

Annual Quality Assurance Report  
(AQAR)  
(2013-2014)

Submitted by  
Internal Quality Assurance Cell (IQAC,)  
Vidyanagar College,  
Charashyamdas,  
South 24 – Parganas,  
West Bengal

Submitted to  
National Assessment and  
Accreditation Council (NAAC)  
Bangalore

VIDYANAGAR COLLEGE  
P.O. : CHARASHYAMDAS, DIST. : SOUTH 24 – PARGANAS, WEST BENGAL, PIN : 743503  
PHONE – (033)2495 9218  
WEBSITE : [www.vidyanagarcollege.net](http://www.vidyanagarcollege.net)  
Email : [vidya.college.56@gmail.com](mailto:vidya.college.56@gmail.com)

## The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

**SESSION : 2013 - 14**

AQAR for the year

2013-14

### I. Details of the Institution

1.1 Name of the Institution

VIDYANAGAR COLLEGE

1.2 Address Line 1

P.O. : CHARASHYAMDAS

Address Line 2

DIST : SOUTH 24 - PARGANAS

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

743503

Institution e-mail address

vidya.college.56@gmail.com

Contact Nos.

9831090198

Name of the Head of the Institution:

DR. SURJA PRAKASH AGARWALA

Tel. No. with STD Code:

(033) 24959218

Mobile:

9831090198

Name of the IQAC Co-ordinator:

Subrata Sar.

Mobile:

9831570027

IQAC e-mail address:

[surjaagarwal@yahoo.co.in](mailto:surjaagarwal@yahoo.co.in)

sar\_subroto@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NA

OR

1.4 NAAC Executive Committee No. &amp; Date:

EC / 39 /50 dated May 21, 2006

1.5 Website address:

www.vidyanagarcollege.net

Web-link of the AQAR:

www.vidyanagarcollege.net/AQAR2013-14.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71.00	2006	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16/09/2011

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011 – 12 submitted to NAAC on 03- 12 – 2015 (DD/MM/YYYY)
- ii. AQAR 2012 – 13 submitted to NAAC on 05 – 12 – 2015 (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other ( <i>Specify</i> )	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff/Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

3 lakhs (to be utilized during next five years)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- i) Introduction of innovative methods in teaching.
- ii) Motivating students to take part in extra co-curricular activities.

2.14 Significant Activities and contributions made by IQAC

- i) The IQAC motivated the faculty to be engaged in MRP's and organize seminars & workshops, preferably sponsored by the UGC.
- ii) Plans are underway for a vast improvement of the infrastructure in terms of constructed area as three new buildings are to be constructed out of a UGC grant received this area.
- iii) The IQAC repeatedly stressed that full computerization of the library is imperative for the academic advancement of both the faculty and the students. Therefore , there is an urgent need to fill in the two vacant posts of Librarian and all steps should be taken in this regard.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
a) Emphasis on Research activities of the teachers by availing of minor and major research projects. b) Dissemination and gathering of knowledge through organising seminars.	a) Ongoing 4 nos. MRP by the teachers.  b) Organizing 4 national & 1 state level seminars.

\* Attach the Academic Calendar of the year as Annexure.

**Annexure No. - 1**

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The members of the Teachers’ Council discussed in detail the data presented in the AQAR. They resolved to translate the proposals into reality, especially taking steps to address the grievances of the students in a positive way. It was also decided that the college should make arrangements to set a formal placement cell in motion.

Part – B

**Criterion – I**

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	23	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	23	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	N.A.
Trimester	N.A.
Annual	23

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO. The College, being an affiliate of the University of Calcutta, is bound to follow whatever revision / update of regulation or syllabi is prescribed by the University from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	09	10	00	00

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others LIBRARIAN		Total	
R	V	R	V	R	V	R	V	R	V
00	11	00	00	00	00	00	02	00	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

G -04

V- Nil

T – 08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	22	09
Presented papers	04	07	01
Resource Persons	00	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced modern techniques such as use of smart boards in some classrooms to enrich teaching learning methods.
- Project oriented and fieldwork based teaching methods.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Though the college usually follows the conventional educational system, IQAC suggested open book examination and double valuation as reform in the evaluation process. These are initiated in some honours classes and generated mixed response.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00	00	00
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2.10 Average percentage of attendance of students

