existing priorities and local needs and relevance. The proposed policies are then discussed and finalized after due deliberation and analysis by the governing body, the Principal, IQAC and the academic sub-committee, suggestion of the NAAC peer team as well as regular feedback obtained from the alumni, students, parents serves as major inputs for planning and proposal of the policies. Infrastructural planning and development is executed by the Principal after discussion with

the Governing Body.

2. The University of Calcutta first statuted (latest edition) forms the basic framework upon which the service rules and procedures are based. The constitution of the College and the rules of the State Government are also taken into account while framing and deciding these service rules and procedures.

3. Th eligibility criterion prescribed by the UGC and G.O No. 2010Edn(CS) are followed as guidelines for determining recruitment rules for the teaching and non-teaching staffs.

4. Different Government orders as released by the department of Higher Education, Government of West Bengal, form the basis for framing the promotional policies for teachers.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well defined welfare measures for the staff -

1. Faculty members are encouraged for research and publications for their carrier advancement. A separate sub committies added by a convernor for this purpose has been proposed.
2. Leave is readily sanctioned to the staff for personal work, attending Refresher Course/FIP/FDP/Seminars etc.
3. Dedicated cabins/work spaces, separate reading and computer space in the library
4. Separate parking for staff.
5. Free Wi-fi facility.
6. Provision for appointment for the dependents of the non teaching staff on compassionate ground.
7. CCTVs and security guards ensure security of staff.
8. Wash room for staff on all floors of all building
9. Water purifiers on each floor of all building.
10. Management is easily approachable to the staff.
11. Financial advances given, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months.
12. Financial advances to the non - teaching staff is also given for above cause.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year	
7	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
2	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching staff: The UGC career advancement scheme (CAS) guidelines are followed by the teachers employed in substantive posts for presenting their appraisal. Pedagogical contributions, research activities, examination and evaluation assignments as well as administrative duties performed by a teacher are taken into account in the appraisal process. A teacher is granted promotion only after he/she fulfils the stipulated guidelines of UGC-CAS.

Appraisal for non-teaching staff: Since the non-teaching staff do not come under the purview of CAS, a different approach is adopted. They are constantly encouraged to update themselves by gaining familiarity with the use of digital tools for efficient execution of office work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A regular process of government audit by an auditing firm appointed for this purpose by the state government is in place in the institution. Alongside this, monitoring of this mandatory external audit is done through the Finance sub-committee and the Bursar of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal

utilization of resources.

The college mobilizes funds from both Government and non Government sources. The College has received financial grants from the State Government of Rs. 7,31,33,739/-

(Rupees Seven crore Thirty One lakhs, Thirty Three thousand, Seven hundred Thirty Nine only) in the year 2021-22.

The College utilizes these funds to pay salaries and acquire

new assets and for overall development. The College has robust human resources comprising of sustentative faculty members, SACT members and permanent and casual non-teaching staff members. These staff take part in overall development of smooth functionality of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of Vidyanagar College have institutionized the democratization of governance and operational management at every level. Any major administrative decision is implemented only after being ratified by the Teacher's Council and subsequently by the Governing Body, which involves three teacher members and one non-teaching member. There are twenty subcommittees and cells, each spearheaded by a Convenor or Coordinator, to ensure that responsibilities are shared and the best is achieved through a concerted effort. The faculties in each department work in a cohesive and complementary manner so that the urge of achieving success is stimulated by multiple minds. IQAC also promotes the use of online interaction, by eliciting responses from teachers and students alike through a number of WhatsApp Groups. Admission and examination at every stage is online. Teaching during the lockdown period, which faculties were compelled to conduct online, was made meaningful and rewarding by a stringent practice and supervision. Borrowing and receiving books in the college library is processed through using barcodes in an open-access stockroom