76.5%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.A. (Hons) Bengali</b>	78		00	87.17	2.56	89.73
<b>B.A. (Hons) English</b>	06		00	33.33	50	83.33
<b>B.A. (Hons) History</b>	63		00	71.42	9.52	80.94
<b>B.A. (Hons) Philosophy</b>	22		00	72.72	13.63	86.35
<b>B.A. (Hons) Pol. Science</b>	19		00	68.42	5.26	73.68
<b>B.Com (Hons &amp; Gen)</b>	82		00	4.87	14.63	19.5
<b>B.Sc.(Hons) Mathematics</b>	09		11.11	33.33	11.11	55.55
<b>B.Sc.(Hons) Zoology</b>	11		18.18	54.54	9.09	81.81
<b>B.A. (General)</b>	294		00	3.06	46.25	49.31
<b>B.Sc. (General)</b>	22		00	40.90	4.54	45.44

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil

Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	09	00	09
Technical Staff	01	00	00	00

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to submit research proposals, undertake publications, organize and attend seminars, preferably UGC sponsored - ones.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	03	00
Outlay in Rs. Lakhs	1.385	1.18	4.275	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		02	01
Non-Peer Review Journals			
e-Journals			
Conference proceedings		06	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	2014-16		6.84 lakh	5.04 lakh
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	2 years	00	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		4	1		
Sponsoring agencies		UGC	UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

00

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

00

SRF

00

Project Fellows

00

Any other

00

3.21 No. of students Participated in NSS events:

University level

85

State level

55

National level

01

International level

00

3.22 No. of students participated in NCC events:

University level

00

State level

00

National level

00

International level

00

3.23 No. of Awards won in NSS:

University level

01

State level

00

National level

00

International level

00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	00
NCC	00	NSS	05
		Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Various awareness camps for instance Thalassaemia, AIDS, Blood Donation, hygiene, cleanliness.
- NSS volunteers help the health workers in the pulse polio campus in the locality.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.75 acre	00	N/A	5.75 acre
Class rooms	19	00	N/A	19
Laboratories	11	00	N/A	11
Seminar Halls	00	00	N/A	00
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	00	12	N/A	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	2.265 lakh	State Govt./UGC	00
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

- Computerization of office work is almost complete.
- Library is upgraded with computerization.

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16180	486729	989	196292	17169	683021
Reference Books	05	2634	04	500	09	3134
e-Books	00	00	00	00	00	00
Journals	00	00	00	00	00	00
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	02	08	01	00	04	10	03
Added	04	00	01	00	01	02	00	00
Total	62	02	09	01	01	06	10	03

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Introduced Tally for B.Com. Students
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## 4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	23.092
iii) Equipments	00
iv) Others	1.125
<b>Total :</b>	<b>24.217</b>

**Criterion – V****5. Student Support and Progression**

## 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students Development and Service Cell in collaboration with IQAC organized Employment Mela under the auspices of Budge Budge Institute of Technology on 18.11.2013 & 19.11.2013.
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## 5.2 Efforts made by the institution for tracking the progression

The convenors of the SDSC & SDSC for Girls are appraised of the progression of the students through personal contacts and convey this to the college authorities.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2805	00	00	00

## (b) No. of students outside the state

00

## (c) No. of international students

00

Men	No	%	Women	No	%
	00			00	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2386	294	23	92	20	2815	2427	264	12	89	13	2805

Demand ratio

3:4

Dropout

.7 %

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

N.A.

## 5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

## 5.6 Details of student counselling and career guidance

Many students attended an "Employment Mela" organized by the BBIT on 18.11.2013 & 19.11.2013



No. of students benefitted

10

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

## 5.8 Details of gender sensitization programmes

WOMENS' DAY observed by the NSS Unit of the College.

## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

45

National level

05

International level

00

No. of students participated in cultural events

State/ University level

00

National level

00

International level

00

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

17

National level

00

International level

00

Cultural: State/ University level

00

National level

00

International level

00

## 5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution Aid Fund	324	145,125
Financial support from government- SC/ST/OBC/	422	1,688,000
Financial support from other sources-Minority	265	1,060,000
Number of students who received International/ National recognitions	140	3,500,000

## 5.11 Student organised / initiatives

Fairs	: State/ University level	00	National level	00	International level	00
Exhibition:	State/ University level	00	National level	00	International level	00

5.12 No. of social initiatives undertaken by the students

05
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5.13 Major grievances of students (if any) redressed: Demand for increased no. of number of books in the library met with. Demand for internet browsing facility fulfilled.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision of the College :

The institution has traversed a long path which was often strewn with obstacles. Yet it has now evolved into a centre of learning capable of imparting education to a wide spectrum of students with diverse interests and pursuits. However there is ample scope for development and expansion. The college has plans to open a B.Ed. section and for that talks are on to acquire adjacent land. Due to the constant rise in the number of students the college has plans to transform itself into an autonomous educational institution.

##### Mission of the College :

- To realize the potential inherent in all students by providing them a congenial ambience of growth and fulfilment.
- To impart liberal education to the village community by way of developing the personality of the students to the fullest extent, thereby ensuring all-round growth.
- To inculcate the young minds with a respect for values, social mores and the richness of community life.

#### 6.2 Does the Institution has a management Information System

The institute has a system of keeping records of various important financial and administrative data in real time, which can be accessed by appropriate authority. For instance, if required, we can access the present no. of students, fund-position of the college, pass-percentage, number of dropouts, M/F ratio, etc. The bulk of the data is available with the Bursar and the coordinator of AISHE.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The college has no autonomy in framing the curricula. The college follows the curricula framed by the University of Calcutta. The faculty members make an effort to attend the workshops and meetings conducted by the university to apprise the college of any possible syllabus change.

### 6.3.2 Teaching and Learning

Apart from the conventional classroom teaching with aids, the teachers always encourage students to present papers or a lesson in a class. Students undertake projects and participate in excursions organized by various departments as an important aspect of their respective syllabi.

### 6.3.3 Examination and Evaluation

Examinations are held within the institution twice in an academic year for each course. This enables internal evaluation. The students have to take an examination every year conducted by the University of Calcutta in order to qualify for the next higher class and to attain the final graduation degree. Besides, departmental quizzes are often held to check the progress of the students.

### 6.3.4 Research and Development

The teachers are always encouraged by the college authorities to undertake research projects and four teachers at present are engaged in Minor Research Projects.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerization the Library is being made in phases. Proposal for introduction of inflibnet is under consideration.

### 6.3.6 Human Resource Management

- (i) Faculty members attend refresher courses & orientation programmes mandatorily. The authorities from time to time depute faculty members to attend training programmes & workshops conducted by Government agencies, UGC and the university.
- (ii) The faculty members are encouraged to participate in conferences, seminars and be engaged in publication actively.
- (iii) The knowledge thus accumulated is expected to disseminate in the classroom.

### 6.3.7 Faculty and Staff recruitment

The college has no control over recruiting the permanent faculty. However, part-time faculty and staff are sometimes recruited after proper advertisement and screening.

## 6.3.8 Industry Interaction / Collaboration

There is no formal collaboration with industry. However, some departments such as Chemistry and takes students to visit industry on educational excursions.

## 6.3.9 Admission of Students

The college ensures publicity and transparency in the admission process through notices, banners, flexes, local cable network and its website. The selection of students are made solely on the basis of merit, strictly following the criteria laid down by the University of Calcutta within the stipulated period. Selection list of students is prominently displayed on the notice board and on the website link.

## 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Student Aid Fund, Students Health Home Scheme

## 6.5 Total corpus fund generated

Nil

## 6.6 Whether annual financial audit has been done

Yes

No

## 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	By the Teachers of concerned Department
Administrative	Yes	C.K. Shaw & Co.		

## 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

## 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

#### 6.11 Activities and support from the Alumni Association

Alumni friends are invited to interact informally now and then.