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 1st and 2nd cycles of accreditation in 2006 and 2016 respectively. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendation, identifies need of improvement towards teaching and learning and prepares a plan of action for the upcoming session. Example I -> Number of permanent Teaching Staff is increased by '3' (2017) and '9' in 2019-2020 session. Example II ->The College initiates agriculture related courses (life apiculture, mushroom culture) and also courses to promote communication skills like certificate course in communicative English.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vidyanagarcollege.online/NAAC_21_22/meetings%20final.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The importance of gender sensitization in our institutions has been recognized as an important part in all policies outlining quality education and creating a healthy work as well as educational space for teachers and students. Vidyanagar College being a co-educational institution, has worked rigorously towards initiating measures for promotion of gender equity. The institution supports gender diversity and seeks to create an inclusive space for third genders. Measures like formal introduction of the third gender option in college forms as well as in the new admission online admission portal. To ensure safety and security, CC cameras have been installed inside the college vicinity. Separate Common Room facility is also setup for them. The institution has proposed setting up of a Day Care Centre for addressing the child care crisis. Our institution strictly follows the rules of Child Care Leave, Maternity/Paternity Leave as per Government Order.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes appropriate steps for waste management in the campus. Sufficient numbers of dustbins are placed at every corner of the college for proper disposal of waste and maintaining cleanliness. Inorganic and organic wastes are collected in separate bins. Solid biodegradable waste like peels, left-over food, dry leaves are further used as manure. All the liquid wastes from washrooms are collected in soak pits by good drainage systems. Adequate measures are taken to dispose of laboratory waste and refurbishing of old computer machines is undertaken. No hazardous chemical wastes are released. All this ensures that college takes proper care for waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://vidyanagarcollege.online/NAAC_2122/7.1.3.docx
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,

D. Any 1 of the above

mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes significant steps towards fostering communal harmony among students. The college always make arrangements for the students who belong to the SC/ST/OBC & Minority so that they easily avail the various scholarships awarded to them. The institution has set up a Backward Class Welfare Cell to address the needs of the SC/ST/OBC students. The college commemorates important days such as International Women's Day, International Mother Language Day, World Environment Day along with Independence Day and Republic Day. On these days students perform cultural functions and through these events they get to portray values like tolerance, communal harmony. They also bring about awareness of the religious, linguistic and cultural diversities of our country among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College attaches prime importance towards sensitizing students and employees to the constitutional obligations. At the very onset of a new academic session, the Principal and the members of the Governing Body of the College meet the students at an assembly. In this assembly the students are lectured not only on the discipline and day to day academic activities but also on the obligations and duties they need to fulfill while studying in this institution. The College attaches prime importance to the celebrations of Independence Day and Republic Day where the employees (teaching and non-teaching staff) participate and reinforce their pledge to serve the great nation of ours - India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different national and international days by organising cultural programmes and competitions. Republic Day, Bhasa Divas, International Women's Day, Environment Day, Independence Day, Teachers Day and many more are well celebrated by active participation of students as well as teachers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

https://vidyanagarcollege.online/NAAC_21_22/best%20practice.pdf

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vidyanagar College from its very inception(1962)had set a very distinct goal of spreading the light of knowledge to the village mass who hitherto had little or no access to liberal education in the vicinity. Hence, the locality which was earlier called Charashyamdas was rechristened as Vidyanagar - the abode of learning. The College became an extension of the basic and high schools which were already functioning.

Gradually with the passage of time the institution grew in

terms of academic disciplines and students fulfilling newer roles and social obligations. The NSS unit of the College has the distinct reputation of addressing social issues like 'Thalassemia awareness', 'AIDS awareness' etc and, performing various social service activities such as blood donation camps and free drawing classes for local children.

Sports is another priority which the Institution is always emphatic about. The college possess a considerably large playground and a separate building which house two well equipped gymnasiums, a meditation room and ample space for practicing Yoga. The college conducts One Year Certificate Course in Yoga and Naturopathy. Our students also participate in Inter -College sporting events organized by the University of Calcutta, where they perform with great enthusiasm and win prizes.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College will initiate the following activities during the next academic year:

1. Take necessary steps to register the institution on to the NSDC portal. The process of upgrading the necessary documents have already started
2. Introduce short term Skill Based Courses, eg. button mushroom farming, apiary training and web designing, for the students
3. Encourage various academic departments to sign up MOUs with institutes, colleges and industries to facilitate student and faculty exchange programmes, organize workshops and hands on training programmes
4. Introduce financial assistance by the institution for faculty members to participate in seminars, conferences and workshops
5. Introduce financial assistance by the institution to all the departments to organize seminars, conferences and workshops

6. Introduce Students' Mentorship Programme for the batch of new entrants for the academic session 2022-23