#### 6.12 Activities and support from the Parent – Teacher Association

NA

#### 6.13 Development programmes for support staff

Group Insurance for the office staff and teachers (optional).

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees and flower garden including a Medicinal plants garden are maintained and augmented by the Establishment Subcommittee.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) Encouraging teachers to undertake research and organize seminars.
- (ii) Govt. Grant to SC/ST/Minority students & Girls.
- (iii) Computerization of office work.
- (iv) Free Yoga classes for willing students.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The UGC sanctioned a fund of Rs. 10.23 crore for appropriate infrastructure development of the college.
2. Tender for construction has been floated and sanctioned.
3. Actual construction began during December 2013.

## 7.3 Give two Best Practices of the institution

- |      |  |
|------|--|
| (i)  | Support system for students are provided through financial aid.                                    |
| (ii) | Various awareness camps and programmes are conducted by the college under the auspices of the NSS. |

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

## 7.4 Contribution to environmental awareness / protection

- |      |  |
|------|--|
| (i)  | World Environment Day is observed by the NSS of the college. |
| (ii) | Environmental awareness programmes are organized by the NSS. |

7.5 Whether environmental audit was conducted?      Yes       No

## 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- |     |   |
|-----|---|
| S : | (i) The institution has a sprawling campus.   |
| W : | (i) Vacant posts in teaching and administrative cadre.<br>(ii) Academically weak students at the entry level. |
| O : | (i) Scope for expansion and extension of various departments.   |
| T : | (i) Limitation of job projects.   |

**8. Plans of institution for next year**

- |       |   |
|-------|---|
| (i)   | Completion of new administrative buildings. |
| (ii)  | Completion of Gymnasium & Guest house.      |
| (iii) | Completion of new class rooms.              |
| (iv)  | Automation of library.                      |

Name : SRI SUBRATA SAR

Name : DR. SURJA PRAKASH AGARWALA

*Subrata Sar*

*Sptara*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

**SUBRATA SAR**  
Co-ordinator, IQAC  
VIDYANAGAR COLLEGE

*Dr. S. P. Agarwala*  
Principal  
Vidyanagar College  
South 24 Parganas

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**ACADEMIC CALENDAR**

Admission to the first year classes – June to mid July  
Commencement of classes – Third week of July  
Mid-Term Examinations – Second week of November  
Part – III College Test – Third week of January  
Part – II College Test – Third week of February  
Part – I C.U. Examination for Compulsory Language Papers – Second week of March  
Part – I College Test – Third week of March  
Part – III C.U. B.Com. Examination – Second week of April  
Part – III C.U. B.A./B.Sc. Examination – Second week of April  
Part – II C.U. B.Com. Examination – Second week of May  
Part – II C.U. B.A./B.Sc. Examination – Third week of May  
Part – I C.U. B.Com. Examination – First week of June  
Part – I C.U. B.A./B.Sc. Examination – Third week of June



**ANALYSIS OF STUDENTS' FEEDBACK**

- (i) The students felt the need of filling up of the vacant positions.
- (ii) Number of classes held need to be increased.
- (iii) More books in the library.
- (iv) Demands for open access system in the library.
- (v) Performance of the faculty considered satisfactory by most of the students.
- (vi) Demands for internet access in the library.

**BEST PRACTICES**

- (i) The institution provides financial support to the students belonging to the backward communities as SC/ST/OBC and the Minorities.
- (ii) There is a Backward Welfare Development Cell and an Aid-Fund Sub Committee which work in unison and co-ordinate the whole process of disbursement of funds.
- (iii) For Girls students Kanniyashri project of Govt. Of West Bengal is executed through college office.
- (iv) The NSS unit of the college undertake various awareness camps and programmes. The unit adopted a village called Uttar Chandandaha in the vicinity of the college where the NSS volunteers carried out health service, comprehensive health check-up for the children and the women. Awareness programmes for basic hygiene, women's healthcare, childcare etc. were undertaken. The NSS unit observed social functions to commemorate Hiroshima Day, World Aids Day etc.